

Veterans Home of California at Yountville
ALLIED COUNCIL OPERATIONS MANUAL
POLICIES AND PROCEDURES
1 June, 2009

COMMITTEES

Policy Number	AC 06-0105
Subject	Election Committee
Adopted	6/1/09

1. **Charge:** The Election Committee shall meet regularly as required to plan, organize and conduct elections authorized by the Allied Council to assure that they are conducted in a fair and impartial manner in compliance with requirements of the Bylaws and appropriate Policies and Procedures.
2. **Membership:** The Election Committee shall consist of a Chair, a Vice-Chair and at least three other members, or as many additional members as may be required to conduct an election.
3. **Meetings:** The committee shall meet as often as necessary to perform its charge. With proper notice of time and place to all members of the committee, meetings may be called by the Chair or by any two members.
 - a. **Quorum:** A quorum shall consist of a simple majority of committee members.
4. **Reporting:** The Committee Chair shall provide reports to the Council as required by the Bylaws and other Policies and Procedures related to Elections.