



EXAM ENTRY POLICY

This policy outlines the requirements for students entering dance examinations. The aim is to ensure students are fully prepared, confident, and able to achieve their best possible results.

Entry into examinations is not automatic. The decision to enter a student is based on the teacher's assessment of readiness, attendance, commitment, and technical ability.

The final decision on exam entry rests with the Principal/Teaching Staff.

Readiness for Exams

Students will only be entered for examinations when they are considered fully prepared. This includes:

- *Correct technical ability for the required grade & level.*
- *Understanding of syllabus work and exercises*
- *Ability to perform routines with confidence and consistency and on their own.*
- *Appropriate level of discipline and focus in class.*

Students who are not ready will not be entered, even if they request to take the exam.

Attendance Requirements

Regular attendance is essential for exam preparation.

- *Students must attend classes consistently in the lead-up to exams.*
- *Excessive absences may result in withdrawal from exam entry.*
- *Students who miss significant amounts of classwork may not be able to take an exam.*

The school reserves the right to refuse exam entry where attendance is insufficient.

Commitment and Practice

Students are expected to:

- *Practise set work regularly outside of class.*
- *Attend scheduled exam rehearsals and extra sessions.*
- *Demonstrate commitment to learning corrections and feedback.*

Teacher Discretion

Teachers will continually assess progress throughout the term/year. A student may be:

- *Recommended for exam entry.*
- *Deferred to a later exam session.*

This decision is made in the best interest of the student's development and exam success.

Fees and Withdrawals

Exam fees are payable upon entry and are non-refundable once submitted to the examining body. Exam fees are set by the exam board.



An HSD exam fee is payable when entering a student, this is non-refundable once entry has been confirmed.

Parental Understanding

By enrolling in classes, parents/guardians understand that exam entry is conditional and not guaranteed. The school will always prioritise the student's safety, confidence, and long-term progress over exam participation.

Exams aren't compulsory. Students may still be able to move into the next graded class providing they have achieved the required standard in their class work.

Policy Review

This policy may be updated at any time to reflect best practice and exam board requirements.