



Reclaim (formerly *Snoqualmie Valley Shelter Services*) Board of Directors

Mission of Reclaim

Reclaim is a community resource providing pathways to stability, opportunity & connection.

For more information, please visit Reclaim's website at www.reclaimstability.org

Purpose of the Board of Directors

A member of the board is a trustee of Reclaim's mission and responsible for ensuring that it fulfills its goals and remains sustainable. This is accomplished when board members: 1) understand Reclaim's goals, 2) plan for the future, 3) keep apprised of current operations, 4) evaluate the organization's success, 5) fulfill the fiduciary responsibilities by participating in community and resource development, and 6) help to make decisions that protect the public interest and our mission.

Position Description

The Board will support the work of Reclaim and provide mission-based leadership and strategic governance in partnership with the Executive Director. Day-to-day operations will be left to the Executive Director and other Reclaim staff.

Responsibilities include:

Leadership, governance and oversight

- Serving as a trusted advisor to the ED as they develop and implements Reclaim's strategic plan
- Reviewing outcomes and metrics created by Reclaim for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics
- Reviewing agenda and supporting materials prior to board and committee meetings
- Approving Reclaim's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the ED
- Assisting the ED and Board President in identifying and recruiting other Board Members
- Serving on at least one committee or ad hoc committees and taking on special assignments
- Representing Reclaim to stakeholders; acting as an ambassador for the organization
- Ensuring Reclaim's commitment to a diverse board and staff that reflects the communities it serves

Fundraising

- Reclaim Board Members will consider the agency a philanthropic priority and make annual gifts that reflect that priority. So that the agency can credibly solicit contributions from foundations, organizations, and individuals, the goal is to have all Board Members make an annual/monthly contribution, in an amount that is personally meaningful.

Revised and approved by BoD 2022. Amended January 2023.

- Actively participate in and support Reclaim fundraising, including personal solicitation, major gift campaigns, special events, and planned giving.

Board terms/participation

Reclaim Board Members will serve a two-year term to be eligible for reappointment for two additional terms. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings. Attendance at 75% of Board Meetings is expected.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about Reclaim's mission and who has a track record of leadership. Their accomplishments or capabilities will allow them to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- A commitment to and understanding of Reclaim's beneficiaries, preferably based on experience
- Personal qualities of integrity, credibility, and a passion for improving the lives of Reclaim's beneficiaries
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals

Compensation

Service on Reclaim's Board of Directors is without remuneration, except for training, travel, and accommodation costs in relation to approved Board Members' duties.