



**Regular Meeting of Council
October 16, 2025, 7:00 PM
AT SANDRINGHAM COMMUNITY CENTRE**

PRESENT:

Mayor M. Harvey
Councilor S. Burry
Councilor P. George
Councilor D. Samson

Deputy Mayor K. Brown
Councilor G. Arnold
Councilor R. Hapgood

ALSO PRESENT: Darlene Tuck, Town Clerk

CALL TO ORDER

Mayor Harvey called the meeting to order at 7:00 pm.

REVIEW AND ADOPT AGENDA

Resolution #2025-153

Motion: To accept October 16, 2025 agenda.

Moved by: Brown **Seconded by:** Burry **In Favor:** 7

MOTION CARRIED

REVIEW AND ADOPT MINUTES FROM SEPTEMBER 22 and OCTOBER 7, 2025

Resolution #2025-153.2

Motion: To accept Minutes from Regular Council meeting on September 22, 2025 and Special Meeting of Council on October 7, 2025. **Moved by:** Brown **Seconded by:** Samson **In Favor:** 7

MOTION CARRIED

DELEGATIONS

Barry Rogers – Did not appear as scheduled.

OLD BUSINESS

Community Enhancement Employment Program (CEEP)

Three employees were hired under the CEEP program. Darlene requested that Council consider an additional wage top-up for C. Parsons, as he is using his own vehicle and fulfilling a supervisory role — duties that cannot be covered under CEEP when fewer than six employees are hired.

Resolution #2025-154

Motion: To provide a \$2.00/hour top-up to Parson's wages.

Moved by: Burry **Seconded by:** Samson **In Favor:** 7

MOTION CARRIED

Capital Works

Due to water line restrictions, it is not currently possible to apply for a grant for fire hydrants.

Resolution #2025-155

Motion: To submit a Municipal Capital Works Application to the Department of Municipal Affairs and Community Engagement for Canada Community-Building Funds in the amount of **\$1,730,822.41** (Town portion: **\$156,957.00**) for Water/Sewer Upgrades – Phase 3.

Moved by: Brown **Seconded by:** Burry **In Favor:** 7

MOTION CARRIED



Generator

Clerk was requested to contact Jim Powell regarding maintenance of the generator. Also instructed to contact M. Balsom to discuss lease rate and prepare a contract.

Community Center Deed

No further information was found. Affidavit can be signed by 2 elders in the community. Darlene will follow up.

Sewer Tax

A resident brought forward concerns regarding paying the sewer tax after learning that a neighbor had received a partial refund. Council clarified that the refund issued to the neighbor was related to excavation work completed by the resident, not sewer fees. Council agreed that it would be inappropriate to overturn a decision made by the previous council.

Request for refund denied.

Maintenance Person

Possibly shared. Tabled.

Snow Clearing/Garbage Removal Quotes

Receiving garbage removal and snow clearing quotes. Will be reviewed at next meeting.

NEW BUSINESS

Accounts Payables

Resolution #2025-156

Motion: To approve payment of all outstanding bills, including payment to G&R in the amount of **\$1,725.00**.

Moved by: Burry **Seconded by:** Samson **In Favor:** 7

MOTION CARRIED

Glovertown Arena Operation

Motion: To decline providing a yearly donation to the arena.

Moved by: Hapgood **Seconded by:** George **In Favor:** 7

MOTION CARRIED

Municipal Assessment Agency

Action: Darlene to schedule a meeting to provide an overview of the property assessment system.

Howells' Hideaway

Resolution #2025-157

Motion: To deny the permit requests for Cabin #5 and a new garage due to ongoing litigation. As per legal advice, no permits shall be issued until the matter is settled.

Moved by: Brown **Seconded by:** Burry **In Favor:** 7

MOTION CARRIED



Town Credit Card

Resolution #2025-158

Motion: To apply for a municipal credit card with a limit not exceeding \$500.00.

Moved by: Burry **Seconded by:** Brown **In Favor:** 7

MOTION CARRIED

Security System

Payments will be made through new credit card and removed from K. Saunders phone.

Errors and Omissions

Resolution #2025-159

Motion: To amend the Council minutes from September 18, 2025 (Resolution #2025-136), to correct the voting record from four votes to reflect that five members were in attendance.

Moved by: Brown **Seconded by:** Burry **In Favor:** 7

MOTION CARRIED

Parks Canada – Community Leader Forum

Meeting on November 3 in Glovertown. Councilor Arnold will be attending on behalf of the Town.

Postal Strike

Resolution #2025-160

Motion: To provide a letter of support on behalf of Council and the Town of Sandringham.

Moved by: Burry **Seconded by:** Brown

In Favor: 4 (Burry, Brown, Arnold, Samson)

Opposed: 2 (Hapgood, George)

Abstained: 1 (Harvey)

MOTION CARRIED

Nominations for CNWMC

Councillor Arnold has served on the Board for several years and expressed interest in being nominated again. The nomination and voting declaration forms were completed, signed, and will be submitted.

Nominations for Municipal Assessment Agency

No nominations were received.

Councilor Binders

In accordance with the **Municipalities Act**, municipal documents are not permitted to be removed from the Town Office. Council binders have been issued to Councilors to store and review municipal information. These binders are to always remain on-site at the Town Office and will be accessible to Councilors during regular business hours. This directive is effective immediately and applies to all current and future members of Council.

Building Permits

One permit issued for an extension of garage.



Halloween/Christmas Parties

Upcoming community events were noted: the **Kids' Halloween Party** will take place on **October 25**, the **Children's Christmas Party** is scheduled for **December 6**, and the **Afternoon Tea** will be held on **December 7**.

Motion: To approve spending of up to **\$400** for each event.

Moved by: Arnold **Seconded by:** Hapgood **In Favor:** 7

MOTION CARRIED

DEPUTY MAYOR BROWN

Request to send email from C. Bull to lawyer. Town Clerk will send.

Resolution #2025-161

Motion: To change the locks on the office doors. Councillor Samson has offered to complete the work.

Moved by: Burry **Seconded by:** Brown **In Favor:** 7

MOTION CARRIED

OTHER BUSINESS

Council confirmed that future Council meetings will continue to be held on the Monday of the last full week of each month, consistent with previous practice.

Mayor Harvey advised that she has spoken with the Department of Transportation regarding ditching. The Town Clerk will send a formal request to the Department of Transportation and will also request that Newfoundland Power remove trees on White's Boulevard due to safety concerns.

It was decided that Chuff Bight will not be decorated for Halloween but will be decorated for Christmas. CEEP employees may complete the decorating.

ADJORNMENT

Resolution #2025-162

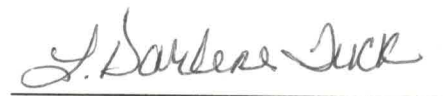
Motion: To adjourn the meeting at 9:11 p.m.

Moved by: Brown **Seconded by:** Paul **In Favor:** 7

MOTION CARRIED



Mayor



Town Clerk