

Veterans Home of California at Yountville
ALLIED COUNCIL MANUAL
POLICIES AND PROCEDURES
1 June, 2009

COMMITTEES

Policy No.	AC 06 - 0110
Subject	Food Advisory Committee
Adopted	6/1/09

1. Charge: The Food Advisory Committee shall meet regularly with the Dietary and Food Service staff to advise and assist in achievement of a common goal of providing excellent nutrition and food service to Home members.

2. Membership: The Food Advisory Committee shall consist of a Chair, a Vice-Chair, and one member from each Section selected by the elected delegate of that Section.

3. Meetings:

a. Joint Meeting: The Committee shall meet monthly with the Food Service Staff at a mutually agreed time and place to exchange views and investigate food service concerns of Members or staff.

b. Other Meetings: Other meetings of the Food Service Committee may be convened on the volition of the Chair of the Committee or upon the request of three or more members of the committee. Such meetings shall have appropriate notice to all members.

c. Quorum: A quorum at Committee meetings shall be at least five members.

4. Minutes: The Chair of the Committee shall assure that minutes of all meetings of the Committee are recorded and provided to all Allied Council members.

5. Attendance: All Committee members are expected to attend all committee meetings. A member who is unable to attend for any reason shall so inform the Section Delegate prior to the meeting.