

AGENDA

Annual Club Meeting & Pizza Party

Thursday, April 11, 2024

6:00 p.m.

Chisago Lakes Town Hall



1. Call to Order and Pledge of Allegiance - President Chris S.
2. Welcome and Introductions (New Members: Nick and Jenna Rogers, Rachel Laferriere)
3. Approve Minutes for the February 8, 2024, Club Meeting
4. Approve Updates to the Bylaws
5. Introduction of Current Board Members and Roles
6. Vote in New Board Members
 - Vice President (Currently held by Scott Ross)
Nominees: Scott Ross
 - Treasurer (Currently held by Marlys Dunne)
Nominees: Marlys Dunne
 - Members at Large - Four vacancies (Currently held by Robert Morrison, Tim Clark, Dana Helm, Trena Morrison)
Nominees: Robert Morrison, Tim Clark, Dana Helm, Trena Morrison
7. Treasurer Update – Marlys D.
 - Financial Recap
 - Chisago Lakes High School Scholarship
8. Membership Committee Update - Lori B.
9. Activities Committee & Communications Update– Natasha Z.
10. Selling Lindström Coffee Pot Water Tower Replicas at the Lindström Holiday Craft Fair – Miranda Olson
11. **PIZZA BREAK - 6:30 p.m.**
12. Membership Engagement/Interest – Input Review
13. Recap of Past Years
14. Upcoming Events/Acts of Kindness Opportunities
 - Adopt a Highway Cleanup Saturday, April 27
 - Cleanest City Challenge Sunday, April 28
 - Zion Dinner Monday, April 29
 - Gazebo Social Saturday, June 8 from 2-4 p.m.
15. Miscellaneous Discussion
 - Other
16. Adjourn

“Chisago Lakes Good Neighbors club, through its resources and diverse membership, contributes to the needs and wellbeing of our communities through acts of kindness.”

MINUTES

Club Meeting

Thursday, February 8, 2024, at 6:00 p.m.

Chisago Town Hall



Pledge of Allegiance and Welcome new Club Members

President Chris S. lead the group in the Pledge and welcomed new members Linda Thalhuber, Mallory Leider, Rochelle Hernandez, Greg Thalhuber, and Joan Hause. All members introduced themselves.

Attendance

There were 28 Club members and five guests that attended the meeting.

Shelley Lindau	Mallory Leider
Marlys Dunne	Pat Ongstad
Chris Schneider	Robert Lindeman
Tim Clark	Patti Anderson
Bruce Meehan	Craig Anderson
Lori Meehan	Alvin White
Scott Ross	Christa Lorfald
Dana Helm	Lori Bestler
Chris Dubose	Kevin Hulke
Robert Morrison	Sandy Hulke
Trene Morrison	Rusty Hooks
Yvonne Anderson	Eric Engstrom (Guest)
Rochelle Hernandez	Beth Engstrom (Guest)
Linda Thalhuber	Jeri Watters (Guest)
Greg Thalhuber	Matthew Fredricksen (Guest)
Kelly Ingebrightson	Brooke Zank (Guest)

Caroling – Money raised for Food Shelf

Three caroling events were held in December, and \$960 was raised. Product needed to be bought with this money in the next few weeks. There was a suggestion to give it to the Chisago Masons where the money would be doubled during their “Double Up” campaign. Marlys D. didn’t feel the Club should just hand over the money to the Masons, and questioned if they would know what products to buy for the food shelf, or if they would just give the money to the food shelf. More information was needed.

Senior Mug Making on December 17, 2024

The Club made 110 Mugs in December to give to seniors for the holidays. Christa L. encouraged members to begin collecting things for the mugs. She said she would make a list of items needed and share it.

Zion Church Community Meal on January 29

Approximately 245 people attended the Zion dinner. At least 11 GNC members helped serve. Patti and Craig Anderson had volunteered, and he told the story of a woman who had recently lost her husband. The woman and her husband would attend the meals together every Monday. She was very upset and had to leave. The Andersons put together a meal and delivered it to her at home.

Paint touchup at a Clarice’s – Kevin H.

A request had come in through the GNC hotline number for someone to do some touch-up painting in a woman’s home. Her husband had recently gone into a nursing home. Sandy and Kevin H. arrived to help and found out the paint was dry and unusable. The woman’s daughter

will get more paint and they will go back another day. She also needed help replacing a door that was removed when her husband was there in a wheelchair. It was mentioned that she may be a good candidate for the AaGP, and a packet of AaGP information will be given to her when they go back to paint.

Hotline Number

There was discussion on the importance of getting the hotline number out there and the idea of putting it on the bracelets. Another suggestion was to put it on refrigerator magnets.

Family Pathways Volunteer Opportunities

Brooke Zank, a volunteer manager for Family Pathways said she was there to say “thank you”. She explained she was in charge of 17 different towns. There are 10 food shelves, a mobile food shelf, and aging services programs. They is also a domestic violence advocacy group that sees over 50 families a week. Last year, there were over 1,300 volunteers that put in 60,000 hours. They are also looking for extra support at the food shelf and are in need of some specific items. Cash donations go to the local food shelf in the area. Chris s. said he will touch base with her prior to events to see what items they need for marketing purposes. There was a suggestion to talk to sporting teams and other volunteer groups.

Mentor Volunteers

Lori B. passed around a signup sheet for volunteers to mentor new members. Volunteers could be anyone with a basic understanding of the Club. Mentorship would likely last for approximately three months. There were four guests that attended this evening’s meeting.

Celebration of the Lakes February 9-11

It was acknowledged that the weather was not cooperating.

Candlelight Walk-Marlys D. explained the GNC had taken over the entire event. Set up will be at 4:30 p.m. A trailer will be there along with the ATV and raffle sales. There will be hot chocolate and a fire pit. Chisago Cable TV is coming to the hike to film and will be creating a professional podcast.

Turkey Bowling – Bowling will be in the park from noon to 2 p.m. on Saturday. Nordic Sauna will be there also, and the Lakes Association will be there with hot chocolate and s’mores. Chris S. said he had poly to use for the bowling lanes.

Winter Plunge February 17

Only two people had signed up. Part of the money goes to the Forest Lake Rotary. Due to the weather it was unlikely it would be in the lake, so a pool will be filled with water from a fire hydrant.

Beyond the Yellow Ribbon meeting February 21

Scott R. had volunteered to speak at the February 21 meeting of the YRN at 5:30 p.m. Scott thought it would be a good idea to have a veteran attend with him. Tim C. may be able to attend with him.

Rock Painting

Lori M. explained the Club hands out painted rocks when members do acts of kindness, sort of as a calling card. Pat O. gets the rocks from the north shore. Lori will be hosting rock painting at her home the evening of February 22.

Path to Home volunteers needed March 10-17

Each week the Path to Home Program organizes area churches to host families in their program. Trinity Lutheran in Lindstrom will be hosting the week of March 10th to the 17th. They need

volunteers to bring in meals, drive as needed, provide snacks, provide gift certificates for gas, and do events with the kids. A small group of GNC members had volunteered in the past to paint rocks with the kids. Information will be put out.

Food Drive for Minnesota Food Share March Campaign at the Uncommon Loon

The Club is set to do the food drive at the Uncommon Loon from February 29 to April 6. It was suggested to use the food shelf bins instead of the tall cylinder bins. It was believed MN Food Share would be providing posters. Lorraine S. had an email from them which had logos, etc. The Club will need to get some signage done with the Club logo and the Uncommon Loon's. Members were asked to donate and get the word out.

Zion Community Dinner Opportunities

The dates of April 29, July 29, Oct 28 had been confirmed to do dinners. The Club has committed to having at least 13 volunteers. Volunteers needed to be there by 3:30-ish. Information will be out on Facebook. Dinners last until around 6 p.m. Volunteers are asked to bring desserts. Pattie explained volunteers do not need to be a member of the Club and she can let people know when extra helpers are needed at other times. This could be put out on GroupMe. Volunteers were reminded to wear a hat.

Chisago Lakes Showcase

The Showcase will take place on March 23 at the High School. Marlys D. explained this event was previously known as the Home Show, and the GNC had a table there last year. Volunteers for the Club table were needed from 9 a.m. - 4 p.m.

Adopt a Grandparent Program

Marlys explained the group meets monthly and has developed procedures and partnered some seniors, and the mission was to get more seniors on board. The best way was referrals. There is an AaGP meeting on February 28, and it is open to anyone who may be interested. There was a suggestion to get the "grandparents" engaged as a group. Christa L. said she would be moving to a transitional care position at Parmley and may be able to make some contacts.

Central MN Council on Ageing

Marlys said she had connected with the Age Well Collation, and they want to set up a meeting to discuss partnership. Information will be put out to the AaGP.

Request from Mariette

Chris S. said there was a lot of stuff she needed, and he planned to meet with her on Saturday to get more information.

Book Club

Edy had talked in the past about a book club at Point Pleasant Heights and will need to get the Club more information on that.

Youth Volunteers

Marly D. said she had reached out to the County Attorney regarding troubled youth. Chris S. had set up some meetings. There was a suggestion to have them help during the road cleanup and Earth Day Challenge.

Random Acts of Kindness

Christa L. provided the gift for the drawing. Guest Freddy chose number 13, which was Trena's number on the sign-in sheet.

Jewelry Sales

Tim C. said his wife Sarah, who is going through some health issues, is selling jewelry. The Company donates 50% of the sales to a 501c that can go to the GNC.

Mitten Tree

Lori M. said the Mitten Tree at the Uncommon Loon went until December 31. There were 3-4 garbage bags of hats mitten and scarves collected that went to the Family Pathway's Shelter, Path to Home, and the Elementary School. The Loon has invited the Club back next year and they have kept the tree. She said there was a big demand for outside waterproof mittens, and there was a suggestion to buy now while they are on clearance. A knitting club had knitted hats and mittens.

Upcoming Meetings

The Board will meet on March 14. All are welcome to attend. The Chisago Town Hall will not be available, so the location was to be determined. The Annual Club Meeting will be on April 11. All members will be encouraged to attend.

Adjourn

The meeting concluded at 7:35 p.m.

Minutes prepared and submitted by Secretary Shelley Lindau

Chisago Lakes Good Neighbors club, through its resources and diverse membership, contributes to the needs and wellbeing of our communities through acts of kindness."

BYLAWS OF

Chisago Lakes Good Neighbors Club

The undersigned incorporator(s) is an (are) individual(s) 16 years of age or older and adopt the following articles of incorporation to form a nonprofit corporation (Chapter 317A).

ARTICLE I — NAME AND PURPOSE

Section 1: Name: The name of the organization shall be **Chisago Lakes Good Neighbors Club**. It shall be a nonprofit organization incorporated under the laws of the State of Minnesota

Section 2: Purpose: Chisago Lakes Good Neighbors Club is organized exclusively for charitable, scientific and education purposes.

The purpose of this corporation is:

Chisago Lakes Good Neighbors Club through its resources and diverse membership, contributes to the needs and wellbeing of our communities through acts of kindness.

ARTICLE II — MEMBERSHIP

Section 1 - Eligibility for membership: Application for membership shall be open to any current resident, property owner, business operator, or employee in the Chisago Lakes Area and surrounding communities that supports the purpose statement in Article I,

Section 2. Membership is granted after completion and receipt of a membership application. All memberships shall be granted upon a majority vote of the board.

Section 2 - Annual dues: The amount required for annual dues shall be \$0 each year, unless changed by a majority vote of the members at an annual meeting of the full membership.

Section 3 - Rights of members: Each member shall be eligible for one vote. If unable to attend a membership meeting, each member shall be eligible to appoint one voting representative to cast the member's vote in association elections.

Section 4 - Resignation and termination: Any member may resign by filing a written resignation with the secretary. A member can have their membership terminated by a majority vote of the membership.

ARTICLE III — MEETINGS OF MEMBERS

Section 1 - Regular meetings: Regular meetings of the members shall be held quarterly at a minimum, at a time and place designated by the chair.

Section 2 - Annual meetings: An annual meeting of the members shall take no later than May 31st, the specific date, time, and location of which will be designated by the chair.

The annual meeting shall elect directors and officers, receive reports on the activities of the association, approve the annual budget and determine the direction of the association for the coming year.

Section 3 - Special meetings: Special meetings may be called by the chair, the Executive Committee, or a simple majority of the board of directors. A petition signed by five percent of voting members may also call a special meeting.

Section 4 - Notice of meetings: Notice of each meeting shall be given to each member, by email, not less than two weeks prior to the meeting.

Section 5 - Quorum: The members present at any properly announced meeting shall constitute a quorum.

Section 6 - Voting: All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place.

ARTICLE IV — BOARD OF DIRECTORS

Section 1 - Board role, size, and compensation: The board is responsible for overall policy and direction of the association and will delegate responsibility of day-to-day operations to the staff and committees. The board shall have up to 11, but not fewer than 5 members. The board receives no compensation other than reasonable expenses.

Section 2 - Terms: All board members shall serve for up to three, two-year terms. Terms for the board of directors shall be staggered so that no more than three positions are up for re-election at a given time. In year one, the president, secretary and communications director shall be one year term, and two years thereafter.

Section 3 - Meetings and notice: The board shall meet at least quarterly, at an agreed upon time and place. An official board meeting requires that each board member have written notice at least three days in advance.

Section 4 - Board elections: New directors and current directors shall be elected or re-elected by the voting representatives of members at the annual meeting. Directors will be elected by a simple majority of members present at the annual meeting.

Section 5 - Election procedures: Any member can nominate a candidate to the slate of nominees. All members will be eligible to send one representative to vote for each candidate, for up to 10 available positions each year.

Section 6 - Quorum: A quorum must be attended by at least fifty-one percent of board members for business transactions to take place and motions to pass.

Section 7 - Officers and Duties: There shall be ~~six~~five officers of the board, consisting of a President, Vice- President, Secretary, Treasurer, ~~Fundraising Director~~ and Communications Director. Their duties are as follows:

The president shall convene regularly scheduled board meetings, shall chair and preside or arrange for other members of the Executive Committee to preside at each meeting in the following order: vice-president, secretary, treasurer.

The vice-president shall chair committees on special subjects as designated by the board.

The secretary shall be responsible for keeping records of board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each board member, and assuring that corporate records are maintained.

The treasurer shall make a report at each board meeting. The treasurer shall chair the finance committee, assist in the preparation of the budget, help develop fundraising plans, and make financial information available to board members and the public. The treasurer shall be responsible for all financial transactions for the organization and have authorization process financial payments and receipts on behalf of the organization. All payment transactions over \$250 must have prior board approval.

~~*The fundraising director* shall be responsible for developing fundraising strategies, formulating solicitation procedures and overseeing all fundraising activities. The fundraising director will supervise and coordinate all operations within the association that generates money and will work closely with the communications director as well as external clients, donors and various members of the community.~~

The communications director shall be responsible for maintaining the relationship between the organization and the general public and will work to develop methods that provide an effective flow of information between members of the association. The communications director will work closely with the fundraising director to promote activities and with the secretary to keep members and the general public apprised of the volunteer opportunities. Responsibilities include writing marketing materials to inspire people to become a member of the association or volunteer to participate in efforts that support the association's mission statement.

Section 8 - *Vacancies*: - *Vacancies*: When a vacancy on the board exists mid-term, the secretary shall alert all Club members via email of the vacancy(s). The secretary must receive nominations for new members from any Club member present board members in advance of, or on the day of, a Club membership meeting. ~~two weeks in advance of a board meeting. These~~ All nominations will be presented at the Club membership meeting and shall be sent out to board members with the regular board meeting announcement, to be voted upon at the next board by all Club members present at the membership meeting. These vacancies will be filled only to the end of the particular board member's term.

Section 9 - *Resignation, termination, and absences*: Resignation from the board must be in writing and received by the Secretary. A board member shall be terminated from the board due to excess absences, more than three unexcused absences from board

meetings in a year. A board member may be removed for other reasons by a three-fourths vote of the remaining directors.

Section 10 - *Special meetings*: Special meetings of the board shall be called upon the request of the chair, or one-third of the board. Notices of special meetings shall be sent out by the secretary to each board member at least three days in advance.

ARTICLE V — COMMITTEES

Section 1 - *Committee formation*: The board may create committees as needed, such as fundraising, housing, public relations, data collection, etc. The executive board appoints all committee chairs.

Section 2 - *Executive Committee*: The six officers serve as the members of the Executive Committee. Except for the power to amend the Articles of Incorporation and bylaws, the Executive Committee shall have all the powers and authority of the board of directors in the intervals between meetings of the board of directors and is subject to the direction and control of the full board.

Section 3 - *Finance Committee*: The treasurer is the chair of the Finance Committee, which includes three other board members. The Finance Committee is responsible for developing and reviewing fiscal procedures, fundraising plans, and the annual budget with staff and other board members. The board must approve the budget and all expenditures must be within budget. Any major change in the budget must be approved by the board or the Executive Committee. The fiscal year shall be the calendar year. Annual reports are required to be submitted to the board showing income, expenditures, and pending income. The financial records of the organization are public information and shall be made available to the membership, board members, and the public.

ARTICLE VI – AMENDMENTS

Section 1 - *Amendments*: These bylaws may be amended when necessary by ~~the majority of the Club members present at a Club membership meeting. two-thirds majority of the board of directors.~~ Proposed amendments must be submitted to the Secretary to be sent out with regular ~~meeting agendas. Proposed bylaw amendments may be submitted by any Club member. board announcements or may be submitted to annual meeting and passed with approval of 2/3 vote of present members attending annual meeting.~~ Virtual attendance for voting on amendments shall be allowed.

Certification

These bylaws were approved at a meeting of the board of directors by a two-thirds majority vote on April 30, 2022.

Amendment to change annual meeting date to May 31st was approved at the Club meeting on April 13, 2023

Michele Lindau
Secretary

4/30/2022

4/13/2023

Board Members and Terms

Position	Member	Term Expires
President	Chris Schneider	May 31, 2025
Vice-President	Scott Ross	May 31, 2024
Secretary	Michele Lindau	May 31, 2025
Treasurer	Marlys Dunne	May 31, 2024
Communication Director	Natasha Zarich	May 31, 2025
Member at Large	Robert Morrison	May 31, 2024
Member at Large	Dennis Kammerer	May 31, 2025
Member at Large	Tim Clark	May 31, 2024
Member at Large	Lori Bestler	May 31, 2025
Member at Large	Dana Helm	May 31, 2024
Member at Large	Trena Morrison	May 31, 2024

Selling Coffee Pot Water Tower Replicas at the Lindström Holiday Craft Fair

The annual Lindström Holiday Craft Fair would be a great fundraising opportunity for the CLGNC, if there is interest from the club. It is on Saturday, December 7, 2024 from 9am-4pm. This craft fair is advertised as part of a “craft show trifecta”, as the Center City craft fairs at the Fire Hall and Chisago Lake Lutheran Church are on the same day. The shows were all very well attended last year, and the Lindström show even had vendors who ran out of product before the end. The booth fee is \$25, and includes two 8 foot tables and two folding chairs. The booth is 10’ x 10’.

The show is already almost sold out- there’s only one booth left! So we need to act now if interested. Selling the water tower replicas at the Lindström show will also allow me (Miranda Olson) as the City of Lindström Communications Coordinator to more heavily advertise that they will be available at the show by the CLGNC, because the steam initiative is a city of Lindström driven project. See below for details about the initiative. Thoughts?

CLGNC will profit between \$10 and \$15 per water tower replica, minus the \$25 craft show entry fee.

Lindström Coffee Pot Water Tower Steam Initiative

The program is anticipated to launch in late spring/early summer of 2024.

Sales Requirements

The City of Lindström will wholesale the replica water towers to interested **non-profit community groups** for the price of \$10.00 each. The groups will then be able to sell the replicas for a retail price of \$20.00 each (kitted but unassembled), and \$25.00 assembled. Sales tax collection is the responsibility of the group selling them. The \$10 (unassembled) or \$15 (assembled) profit for each replica will be kept by the non-profit group to support their group’s efforts.

Kitting Bonus

Any non-profit community group that participates in the kitting of the water towers will be eligible to order the replica water towers at \$9.00 each on their next order. This kitting bonus will only be available once to each non-profit community group. A minimum of 500 must be kitted by the group to qualify for the kitting bonus.

Purchasing and Sales FAQ's

Q: *Who can purchase them from the City of Lindström?*

A: Non-profit community groups can purchase them at wholesale.

Q: *Can for-profit businesses purchase them from the City of Lindström?*

A: Because this is a community fundraiser, for-profit businesses are not eligible to directly purchase products from the City of Lindström. However, interested for-profit businesses are encouraged to partner with community non-profit groups so that for-profit businesses are able to have them available for sale at the retail price of \$20.00 (kitted but unassembled) or \$25.00 (assembled).

Q: *Does the City of Lindström sell them to the public at retail?*

A: No.

Q: What is the minimum order for non-profit community groups to purchase them at wholesale from the City of Lindström?

A: A minimum order of 20 replica water towers is required.

Q: What are the payment requirements for purchasing them at wholesale from the City of Lindström?

A: Orders need to be paid for upon pickup.

Q: How can non-profit community groups place a wholesale order?

A: Contact the Lindström City Hall at 651-257-0620 or contactus@cityoflindstrom.us

Q: How will the public be able to see the progress of the fundraising efforts?

A: A water tower graphic will be on the City's website showing the status of the fundraising efforts, similar to how fundraising efforts may be shown on a thermometer graphic.

<https://www.cityoflindstrom.us/parks-department/pages/coffee-pot-water-tower-steam-initiative>

Funding the Project

Plastic Products generously donated 100% of the plastic needed to create the replicas, as well as the labor/production cost of the replicas. **Thank you, Plastic Products!**

100% of the \$10 wholesale price received by the City for each replica sold goes into a dedicated fund for the project. Any excess funds collected after the enough money has been raised to pay for the return of the steam and the maintenance of the generator will be used to make improvements to Kaffe Kanna Park, which is the park where the coffee pot water tower is located.

Start-up costs, such as the stickers, bags, instructions, and other materials associated with the kitting of the water towers were paid for by the City of Lindström. These costs will be taken out of the fund for the project, using the revenues generated from the wholesaling of the replica water towers.