



**Regular Meeting of Council
March 23, 2026, 7:00 PM
AT SANDRINGHAM COMMUNITY CENTRE**

PRESENT: Mayor M. Harvey Deputy Mayor K. Brown
Councilor G. Arnold Councilor P. George
Councilor R. Hapgood Councilor D. Samson

REGRETS: Councilor S. Burry

ALSO PRESENT: Darlene Tuck, Town Clerk

CALL TO ORDER

Mayor Harvey called the meeting to order at 7:00 pm.

Resolution #2026-017

Motion: To accept March 23, 2026 agenda.

Moved by: Brown **Seconded by:** Samson **In Favor:** 6 **MOTION CARRIED**

Resolution #2026-018

Motion: To amend the Minutes of the Regular Council Meeting held on February 23, 2026, to include "Accounts Payable"; and further, to adopt the Minutes of the February 23, 2026 Regular Council Meeting, as amended.

Moved by: Brown **Seconded by:** Samson **In Favor:** 6 **MOTION CARRIED**

Resolution #2026-019

Motion: To accept the income statement as presented.

Moved by: Hapgood **Seconded by:** George **In Favor:** 6 **MOTION CARRIED**

OLD BUSINESS

Generator and Water Maintenance

Repairs to the pumphouse leak remain outstanding. A lock for the generator has been ordered. The suspected leak cannot be located until snow conditions permit further investigation.

Water Testing Results

At Council's request, a new form has been developed. Updates include the addition of low chlorine level warnings, a field to record the date chlorine is added, and a requirement that testing be conducted at three locations: White's Blvd, Upper Main Street, and Lower Main Street.

Accounting Software

Resolution #2026-020

Motion: To approve the purchase of the latest version of Sage at a cost of \$47.00 per month, which will allow for ongoing program updates.

Moved by: Samson **Seconded by:** Brown **In Favor:** 6 **MOTION CARRIED**

Town Plan

Tabled to April meeting



Sewer Plan

The tender will be issued in the summer.

Legal Issues

The conflict of interest matter is proceeding. The Town Clerk has been directed to inquire about insurance coverage.

Trees on White's Blvd

Confirmation has been received that the trees on White's Blvd are not in contact with power lines, but rather with cable lines. The Town Clerk will follow up with Bell Canada and Eastlink regarding any potential hazards. The Town Clerk will also contact the Department of Highways to determine whether ditching work is planned in the area this year.

Accounts Payables

1. Councilor Burry	\$	93.13
2. NL Power		2,869.63
3. Bev Samson		533.34
4. Glenda Paul		582.89
5. Revenue Canada		1,205.49
6. Eastlink		196.70
7. G & R Contracting		6,624.00
8. Bell Aliant		175.87
9. CNWM		499.10
10. Renumerations		818.02
11. Bev Samson		533.34
12. Home Hardware		59.79
13. Visa		16.84
TOTAL		<u>14,208.14</u>

Resolution #2026-021

Motion: To approve payables.

Moved by: Hapgood **Seconded by:** Samson **In Favor:** 6 **MOTION CARRIED**

NEW BUSINESS

Stop Work Order

The Town Clerk requested on February 25 that Mr. Howell provide all required government approvals for Cabin #5 in order for Council to reconsider his permit application. To date, no response has been received.

Town Hall Parking Lot

Ground settling has been observed next to the Town Office. The matter has been tabled until weather conditions improve to allow for proper assessment and repair.



Business/Resident Inquiry

A business owner inquired as to why property tax and water fees are being applied this year. Council confirmed that properties with frontage are subject to property tax. Council further clarified that the Town is responsible for bringing water service to the roadside, including installation of a curb stop, while the property owner is responsible for any connections from the curb stop to the place of business.

Land Behind Playground

Resolution #2026-022

Motion: To lease the land located behind the playground to residents of Sandringham at a rate of \$200.00 per year.

Moved by: Hapgood **Seconded by:** Samson **In Favor:** 6 **MOTION CARRIED**

Maintenance Person

Resolution #2026-023

Motion: To advertise for a part-time, on-call maintenance person to oversee maintenance of the lookout, Chuff Bight, and the water system.

Moved by: Brown **Seconded by:** George **In Favor:** 6 **MOTION CARRIED**

Community Cleanup

Council discussed potential dates in May for the annual spring clean-up; however, concerns were raised regarding weather conditions. Alternative dates of June 7–13 or June 14–21 were proposed. The Town Clerk will contact Bev to determine which timeframe is most suitable.

CCBF Project Cleanup

Resolution #2026-024

Motion: The Town of Sandringham closes CCBF project numbers 225-2012-2054, 225-2012-2260, 225-2014-2939, 225-2021-7323 and 225-2025-8601 with a remaining balance of \$98,199.62 to be used on future projects

Moved by: Brown **Seconded by:** Samson **In Favor:** 6 **MOTION CARRIED**

Correspondence

Resolution #2026-025

Motion: To donate \$50.00 to Holy Cross School Robotics Team

Moved by: Samson **Seconded by:** Brown **In Favor:** 6 **MOTION CARRIED**

Property Tax Exemption

Resolution #2026-026

Motion: To discontinue the Property Tax Exemption Form.

Moved by: Hapgood **Seconded by:** George **In Favor:** 6 **MOTION CARRIED**

Curb Stop Fines

Resolution #2026-027

Motion: To authorize the processing of fines through Provincial Court and to register with the Municipal Property Offences System (MPO).

Moved by: Brown **Seconded by:** Samson **In Favor:** 6 **MOTION CARRIED**



Fire Department Trailer

The Fire Department has expressed interest in selling the trailer to contribute toward the purchase of a cube van. Council has requested clarification on whether the sale will proceed through a tender process and what arrangements will be made for the large pump currently housed in the trailer.

Emergency Management

As the Town Clerk does not reside in Sandringham, Councillor Burry will serve as an alternate contact for the Emergency Management Team. The Town Clerk will continue to be involved as Operations Personnel with the Emergency Preparedness Committee (EPC).

The Town Clerk will explore applying for a grant to obtain a small diesel or propane generator for the Town Hall for emergency use.

The Town Clerk will also review and compare Starlink and Eastlink services.

Town Warehouse/Equipment

Signage will be installed at the Town warehouse advising that unauthorized parking is prohibited and that the area is under video surveillance.

A notebook containing an apparent inventory listing has been identified at the Town warehouse. The Town Clerk will retrieve the book.

OTHER BUSINESS

The RCMP will be notified regarding a white SUV and a quad that have been observed driving erratically and speeding excessively throughout the Town.

ADJOURNMENT

Resolution #2026-028

Motion: To adjourn the March 23 meeting at 8:36 pm

Moved by: Haggood **Seconded by:** George **In Favor:** 6

MOTION CARRIED

Mayer

Town Clerk