

3/6/06 DLPSA BOARD MEETING MINUTES

P.O. Box 344 Grawn, MI 49637

<http://webpages.charter.net/dlpsa/index.htm>

The meeting was called to order at 7:40PM at Duane Lueck's home, with all directors present, Duane Lueck, Rod Ross, Scott Hackney, Sara Cockrell, Camille Brand, Scott Hocking & Jan Bachman.

Secretary's Minutes for the 1/2/06 Board Meeting were approved as is.

Treasurer's Report was given by Scott Hackney, with a balance as of 3/6/06 of \$8,487.70, income from dues of \$60, and no expenses. Motion passed to approve as presented.

Public Participation: None was requested for this meeting.

Committee Reports

Hospitality: Camille had nothing to report.

Maintenance: Duane reported on the following projects.

- 1) **Tree removal along tennis courts:** He will call for bids to have the south corner of the park surveyed, so we can identify the property lines there. Estimated cost by Grand Traverse Surveying or Mitchell to flag it should be approx \$300. Then, we will put in posts for the future.
- 2) **Power washing the tennis courts:** He will get 2 bids.
- 3) **Electricity for park & pavilion:** There are 2 choices, to have underground service supplied to a pole with lock box, or install a mercury vapor light free & pay a monthly charge. He will call Bill Gary at Cherryland. The light could be put on a timer to turn off at park "close" hours. A motion sensor at the Pavilion would provide some security in the park. The shortest underground path will probably be down the Central Park path. Electrical cost would be approx \$12-13/month, or a meter approx \$9/month. One light could be at the tennis courts, and one at the Pavilion, with covers installed.

Liaison: Jan talked with the Green Lake Fire Chief, who said the sign on the canal is still for viable use, although only as a last resort, since the water supply there is real silty.

Newsletter: Sara will have the labels ready by 4/18 for the Spring Newsletter, and Rod will finish writing the newsletter by 5/1 for mailing. It will be sent to both active & inactive residents. The following will be included:

- dues notice with DLPSA address, on colored paper
- space for member's winter & email addresses
- list of projects for 2006
- volunteer sign-up
- space for input on improvements needed
- meeting & garage sale dates
- director vacancies to be filled at Fall Annual Meeting
- By-Laws vote to change date of August Annual Meeting
- list of long-term projects & funds
- annual expenses breakdown, shown percentages or pie chart
- community trash rate & explanation
- why join DLPSA
- summary of Water Quality report, with reference to read more at DLPSA website
- summary of bi-monthly board meeting minutes since fall '05 newsletter

Rod will email a rough draft for board input.

Old Business

Signs ordered by Scott Hocking are ready.

- Boat Launch - Please Lock After Use
- Replacement - No Docking at Access #4

Playground replacement: Kelly Steinebach has made calls. Duane will follow-up with her. He stated that Menard's has a kit, and then you buy the materials separate. Estimated cost will be approx \$1,800-\$2,200.

Status on community garbage collection: Scott Hocking reported he will follow-up again with suppliers.

May 20th General Meeting:

- A vote to change the by-laws will be taken by "active" DLPSA members to change the Annual Meeting date from the 1st Saturday in August to the 4th Saturday in September. The Treasurer will need to bring a list of all "paid" members for the hand vote.
- A list of vacancies for the 2006-2007 board of directors will be presented. Some will be nominated for one year terms only to balance out the number of vacancies per year. The following terms end this fall: Duane, Rod, Sara & Scott Hocking's. Sara stated she will not be returning for another term.
- Dues will be collected, so blank sign-up slips will be needed.
- There will be a sign-up sheet for summer projects.
- Keys will be available for purchase from the Treasurer.
- Long-term projects & funds set aside.

New Keys: They were stamped with the lot # in the past. It was decided that they will not be changed this year. A key policy needs to be written, with a higher cost implemented for replacement, and accounting by lots for keys sold by the Treasurer. A system should be established where members sign for keys. Why allow our "joint-use areas" to be worn out by outsiders?

Long-term projects' fund: Treasurer will add 2 additional line items to budget.

- Emergency Fund, 15%, \$5,000
- Major Projects, 15%.

These will be set aside in 2 separate accounts as new dues come in. Duane stated that the projects for the summer will take most of the \$8,000 from the Major funds. A list of these will be presented in the Spring newsletter and at the May General Meeting, along with a breakdown of the expenses for 2005-2006.

New Business

Duck Lake Water Quality Studies had been emailed to DLPSA Secretary by John Novak on 2/7/06, and forwarded to the Board on 2/8. A summary will be provided in the Spring newsletter.

Meeting was adjourned at 9:30 PM.

Respectfully submitted by Sara Cockrell, DLPSA Secretary 3/20/06

UPCOMING DATES:

Bi-Monthly Board Meetings: May 1 & July 3

Spring General Meeting: May 20 – Pay dues, purchase keys, sign-up volunteers, planning for projects

Community Garage Sale (1st Saturday in June): June 3

Annual Meeting, one of following – New board & budget

1st Saturday in August, August 5, or

4th Saturday in September, September 23, if by-laws changed at Spring General Meeting