

**DUCK LAKE PENINSULAR SHORES ASSOCIATION**  
**1/12/05 BOARD MEETING #3**

President Duane Lueck called the meeting to order at 7:45 PM. VP Rod Ross, Secretary Sara Cockrell, Treasurer Scott Hackney, and Director Camille Brand were present. Directors Bob Yauck and Scott Hocking were not in attendance.

The **Secretary's Minutes** for the 11/9/04 Board Meeting had been sent by e-mail on 11/21, and were approved as is. Scott presented the **Treasurer's Report**, with income from dues of \$120. Expenses were: \$181.53 for office supplies (\$161 for fall newsletter), and \$243.35 for upkeep and maintenance (\$73.35 for 4x4x8 posts and \$170 for signs). Scott also detailed the bills due: \$84.66 to Landscape Management for Oct trimming and mowing, \$22.42 to Camille for Welcome Folders and postage, and \$20 to Sara for copies. Expenses were approved. Scott made a motion to approve 2 credit cards from 5<sup>th</sup>/3<sup>rd</sup> for DLPSA expenses, for a total limit of \$300. Scott Hackney, Treasurer, would be authorized to pick up the cards, which would be issued to Sara and Camille for approved expenditures. In addition, the bank would require a copy of Income & Expenses, and the Articles of Incorporation, which Scott will provide. Motion was made to accept, and passed.

**Committee Reports**

Nothing was presented from **Hospitality** or **Maintenance**. Duane mentioned we still need 3 bids for our maintenance projects, which are lawn care, boat launch installations, and canal weed control. Sara reported she had extra **Newsletters**, and 10 were undeliverable, most due to No Forwarding Address. She will re-send those in the spring. The cost for the December mailing, one to dues-paying members, and one to inactive residents, was \$161. No report from **Liason**.

**Old Business**

Duane reported there had been no response back from the county on the **Culvert**, but he would follow-up in the spring. John Stuart had submitted an opinion on the culvert by email on 11/24. Copies of the DEQ letters to the 3 **Access #4** dock owners were passed out, the 8/24/04 Notice of Violation and the 11/14/04 Resolution. "The Land & Water Management Division (LWMD) will not seek further enforcement action in this matter, at this time. Please be advised. No docks or boat hoists may be installed at this site without a permit from LWMD". Scott again offered the services of his partner for a **Financial Audit** after the new fiscal year ends, which is 5/31/05. Then, it would be available for the Annual Meeting in August. We have no volunteers to build a **Website**.

**New Business**

**Correspondence**: Camille will respond back to Kelly Steinebach's 1/3/05 email. Sara received input from Herb Larrance & Carla Saylor, and responded. Mike Patterson asked about publishing a Membership List, which was an Annual Meeting request, too. Sara suggested it should be considered for the spring newsletter. Concerning short-term **Vacation Rentals**, neighbors should call Green Lake Township to report, since that would be a zoning issue, in addition to a violation of the Protective Covenants. **Other**: Camille discussed whether new keys would be issued when dues are paid this spring. It has been 2 years since replaced. We will have to get updated costs, since it includes the cost of new locks for tennis court gates and boat launch, re-keying, and copies for current members. Scott Hackney mentioned we have an adequate supply for now, but Sara stated we have many new members. Keys will be distributed by Scott Hackney, but only to members whose dues are paid, which will be stated in the spring newsletter.

Meeting was adjourned at 9:00PM.

Minutes submitted 1/12/05 by Secretary, Sara Cockrell.

Future Meeting Dates: 2<sup>nd</sup> Tuesday, alternating months, at 7:30PM  
March 8, May 10, July 12