

# **Minutes of the Meeting of the National Police Canine Association Executive Board**

**Kansas City, MO Monday September 10, 2018**

## **Attendance:**

Officers in attendance: President Terry Anderson, Treasurer Mark Green, Secretary Joe Caponetto, South West Regional Director Scott Callender, North Central Director Ryan Sumner, South East Regional Director Fred Janke, South Central Director Danny Valdez, North West Director Bill Delay and West Coast Director Daryl Gaunt. Also present: Administrative Assistant Katy Farnsworth, Standards Committee Chairman Frank Glover, Standards Committee Members Ryan Fuxa and Andrew Carlsson, Director of Membership Support Liz Grisell.

The meeting was called to order at 1308 hours.

Motion to waive the reading of the minutes was made by Danny Valdez, 2<sup>nd</sup> by Fred Janke. Motion passed.

## **Training Division Report:**

Presentation was given on the 2019 Nationals to be held in San Antonio, TX with details on the possible host hotels. After discussion the best offer and arrangement was decided to have been from the Hilton Palacio del Rio, 200 S. Alamo, San Antonio, TX 78205. The conference dates will Sunday August 25, 2019 to Thursday August 29, 2019.

Motion; to be entered into contract with the Hilton Palacio del Rio was made by Fred Janke, 2<sup>nd</sup> by Danny Valdez, motion passed.

Over the last 4 years we have had a total of 38 different instructors at the National Conference, please forward to the Training Committee any ideas for new/different instructors that would be a good fit to teach at Nationals.

## **Presidents Report:**

The NPCA applied for and obtained Tax Exempt status in Missouri for the National Conference, this will allow the NPCA to have a substantial savings for the cost of the conference.

The NPCA merchandise continues to be streamlined and updated with what sells and what doesn't. The goal is to reduce the amount of merchandise inventory down, making it more manageable and use one storage unit for NPCA merchandise and property to reduce costs.

The Policies and Procedures, By-Laws and Rule book are to be reviewed by Ryan Sumner and Joe Caponetto and presented at the 2019 Nationals.

Reminder that meal cards are to only be used for the Nationals, if you have expenses; get a receipt and you will be reimbursed for approved expenses.

Private/Corporate Training and Certifications; Banner Health Care was going to our first private training and competition, however they have had a change in management and now this is put on hold for the time being.

The Private/Corporate canine sector is growing and here to stay we need to reach out to these organizations and get them on board with us, if we don't they will become members of other canine associations. They can join under the corporate membership and be certified.

Liz Grisell has been doing an excellent job in her role of Director of Support Membership. She has quickly become a valuable asset to the NPCA, handling the recruitment of vendors, the procurement of donations for the fund raising raffles and auctions. Also helping in organizing events within the Nationals, (Meet and Greet, Lunches, etc.). Her efforts at Nationals and events in the North Central Region have raised approximately \$30,000.00 over the past few years in a volunteer position. I recommend that she receive some compensation for these efforts.

Motion; pay Liz Grisell a onetime payment of \$3000.00 for her efforts and dedication to the NPCA was made by Ryan Sumner, 2<sup>nd</sup> by Scott Callender. Motion passed.

There is no longer a need to have the position of Recruitment Enhancement Director and it is recommend that it be removed from the Policies and Procedures, also the addition of the position of Director of Support Membership should be added to the Policies and Procedures.

Motion; to remove the position of Recruitment Enhancement Director from the Policies and Procedures manual and add the position of Director of Support Membership be added to the Policies and Procedures manual was made by Fred Janke, 2<sup>nd</sup> Danny Valdez. Motion passed.

Lexipol, America's leading provider of state-specific policies, verifiable policy training and policy management software for public safety organizations. Put on a webinar titled **"Taking the "Bite" Out of K9 Litigation"** on June 15, 2018. In this webinar the NPCA was recommended as an organization in which agencies should certify patrol canines. For more information see their website at <https://info.lexipol.com/webinar-K9-litigation>.

#### **Notes for Regional Reps/Directors:**

All regions should be conducting Training Seminars.

North West had a Seminar in Jackson Hole, WY the last few years, this year the Seminar made a profit of \$4,621.61, job well done, thanks to Bill Delay.

Be sure to keep good records of expenses and provide Katy with the receipts on all NPCA business.

Make sure to notify Katy 90 days prior to the Nationals of the one person in your region who is attending the Nationals on a waived fee.

Regional Directors responsibilities; please review the By-laws, Policies and Procedures and Rule Book. Please be prompt in responding to communications, text, emails and phone calls. Make sure all paperwork, certification or otherwise to Katy within 30 days of events.

### **Secretary Report:**

No elections were held this year; all were reelected by running unopposed.

Up for election in 2019 are North East, South West, West Coast and North West Regional Directors. Also the Secretary position is up for election in 2019.

### **Treasurer Report:**

Current account balances are as follows: Main account, \$76,453.27 and the Seminar Account \$80,000.00.

### **Regional Director Reports:**

See attached reports.

### **Administrative Assistant Report:**

Please make sure everyone updates their email address as they change and make sure it is legible. Membership Applications need to be filled out every year so we are getting updated information on members.

Need to insure we are completing all paper work correctly please double check what you are sending into the national office within 30 days.

If you pay for an instructor for any training in a NPCA event, please advise them they will receive a Form 1099 for tax purposes.

### **Director of Membership Support Report:**

See attached report.

### **Standards Committee Report:**

There is not a separate Certifying Official for Tracking Certification any Detection and/or Patrol Official can do the certification.

In the rule book; Standards for Certifying Official / Instructor / Trainer it is recommended that Certifying Official to change paragraph 2 and 3 to read:

*Must have a minimum of five (5) years experience in handling and/or training Police Service Dogs in relation to patrol applications (Patrol Official) and scent detection application (Detector Official). During this period, members must have successfully obtained an NPCA Patrol and/or Scent Detection Certificate (in respective field of experience) one (1) time. Applicants must send copies of certificates and proof of experience in K-9 as required for verification.*

*Or, a minimum of four (4) years experience in handling and/or training Police Service Dogs in relation to respective experience and have successfully completed a minimum of 400 accumulated hours of formal training. Applicant must send a copy of academy or course certificate for verification and must have certified one (1) time in prospective field.*

This is a change of six (6) years experience in both paragraphs.

Motion to change the Rule Book; Standards for Certifying Official / Instructor / Trainer; Certifying Official paragraph 2 and 3 to read:

*“Must have a minimum of five (5) years experience in handling and/or training Police Service Dogs in relation to patrol applications (Patrol Official) and scent detection application (Detector Official). During this period, members must have successfully obtained an NPCA Patrol and/or Scent Detection Certificate (in respective field of experience) one (1) time. Applicants must send copies of certificates and proof of experience in K-9 as required for verification.*

*Or, a minimum of four (4) years experience in handling and/or training Police Service Dogs in relation to respective experience and have successfully completed a minimum of 400 accumulated hours of formal training. Applicant must send a copy of academy or course certificate for verification and must have certified one (1) time in prospective field.”*

Made by Bill Delay, 2<sup>nd</sup> by Scott Callender, motion passed.

The Certifying Official should use their best judgment of which training aids to use if a Narcotic Detection Canine is not trained on Marijuana during a detection certification.

## **Awards Committee Report:**

The Awards Committee has processed 30 awards total for all of the 2017.

We are receiving nominations mostly from North Central, North West, South Central, South West, and West Coast regions.

2017 Case of the Year.

Detection Case of the Year Detective Ken Price, West Coast Region.  
Detection Case Honorable Mention. Detective Steve Miller K9 Rocky, North Central Region.

Patrol Case of the Year Officer Mark Wilcox and K9 Dax, North Central Region.  
Patrol Honorable Mention Corporal Grissell and K9 Kobi, North Central Region.

### **International Committee Report:**

Mexico, State of Vera Cruz is looking to get back into doing Certification with the NPCA.

Also, Brazil has been in contact with us and maybe interested in joining the NPCA.

Motion to adjourn the meeting was made by Ryan Sumner, 2<sup>nd</sup> by Danny Valdez, motion passed.

Meeting adjourned at 1730 hours.

Submitted by,

Joseph M. Caponetto

NPCA Secretary

Kansas City, MO Police Department

## 2018 National Training Seminar Notes (9/14/18):

Liz Grisell, Director of Support Membership

- 250+ emails sent
- 100+ phone calls
- 4 vendors attended (3 paid / 1 free) & 2 ad-only vendors
- 30+ vendors supplied product donations valued at \$5,000
- Assisted with gun raffle vendors (TriStar)
- Designed shirts and polos (Spirit Pack)
- Amazon Smile donations ~\$50

### OTHER NOTES:

- Weds. Sept 12<sup>th</sup> Chris Cakes pancakes “vendor” breakfast
- Science Diet to host a lunch n learn
- Cupcakes to be donated on Sept 13<sup>th</sup> for attendees between classes

Company	Booth/Donation
American Aluminum & E/Z K9 Solutions	Y - \$500 & product donation
Kilo 2 Working Dog Kennels	Y - \$500
Fort Scott Munitions	Y - \$500
Columbia Southern University	Y - \$500
Natural Rich, LLC	Y - FREE <i>(Could not attend)</i>
AceK9	\$500 donation & raffle goods
Rex Specs	Ad - \$100 & product donation
Animal Authors	\$100
Capitol Federal	\$250
Claycomo Dental	\$250
State Farm	\$250
Gap Precision	Product Donation
5.11	Product Donation
Black Rifle Coffee	Product Donation
Blink	Product Donation
Cover 6	Product Donation
PetNet	Product Donation
Qalo	Product Donation
Protégé Biomedical, LLC / Clotit	Product Donation
K9 Medic	Product Donation
First Tactical	Product Donation
South Florida K9	Product Donation
Ostrim	Product Donation
Science Diet	Product Donation / Lunch n Learn
Policetees.com	Product Donation
Adopt Don't Shop	Product Donation
CopCakes	Product Donation
Bar K	Product Donation
Visit KC	flyers/pamphlets/mag
2* Supply LLC	Logo Use