

# **Minutes of the Meeting of the National Police Canine Association Executive Board**

**Teleconference Monday April 17, 2014**

## **Attendance:**

Officers in attendance: President Terry Anderson, Treasurer Mark Green, Secretary Joe Caponetto, North West Regional Director Bill Delay, North Central Regional Director Ryan Sumner, South West Regional Director Tim Norton, South Central Regional Director Danny Valdez, North East Regional Director Mark Tobin, South East Regional Director Fred Janke. Also present: Administrative Assistant Katy Farnsworth and Standards Committee Chairman Frank Glover.

Meeting was called to order at 1810 central time.

## **Old Business and Presidents Report:**

Motion to wave the reading of the past minutes of the meeting. Tim Norton, Danny Valdez 2<sup>nd</sup>, motion passed.

### **Certifying Official Classes.**

The Regional Director for your region must approve the Certifying Official giving the class.

The Certifying Official giving the class can count the instruction of the class instructed for the three year requirement for attending a class.

The possibility of a Webinar type class linked to the NPCA Website is being explored to assist Certifying Officials with fulfilling the requirements of completing a class every three years.

### **Rule Book.**

Standards Committee to review and update the current rule book.

### **Police K9 Magazine.**

Police K9 Magazine has been sold to K9 Cop Magazine. As a result of this, K9 Cop has significantly increased the subscription rate it was charging for members of the NPCA to provide the members with this benefit. Due to the increased cost the NPCA will no longer provide members with a subscription to Police K9 Magazine.

Motion to discontinue Police K9 Magazine Subscriptions. Mark Tobin, Fred Janke 2<sup>nd</sup>, motion passed.

### **By-laws/Policy and Procedures.**

A workgroup of board members was tasked in February 2014 with updating the By-Laws and the Policy and Procedures Manual. The proposed updated By-Laws and the Policy and Procedures Manual were reviewed by Attorney Diane Hoover and by the Board of Directors.

Motion to change Policy and Procedures Manual Section 10.2 (7) raise a minimum of \$1000.00 in gifts, donations, and or sponsorships for the National Seminar;

To read.....7. To have as a goal to raise a \$1000.00 in gifts, donations, and or sponsorships for the National Seminar. Fred Janke, Mark Tobin 2<sup>nd</sup> , motion passed.

Motion to except the updated Policy and Procedures Manual. Tim Norton, Fred Janke 2<sup>nd</sup>, motion passed.

Motion to except the updated By-Laws, Joe Caponetto, Danny Valdez 2<sup>nd</sup>, motion passed.

### **Updates on the 2014 Nationals in San Antonio, Texas.**

Web hits to date on the training website 877 visits, 631 of those are unique, 15 registrations.

Large mammal instructor from Sea World is possibly teaching a class.

Vendor tables are available for \$500 per table.

Mass e-mail to promote Nationals is being explored.

### **Vacant Offices and Positions.**

Glenn Anderson West Coast Regional Director has resigned from office.

Doug Church North West Standards Committee has resigned from office.

Motion to remove Frank Miller from the West Coast Standards Committee position for lack of participation in duties required. Tim Norton, Fred Janke 2<sup>nd</sup> , motion passed.

The Board is currently seeking quality members to fill vacant positions by appointment.

## **Secretary Report:**

### **Membership to date by Region.**

North Central, 90 members. North East, 124 members. North West, 125 members. South Central, 246 members. South East, 186 members. South West, 297 members. West Coast, 64 members.

### **Elections.**

President, Treasurer, North Central Director, South Central Director and South East Director are up for election this year.

All current office holders have expressed an interest in running for re-election.

## **Treasurers Report:**

### **Account Balances year to date.**

Main Checking: \$48,453.53

CD: \$11,592.71

Seminar Account: \$12,325.00

## **Administrative Assistant Report:**

### **Certification Paperwork.**

Please make sure the Certification Protocol that is posted on the web site is being followed and that all paperwork is properly completed and turned in in a timely manner.

## **Regional Director Reports:**

**See Attached Reports.**

## **Standards Committee Report:**

### **New Certifying Officials and Instructors.**

Bledsoe, Shawn, Yuma PD AZ, CO Detection and Patrol

Brewer, Aaron, Peoria PD AZ, CO Detection

Longoria, Jose, La Joya PD TX, CO Detection

Vielma, Marty, Pharr PD TX, CO Detection

Waters, Steve, Chandler PD AZ, CO Detection and Patrol

DeVaul, Cory, North Kansas City PD MO, CO Patrol

Underwood, Josh, Instructor

Motion to except all Certifying Officials and Instructors as approved by the Standards Committee, Ryan Sumner, Tim Norton 2<sup>nd</sup>, motion passed.

Meeting was adjourned at 2050 hours Central Time.

Submitted by,

Joseph M Caponetto

NPCA Secretary

Kansas City, MO Police Department