Regular Meeting of Council
September 21, 2026, 7:00 PM
AT SANDRINGHAM COMMUNITY CENTRE

PRESENT:	Mayor M. Harvey	Deputy Mayor K. Brown
	Councilor P. George	Councilor R. Hapgood
	Councilor D. Samson	Councilor G. Arnold
	Councilor S. Burry	
ALSO PRESENT:	Darlene Tuck, Town Clerk	
	Wanda Heffern, Terra Nova Holistic Center	

CALL TO ORDER
Mayor Harvey called the meeting to order at 7:03 pm.

Agenda: It was noted that Wanda Harvey was inadvertently omitted from the agenda. The minutes are hereby corrected to include Wanda as applicable.

Resolution #2026-068
Motion: To adopt the agenda for the September 21, 2026 Regular Council Meeting.
Moved by: Samson **Seconded by:** Burry **In Favor:** 7 **MOTION CARRIED**

Resolution #2026-069
Motion: To adopt the regular meeting minutes of August 24, special meetings of August 11 and August 19, 2026.
Moved by: Burry **Seconded by:** Samson **In Favor:** 7 **MOTION CARRIED**

NEW BUSINESS

Terra Nova Holistic Center
Wanda Heffern expressed interest in utilizing the Community Centre for various health and wellness programs and other community activities. Ms. Heffern will submit a proposal for Council's consideration. Town Clerk to contact Service NL to determine the requirements for a certified kitchen, including the applicable food safety, facility, and licensing requirements.

Community Wildfire resiliency Plan
Council reviewed the Field assessment report and made changes. Town Clerk shall submit changes.

Town Office Closure
Office will be closed on October 15 at 1:00. Notice will be posted.

Capital Investment Application
Application to be submitted for the next phase of the sewer.

2027 Budget
Town Clerk will present council with a draft budget for 2027 at the next meeting.

Community Center Heat Pump

Prices were provided to Council. Town Clerk to determine what the compressor warranty is for existing system and what costs will be for labor and installation on new equipment. Check with Wilf Janes, Darren Kelly and Gar Vatcher for quotes on installing new system.

Halloween Party

Resolution #2026-070

Motion: To add the allocated Halloween funds to the Christmas Parties.

Moved by: Brown **Seconded by:** Burry **In Favor:** 7 **MOTION CARRIED**

Generator Location

Town clerk was asked to contact resident for the deed and real property report.

Capital Investment Plan

Resolution #2026-071

Motion: To apply for funding for the Chlorinator Flow meter in the amount of $6,284.57 and for CECON Engineering (Sewer Phase 3) in the amount of $20,113.50.

Moved by: Brown **Seconded by:** Samson **In Favor:** 7 **MOTION CARRIED**

Resignation/Water Testing

With the resignation of Glenda, Town Clerk was asked to do the water testing. Councilor Arnold said he went to the Municipal Affairs office and found this was a conflict of interest. Town Clerk was asked to follow up with Municipal Affairs.

Jim Powell will be coming out this week to replace the chlorinator.

Warehouse Tools

Resolution #2026-072

Motion: To purchase a Milwaukee, or similar, drill and impact driver and utilize a sign out system at the Council office.

Moved by: Burry **Seconded by:** Brown **In Favor:** 7 **MOTION CARRIED**

MAYOR HARVEY

A cost sharing breakdown was presented for the fire equipment and heat upgrade options for the fire department.

Resolution #2026-073

Motion: To accept Option 1 of the cost-sharing proposal, provided that the remaining funds are divided equally among the individual councils and that each council is made aware of what this arrangement entails.

Moved by: Burry **Seconded by:** Samson **In Favor:** 7 **MOTION CARRIED**

Water Line Shutoffs

Councilor Arnold was shutting off water lines without informing the office. Any water lines that are shut off or turned on, must be recorded for appropriate billing and logging.

3 residents had water shut off for unpaid taxes. (1) will sign a contract to pay off their taxes.

LEGAL ISSUES

An update was given on where we stand with our legal issues.

TOWN PLAN

The plan has been signed off. Awaiting instructions from Anna.

PAID INVOICES

Lisa Eveleigh	Chuff Bight Maint.	150.00
Collabria Visa	Sage/Blink/postage	314.77
Mills Pittman	Legal Fees	113.85
Glenda Paul	Water Testing/Transportation	569.75
Darlene Tuck	Web renew/Chuff Bight supplies	406.94
Bev Samson	August garbage collection	533.34

TO BE PAID INVOICES

Eastlink	Cables between bldgs	199.78
Sign Factory	(3) Signs	126.33
Home Hardware	CEEP/Garden Grants	470.23
NFLD Hermetic	Heat Pump Inspection/Serv.Call	434.70
Council	Renumerations	818.02
CEEP Employees	Grant wages	1469.92

Resolution #2026-074
Motion: To pay invoices.
Moved by: Brown **Seconded by:** George **In Favor:** 7 **MOTION CARRIED**

OLD BUSINESS

Locks still need to be installed at the Council office, pumphouse and warehouse.

Advertisement to go up for casual Maintenance worker. Wages to be negotiated, hours are flexible.

Bridge in front of council office is to be removed and step put back in as it is not to code. Town Clerk to put out a tender for shingling the roof and doing the front bridge.

OTHER BUSINESS

Town Clerk will put out tenders for garbage and snow removal to be opened at the next meeting.

Submit a letter to NL Light and Power supporting the power lines going across the causeway.

ADJOURNMENT

There being no further business to come before the council, Mayor Harvey declared the August 24 meeting adjourned at 8:35 pm.

Meletta Harvey, Mayor

Darlene Tuck, Town Clerk