



Regular Meeting of Council
July 21, 2025, 7:30 PM
AT SANDRINGHAM COMMUNITY CENTRE

PRESENT:

Councilor S. Burry
Councilor G. Arnold
Deputy Mayor M. Harvey

Mayor K. Saunders
Councilor K. Brown

MINUTES BY:

Darlene Tuck, Town Clerk

CALL TO ORDER

Mayor Saunders called the meeting to order at 7:31 pm.

1. REVIEW AND ADOPT AGENDA

RESOLUTION #2025-088 Motion to accept July 21 agenda made by Councilor Burry, 2nd: Councilor Brown. **In Favor – 5. Opposed – 0, Abstained – 0. MOTION CARRIED**

2. REVIEW AND ADOPT MINUTES OF JUNE 23, 2025 MEETING

RESOLUTION #2025-089. Review and adopt minutes of meeting from June 23. Error on item #4 last paragraph; should read 2nd: Councilor Brown, not Councilor Burry. Motion to accept the minutes with correction made by Councilor Brown, 2nd: Deputy Mayor Harvey. **In Favor – 5 (Saunders, Brown, Harvey, Arnold, Burry). Opposed – 0, Abstained – 0. MOTION CARRIED**

3 EMAIL VOTING

Email voting was done on concerns that required immediate attention.

1. **RESOLUTION #2025-090** Mayor Critchley requested a medical leave of absence from all council business for up to 3 months. Deputy Mayor Saunders was appointed interim Mayor and Councilor Harvey appointed Interim Deputy Mayor. **In Favor – 4 (Brown, Harvey, Burry, Saunders). Opposed – 1 (Arnold – no response), Abstained – 0. MOTION CARRIED.**
2. **RESOLUTION #2025-091** Motion made by Deputy Mayor Harvey to allow residents to use fire hydrant to supply water to crop and to get a quote on backfill around the hydrant. 2nd: Councilor Brown. **In Favor – 4 (Brown, Harvey, Burry, Saunders). Opposed – 1 (Arnold – no response), Abstained – 0. MOTION CARRIED.**
3. **RESOLUTION #2025-092** Motion made to get topsoil delivered to 131 Main Street and have student repair the hole made by Councilor Brown. 2nd: Deputy Mayor Harvey. **In Favor – 4 (Brown, Harvey, Burry, Saunders). Opposed – 1 (Arnold – no response), Abstained – 0. MOTION CARRIED.**
4. **RESOLUTION #2025-093** Motion made by Deputy Mayor Harvey to purchase new picnic tables at \$150/each. 2nd: Councilor Brown. **In Favor – 4 (Brown, Harvey, Burry, Saunders). Opposed – 1 (Arnold – no response), Abstained – 0. MOTION CARRIED.**



5. **RESOLUTION #2025-094** Motion made by Councilor Brown to purchase a new water pump and motor based on quote that was emailed. 2nd: Councilor Burry **In Favor – 4 (Brown, Harvey, Burry, Saunders). Opposed – 1 (Arnold – no response), Abstained – 0. MOTION CARRIED.**
6. **RESOLUTION #2025-095** Motion made by Councilor Brown to have Mick Balsom get water issues resolved immediately at any, and all expenses. 2nd: Councilor Burry. **In Favor – 4 (Brown, Harvey, Burry, Saunders). Opposed – 1 (Arnold – no response), Abstained – 0. MOTION CARRIED.**

Councilor Burry motion to accept all votes into record. 2nd: Deputy Mayor Harvey. **In Favor – 5 (Brown, Harvey, Burry, Saunders). MOTION CARRIED**

RESOLUTION #2025-096 Councilor Arnold said that while he reads the emails, he will not vote on any issues that are contained in an email. It was suggested that he call the office and give his vote to the Town Clerk, or he send a separate email to Town Clerk with his vote.

4. INCOME STATEMENT

RESOLUTION #2025-097 Town Clerk has been doing extensive work in Sage to rectify previous Clerks' errors. An income statement was provided to council. Motion made by Deputy Mayor Harvey to accept the income statement. 2nd: Councilor Brown. **In Favor – 5 (Saunders, Brown, Harvey, Arnold, Burry). MOTION CARRIED**

OLD BUSINESS

1. Mr. Howell Appeal

Mills Pittman has assembled a package for Howell's appeal on the stop work/removal order.

Mayor Saunders passed chair to Deputy Mayor Harvey 7:45 pm

RESOLUTION #2025-098 Mayor Saunders recalled a motion from October 2024 to issue a stop work/removal order. At that time Councilor Arnold suggested to the Town Clerk, Cathy Rix, that she not send it. Town Clerk, Darlene Tuck, to investigate the Stop Work Order that was to be done in October 2024.

Deputy Mayor Harvey passed chair to Mayor Saunders 7:50 PM.

2. SIGNAGE UPDATE

RESOLUTION #2025-099 2 local businesses have signed up to post on the advertising board. Deputy Mayor Harvey motioned to advertise on Facebook. 2nd: Councilor Burry. **In Favor – 5 (Brown, Harvey, Burry, Arnold, Saunders). Opposed – 0, Abstained – 0. MOTION CARRIED**

3. CECON SEWER UPDATE

Councilor Arnold obtained drawings from CECON. Town Clerk was advised by her mentor and Municipal Affairs the drawings are town property and must be returned. Town Clerk requested the drawings be returned to which Councilor Arnold refused.

Mayor Saunders past chair to Deputy Mayor Harvey 7:58 pm



Mayor Saunders re-read the June minutes whereas council voted and agreed to have engineer come out and explain drawings so is unsure why councilor Arnold obtained them. Councilor Arnold stated he wanted them for himself.

8:00 pm Deputy Mayor Harvey passed chair to Mayor Saunders

RESOLUTION #2025-100 Motion made by Deputy Mayor Harvey for Councilor Arnold to return drawings to Council office. **In Favor – 4 (Brown, Harvey, Burry, Saunders). Opposed – 1 (Arnold), Abstained – 0. MOTION CARRIED**

4. MAINTENANCE PERSON

RESOLUTION # 2025-101 Still in need of a maintenance person. No applications were received from job posting. Motion made by Deputy Mayor Harvey to approach Mick to determine what he would like a rate and for personal vehicle. 2nd: Councilor Burry. **In Favor – 5. Opposed – 0, Abstained – 0. MOTION CARRIED**

5. PLAYGROUND

Slide has been removed from playground. Once we have a maintenance person, we will have them remove the tower and leave the swing set.

6. POLL TAX

RESOLUTION #2025-102 A resident has paid their poll tax for 2025. As this was abolished in 2024, Councilor Burry motioned to refund the resident their \$120.00. 2nd: Harvey. **In Favor – 5 (Brown, Harvey, Burry, Arnold, Saunders). Opposed – 0, Abstained – 0. MOTION CARRIED**

7. ROAD REPAIRS

TABLED, however, Town Clerk will continue to seek grant money to upgrade our roads.

8. FRIDGE MAGNETS

RESOLUTION #2025-103 Magnets were discussed at June meeting, but no motion was set forth. Deputy Mayor Harvey motioned to design a draft and get pricing. 2nd: Councilor Burry. **In Favor – 5 (Brown, Harvey, Burry, Arnold, Saunders). Opposed – 0, Abstained – 0. MOTION CARRIED**

NEW BUSINESS

1. BILLS TO PAY

RESOLUTION #2025-104 Motion made by Deputy Mayor Harvey to pay:

Central Office Equipment	\$138.52
Home Hardware	\$114.22
G & R Contacting	\$1012.00
Mills, Pittman, Twyne	\$735.95
Eastlink	\$191.91
Bell Aliant	\$181.29
Joe Penney	\$450.00
Michael Balsom	\$500.00

2nd: Councilor Burry. **In Favor – 5. Opposed – 0, Abstained – 0. MOTION CARRIED**



2. NL POWER – PUMPHOUSE #3

RESOLUTION #2025-105 Town Clerk advised that we are being charged for power at pumphouse 3. She will determine if everything is turned off inside the pumphouse but to keep power connected to avoid reconnection fees in the future.

3. WATER REPORTS/RATES

RESOLUTION #2025-106 Glenda is getting paid for days that water isn't being checked and getting paid transportation costs when she only tests in her home. Motion made by Deputy Mayor Harvey to look into all water reports for the past year. 2nd: Councilor Brown. . **In Favor – 4 (Brown, Harvey, Burry, Saunders).**
Opposed – 0, Abstained – 1 (Arnold). MOTION CARRIED

4. TOWN LOGO

RESOLUTION #2025-107 Town Clerk submitted logos to review for the Town. Deputy Mayor Harvey motioned to choose the logo incorporating the tractor in a circle. 2nd: Councilor Brown. . **In Favor – 5 (Brown, Harvey, Burry, Arnold, Saunders).** **Opposed – 0, Abstained – 0. MOTION CARRIED**

5. CHUFF BIGHT INSPECTION REPORT

RESOLUTION #2025-108 Government inspection was done and minor maintenance should be carried out including housekeeping issues with privies, install spring loaded doors on privies and put lime in the pit. Motion made by Deputy Mayor Harvey to purchase items needed to properly maintain the washrooms. 2nd: Councilor Brown. . **In Favor – 5 (Brown, Harvey, Burry, Arnold, Saunders).** **Opposed – 0, Abstained – 0. MOTION CARRIED**

6. PERMIT UPDATES

14 permits have been issued in 2025 thus far.

7. COMMUNITY CENTER BRIDGES

RESOLUTION #2025-109 The 3 bridges attached to Town Hall/Community Center are rotting out. Motion made by Deputy Mayor Harvey to put out tenders to remove and replace all 3 bridges and existing picnic tables. 2nd: Councilor Burry. **In Favor – 5 (Brown, Harvey, Burry, Arnold, Saunders).** **Opposed – 0, Abstained – 0. MOTION CARRIED**

OTHER BUSINESS

1. APPLICATION OF GAS TAX

RESOLUTION #2025-110 Motion to apply for the gas tax funds to cover the cost of the new pump and motor made by Deputy Mayor Harvey. 2nd: Councilor Burry. . **In Favor – 5. Opposed – 0, Abstained – 0. MOTION CARRIED**

Town Clerk will check with Mick to determine if we need another pump for second pumphouse.

2. PICNIC TABLES

8 picnic tables are being delivered and will be sealed with Thomson Weather Sealer



ADJORNMENT

RESOLUTION 2025-111 Motion to adjourn the July 21 meeting at 9:01 pm made by Councilor Burry. **MOTION CARRIED**

Mayor

Town Clerk