

MEDICAL PROFESSIONAL DEDUCTIONS

Client: _____

Tax Year _____

Uniforms	
Alterations & repairs	
Dry cleaning	
Hat, cap	
Laundry	
Pants	
Scrubs	
Shoes	
Other _____	
Other _____	
Total	

Professional	
Alumni dues	
Medical Association dues	
Professional dues	
Referral service	
Subscriptions	
Union dues	
Other _____	
Other _____	
Total	

Continuing Education	
Correspondence courses	
Lab fees	
Materials & supplies	
Photocopy	
Reference material	
Registration fees	
Seminars	
Transcripts	
Tuition	
Textbooks	
Other _____	
Other _____	
Other _____	
Total	

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Vehicle & Travel	
See Vehicle, Travel & Entertainment Worksheet	

Supplies	
Bag - medical	
Briefcase	
Business cards	
Medical equipment	
Office supplies	
Pager, beeper	
Equipment repairs	
Stationary	
Tape recorder, tapes	
Other _____	
Other _____	
Other _____	
Total	

Other Expenses	
Malpractice insurance	
Legal fees	
Liability insurance	
Other _____	
Other _____	
Total	

Telephone	
2nd Line	
Long distance	
Internet	
Cellular	
Answering machine	
Fax line	
Other _____	
Total	

Other Information	

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VEHICLE, TRAVEL & ENTERTAINMENT EXPENSE

Client: _____

Tax Year: _____

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Vehicle Expense	
Description of vehicle	
Date placed in service	
Odometer reading beginning of year	
Odometer reading end of year	
Total miles	
Business miles	
Commute miles	
Daily average round-trip commute	
Personal miles	
Gas, lube, oil	
Repairs & Maintenance	
Tires	
Towing	

Vehicle Expense	
Insurance	
Auto license/reg	
Washes and Detailing	
Lease payments	
Interest	
Auto club	
Warranty	
Smog Certificate	
Other _____	
Other _____	
Total	

Travel & Entertainment Expense	
Airfare, train	
Car rental & gas	
Parking, tolls	
Taxi, bus, shuttles	
Lodging	
Meals	
Entertainment	
Tips	
Telephone	
Dry Cleaning	
Number of days out of town	
Other _____	
Other _____	
Total	

Other Information	

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