



**Regular Meeting of Council
February 23, 2026, 7:00 PM
AT SANDRINGHAM COMMUNITY CENTRE**

PRESENT: Mayor M. Harvey Deputy Mayor K. Brown
Councilor S. Burry Councilor G. Arnold
Councilor P. George Councilor R. Hapgood
Councilor D. Samson

ALSO PRESENT: Darlene Tuck, Town Clerk

CALL TO ORDER

Mayor Harvey called the meeting to order at 7:00 pm.

Resolution #2026-010

Motion: To accept February 23, 2026 agenda.

Moved by: Burry **Seconded by:** Brown **In Favor:** 7 **MOTION CARRIED**

Resolution #2026-011

Motion: To amend the January 26, 2026 minutes to include "as per section 131 of the Towns and Local Service District Act" to Resolution #2026-006; and to accept Minutes from Regular Council meeting on January 26, 2026 minutes with changes.

Moved by: Brown **Seconded by:** Burry **In Favor:** 7 **MOTION CARRIED**

OLD BUSINESS

Generator and Water Maintenance

Repairs to the pumphouse leak remain outstanding. Councilor Arnold confirmed the pumps are in good working order. Generator requires a new lock. A suspected water leak cannot be located until snow melts.

Water Testing Results

The Town Clerk will inquire whether procedures are in place for water testing and public information sharing. The water testing form must be updated to include the date chlorine was added.

Vegetable Cellar Concerns

The cellar will be inspected in the spring when temperatures improve. Matter tabled until April/May.

Community Center Outdoor Lights

Lights have been purchased. A solar light will be installed on the side of the office once the snow has cleared. Replacement of the Community Center light is to be determined.

Accounts Payables

1. NL Power	\$	2,829.69
2. Visa		259.37
3. Rodways Printing		384.10
4. Town of Eastport		3,835.83
5. Mills Pittman		529.00
6. Revenue Canada		1,028.20
7. G & R Contracting		6,831.00



8. Eastlink	197.52
9. Home Hardware	147.10
10. Workplace NL	1,266.41
11. CNWM	737.80
12. Bell Aliant	170.00

Resolution #2026-012

Motion: To approve payment of all payables

Moved by: Brown **Seconded by:** Burry **In Favor:** 7 **MOTION CARRIED**

NL Health Services Leadership Meeting

To be placed on the agenda for the joint council meeting

Letters from Residents

1. A resident letter was read to Council. Council's decision is to maintain current tax rates as taxes were not billed correctly in the past. Council remains committed to following the Towns and Local Service Districts Act. The resident must provide 2025 tax documentation to be considered for tax exemption.
2. A resident offered to transfer his parcel of land to the Town. Council advised the resident to sell the land as council wasn't interested.
3. A resident raised concerns regarding their water fee. Council determined the waterline does not extend to the resident's property; therefore, the water fee will be removed from the tax bill.

Meeting with Mills, Pittman and Twyne

A review of the meeting was distributed.

Resolution #2026-013

Motion: To request Mr. Howell to forward all permits/documents from Government Services, along with the original building permit for Cabin #5, to the Council office for reconsideration.

Moved by: Hapgood **Seconded by:** George **In Favor:** Harvey, Arnold, Burry **Opposed:** Samson, Brown **MOTION CARRIED**

Code of Conduct was discussed. The Town Clerk will consult with Legal to determine the outcome.

Resolution #2026-014

Motion: To accept Mr. Chaytor removing himself from the legal issue to settle the claim.

Moved by: Hapgood **Seconded by:** Brown **In Favor:** 7 **MOTION CARRIED**

Town Plan

The Town Clerk contacted the Government regarding delays with the Town Plan. The matter is now under review.

Sewer Plan

The Town Clerk will inquire about the timeline for tendering.

Accounting Software

New accounting software is required. The Town Clerk will obtain recommendations from the auditor and present pricing at the next meeting.



PMA Conference

Resolution #2026-015

Motion: To send the Town Clerk to the conference April 14–16 for further training and to apply for funding.

Moved by: Burry **Seconded by:** Hapgood. **In Favor: 7 MOTION CARRIED**

Insurance Policy

Council reviewed the Insurance Policy for errors or omissions. No concerns were identified.

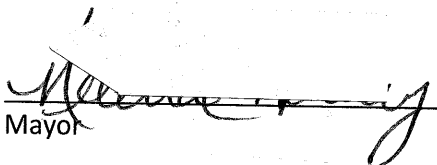
Outstanding Proper Taxes and Fees

A list of outstanding taxes and fees was provided to Council. The Town Clerk will forward accounts to a collection agency.

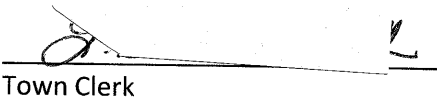
Resolution #2026-016

Motion: To adjourn the meeting at 8:39 pm

Moved by: Hapgood **Seconded by:** Brown **In Favor: 7
MOTION CARRIED**



Mayor



Town Clerk