



## VACATION HOME MAINTENANCE CHECKLIST

### Before You Arrive:

- ☐ Confirm utilities (electric, water, gas) are active
- ☐ Arrange for lawn care or landscaping
- ☐ Schedule HVAC service (especially before seasonal use)
- ☐ Test smoke detectors, CO2 alarms, and security system
- ☐ Schedule pest inspection (if needed)

### When You Arrive:

- ☐ Walk the exterior — check for storm damage, fallen branches, leaks
- ☐ Inspect roof, gutters, and downspouts
- ☐ Check windows and doors for drafts or water intrusion
- ☐ Test plumbing (run faucets, flush toilets, check under sinks)
- ☐ Look for signs of pests inside
- ☐ Inspect appliances and HVAC system
- ☐ Restock emergency supplies (flashlights, batteries, bottled water)

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### **Before You Leave (Seasonal Closures):**

- ☐ Shut off main water supply (if recommended)
- ☐ Drain pipes and water heater (in cold months)
- ☐ Unplug appliances
- ☐ Set HVAC to appropriate temperature (to prevent freezing or mildew)
- ☐ Secure all windows and doors
- ☐ Test security system and cameras
- ☐ Forward mail or arrange for mail hold
- ☐ Arrange for periodic property checks (neighbor, caretaker, or service)

### **Pro Tip:**

A quick visual inspection or minor fix now can help prevent bigger headaches — and costly claims — later.

For questions about second home coverage or help with a claim:

#### **MAG Public Adjusters**

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*"Guiding you through the toughest storms."*

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