

Veterans Home of California at Yountville
ALLIED COUNCIL MANUAL
POLICIES AND PROCEDURES
1 November, 2009

COMMITTEES

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| Policy No. | AC 06 - 0115 |
| Subject | Higher Care Food Advisory Committee |
| Adopted | 11/1/09 |
| Amended | 11/27/2018 |

- 1. Charge:** The Higher Care Food Advisory Committee shall meet regularly with the Higher Care Dietary and Food Service staff to advise and assist in achievement of a common goal of providing excellent nutrition and food service to Home members in higher care facilities.
- 2. Membership:** The Higher Care Food Advisory Committee shall consist of a Chair, a Vice-Chair, and one or more representatives from Holderman and Eisenhower, each selected by the elected delegate of that care unit. The Delegate- at-Large shall also serve on the committee representing The Memory Care Center.
- 3. Meetings:** The Committee shall meet regularly with the Food Service Staff at a mutually agreed time and place to exchange views and investigate food service concerns of Members or staff.
 - a. Quorum:** A quorum at Committee meetings shall be at least five members, representing not less than two of the higher care units.
- 4. Minutes:** The Chair of the Committee shall assure that minutes or reports of all meetings of the Committee are recorded and provided to all Allied Council members.
- 5. Attendance:** All Committee members are expected to attend all committee meetings. A member who is unable to attend for any reason shall so inform the Delegate prior to the meeting.