Outline 2013

1. Registration
2. Web Page

1.Registration page

 a. Ladies luncheon choice option

 b. Pay online

 c. Hotel link

 d.Tour Bay City link

 e. Welcome statement

 f.Bring lawn chair reminder

 B. Indentication Means

1. Buttons

a. Stickers

b.Banquet

c.steakfry

d. Design buttons

 2. Number needed

 a.1000

 C. Workers

 a. 10 pre registration

 b. 4 new registrations

 D. Welcome packets

 a.1000

 B.Place Imperial and Divan in their room

 II. Golf Outing

1. Pick Course
2. Get Hole Sponsors – ($50 per hole)
3. Solicit Prizes
4. Organize and run event
5. Licenses
6. Liquor License
7. Parade Permits
8. Insurance for both
9. Large Raffle licence
10. Parade

A .Select staging area

1. Assign coordinator ( Elf – Moslem Temples)
2. Select three independent judges (Clan55 exempt)
3. Parade lineup – Elf – Moslem – Hillbillies – Separate by flags
4. Hospitality
5. Tent
6. Tables – Chairs
7. Beer Trailer – Contract 2011 – 25 kegs up front
8. Liquor source
9. Man power – 24 a day – 2hr shifts
10. Provide 1 keg – liquor – Mix – cups – Ice – weds day
11. Buy – cups and seek donations from beer supplier
12. Draw Down
13. 125 tickets ea drawing
14. $1000 top prize
15. Colors – Orange - blue
16. Cost: $25 each
17. Large raffle licence
18. Numbers randomly assigned
19. Flea Market
20. Decide number of spots available
21. Assign spots (Clans preferred)
22. Hillbilly Taxi
23. Number of drivers (4)
24. Time running ( 9am – 7pm)
25. Dispatcher
26. Weenie Roast

A. Order supplies – Weenies – Buns – Potatoes Chips- Mustard – relish – Onions – Catsup

B. Over see setup –cooking and serving area

C. Oversee cleanup

 X. Plaques

 A. International Hillbilly of year

 B.Most in attendance

 C. Farest traveled

 D. 1st – 2nd – 3nd parade prizes

 XI. Shrine Ceremonial

1. Each temple (Elf – Moslem) responsible for collection of fee’s
2. Each temple responsible for a Fee of $15 for steak fry for each candidate not joining hillbillies – payable to 32nd convention!
3. Setup for degree responsibility of Shrine centers!

 XII. Hillbilly degree

 A .Raban responsible for setup, degree and collection of fees!

 B. Each clan responsible for $15 payment for ea candidate’s steak fry!

 XIII. Steak fry

1. Buy and cook all food
2. Setup and cleanup serving and cooking area
3. Setup procedure for only allowing people who paid get food! (Ck badges for proper id!

 XIV. International hillbilly Queen Contest

1. Over see process for selecting!
2. Provide appt,s and rules for contest
3. Select judges
4. Provide crown and sash for winner

 XV. Ladies Luncheon

1. Decide menu
2. Select entertainment
3. Collect prizes
4. Set agenda

 XVI. Security

1. Security of hillbilly vehicles in parking lot at nite!
2. Security of outside hospitality noon to noon
3. Meet with hotel and sheriffs dept on security
4. Over see flea market lock down at 5pm

 XVII. Entertainment

1. Hire bands for Thursday – Saturday

 XVIII. Gathering of Clan’s

1. Flag presentation
2. National Anthem – American – Canadian
3. Setup Head table
4. Pa system

 XIX. Banquet

1. Choose menu
2. Select seating arrangement
3. Write agenda
4. Decide eating order

 XX. Special attendance raffle

1. Buy 2 ticket rolls
2. Setup man power
3. Times: Flea market – Thursday – Friday 9am – 5pm – Saturday 5pm – 9pm
4. Give away at 9 pm Saturday nite!

 XXI. Elf – Moslem attendance contest

1. Winner of most Registered at convention as of Saturday 10am
2. Winner announced at 9pm Saturday

 XXII. Program sales

 Ansell spots – Full page $250 – Half page - $125 – ¼ page $ 62.50 Signature $10.00

 B. Approach Shrine clubs and units first!