

**CITY COUNCIL
AGENDA
June 10, 2025
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the May 13, 2025 Regular Meeting and May 20, 2025 Budget Work Session/Planning Retreat.**
 - B. Tax Collector's Report. (Pages 4-9)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of May 31, 2025**
 - C. Action Items:**
 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearings: (None)**
 - B. Hold Public Hearing. (None)**
 - C. Minutes from Various Boards. (None)**

City Council Agenda

June 10, 2025

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- 6. Consideration of Adoption of Budget Amendments required to Balance/adjust the current year Budget. (FY 2024-2025)(Pages 10-12)**
- 7. Hold Public Hearing on proposed FY 2025-2026 Rockingham City Budget. (Budget Document previously distributed)**
- 8. Consideration of Adoption of Fiscal Year 2025-2026 City of Rockingham Budget Ordinance. (See Ordinance Page 13)**
- 9. Board Appointments.
(See Memo from Assistant City Manager John Massey, Page 14)**
- 10. Business by Visitors.**
- 11. Business by City Clerk.**
- 12. Business by City Manager.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
 - A. Issue of Proclamation for 250th Birthday of the United States Army. (See Page 15)**
- 15. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

**CITY OF ROCKINGHAM
MONTHLY TAX COLLECTION REPORT**

MONTH: MAY **YEAR: 2025**

| YEAR | AD VALOREM TAXES | COST AND INTEREST | TOTAL COLLECTED | PERCENT THIS DATE | YEAR TO DATE COLLECTIONS | PRIOR YEAR RECORD | |
|-----------------|---------------------|----------------------|--------------------|----------------------|-----------------------------|---------------------------|---------------------|
| | | | | | | SAME MONTH COLLECTIONS | PERCENT OF TOTAL |
| PREPAID 2025 | 1,332.12 | | 1,332.12 | | 10,883.05 | 1,351.00 | |
| 2024 | 21,259.34 | 1,157.28 | 22,416.62 | 97.83% | 4,363,432.18 | 8,244.53 | 97.77% |
| 2023 | 17,247.00 | 2,678.92 | 19,925.92 | 98.93% | 37,074.27 | 4,695.67 | 99.13% |
| 2022 | 570.11 | 56.12 | 626.23 | 99.40% | 7,466.57 | 1,055.13 | 99.61% |
| 2021 | 80.01 | 35.76 | 115.77 | 99.66% | 1,549.23 | 62.50 | 99.76% |
| 2020 | - | - | - | 99.79% | 1,002.92 | 42.46 | 99.81% |
| 2019 | - | - | - | 99.82% | 295.16 | 32.11 | 99.83% |
| 2018 | - | - | - | 99.84% | 149.38 | 48.94 | 99.85% |
| 2017 | - | - | - | 99.86% | 149.38 | 49.05 | 99.86% |
| 2016 | - | - | - | 99.86% | 149.38 | 49.02 | 99.84% |
| 2015 | - | - | - | 99.84% | 160.09 | 51.60 | 99.82% |
| 2014 | - | - | - | 99.83% | 160.09 | 53.56 | 99.76% |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | 40,488.58 | 3,928.08 | 44,416.66 | | 4,422,471.70 | 15,735.57 | |
| | | | | | | | |

UNCOLLECTED TAXES

| YEAR | AMOUNT | | May-25 |
|------|------------|--|--------------------|
| 2024 | 96,790.58 | | |
| 2023 | 39,828.75 | | |
| 2022 | 21,787.65 | | |
| 2021 | 12,447.45 | | |
| 2020 | 7,545.51 | | |
| 2019 | 5,435.24 | | |
| 2018 | 4,747.67 | | |
| 2017 | 4,234.96 | | |
| 2016 | 4,011.03 | | |
| 2015 | 4,401.55 | | |
| 2014 | 4,781.81 | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | 96,790.58 | | Total Current Year |
| | 109,221.62 | | Total Past Years |
| | 206,012.20 | | Total All Years |

[illegible]

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CITY OF ROCKINGHAM
MONTHLY REFUNDS REGISTER
MAY 2025

| | A | B | C | D | E | F | G | H | I | J | K |
|----|---------|----------|------------------|----------------------------|------|------------|-----------|--------|----------|----------|---------|
| 1 | DATE | ACCOUNT | NAME | EXPLANATION | YEAR | AMOUNT | LATE LIST | TAGS | INTEREST | REFUNDED | CHECK # |
| 2 | 5/9/25 | 60916301 | LOCKETT, ANTHONY | OVERPAY <\$1 | 2024 | 0.09 | | | | | |
| 3 | 5/28/25 | 55223303 | CLYBURN, JOHN | OVERPAYMENT FOR ATTACHMENT | 2024 | 1,353.15 | | | | | 89483 |
| 4 | 5/28/25 | 59937301 | BLANCO, DANIEL | OVERPAYMENT FOR ATTACHMENT | 2024 | 1,077.57 | | | | | 89482 |
| 5 | | | VASUEZ | | | | | | | | |
| 6 | | | | | | | | | | | |
| 7 | | | | | | | | | | | |
| 8 | | | | | | | | | | | |
| 9 | | | | | | | | | | | |
| 10 | | | | | | | | | | | |
| 11 | | | | | | | | | | | |
| 12 | | | | | | | | | | | |
| 13 | | | | | | | | | | | |
| 14 | | | TOTALS | | | \$2,430.81 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

[illegible][illegible]

AN ORDINANCE AMENDING THE CITY OF ROCKINGHAM'S ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR 2024-2025, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND, WATER AND SEWER FUND, AND THE URBAN DEVELOPMENT ACTION GRANT FUND FOR THE CITY OF ROCKINGHAM, NORTH CAROLINA

WHEREAS, the City budgeted for revenues and expenditures for FY 2024-2025 for the General, Water and Sewer, and Urban Development Action Grant Funds; and

WHEREAS, the estimates for FY 2024-2025 revenues and expenditures have been calculated and there are some variations between the amounts budgeted and the amounts expected,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rockingham, that:

SECTION 1. To amend the General Fund revenues and expenditures, the revenue and expenditure accounts are to be changed as follows:

| <u>Account No.</u> | <u>Account Name</u> | <u>Debit</u> | <u>Credit</u> |
|--------------------|---|--------------|---------------|
| Revenues: | | | |
| 10-301-1070 | Tourism Reimbursement | | \$10,500 |
| 10-301-2024 | Taxes – Ad Valorem | | 10,000 |
| 10-317-1000 | Penalties & Interest | | 10,000 |
| 10-329-1000 | Earned Interest on Investments | | 80,000 |
| 10-335-1000 | Miscellaneous Revenue | | 70,000 |
| 10-337-2000 | Utilities Franchise Tax | | 20,000 |
| 10-337-2010 | Sales Tax Video | \$20,000 | |
| 10-349-2002 | Police Grants | 5,000 | |
| 10-349-2003 | Drug Asset Forfeiture Revenue | | 10,000 |
| 10-355-1000 | Building Permits & Rezoning Fees | | 40,000 |
| 10-383-1000 | Sale of Fixed Assets | | 60,000 |
| 10-399-1000 | Fund Balance Appropriated | 110,000 | |
| 10-399-2010 | Fund Balance Appropriated – Powell Bill | | 24,311 |
| Expenditures: | | | |
| 10-410-2570 | Miscellaneous Expense | 75,000 | |
| 10-420-2570 | Miscellaneous Expense | 15,000 | |
| 10-420-3450 | Contracted Services | 20,000 | |
| 10-460-3450 | Contracted Services | 40,000 | |
| 10-500-2170 | M&R Vehicles | 5,000 | |
| 10-500-4330 | Department Supplies & Materials | 5,000 | |
| 10-510-1020 | Salaries & Wages | 100,000 | |
| 10-510-4330 | Department Supplies & Materials | 20,000 | |
| 10-570-3450 | Contracted Services | 24,311 | |
| 10-580-5740 | Capital Outlay | | 25,000 |

| | | | |
|-------------|---------------------------|--------|--------|
| 10-610-1020 | Salaries & Wages | 10,000 | |
| 10-610-2530 | Dues & Subscriptions | 10,500 | |
| 10-620-5720 | Capital Expense Buildings | | 80,000 |
| 10-620-3450 | Contracted Services | 5,000 | |
| 10-660-8990 | Contingency | | 25,000 |

SECTION 2. To amend the Water and Sewer Fund revenues and expenses, the revenue and expense accounts are to be changed as follows:

| <u>Account No.</u> | <u>Account Name</u> | <u>Debit</u> | <u>Credit</u> |
|--------------------|--------------------------------|--------------|---------------|
| Revenues: | | | |
| 30-329-1000 | Earned Interest on Investment | | \$75,000 |
| 30-371-1000 | Water Charges | \$700,000 | |
| 30-375-1000 | Service Charges | 20,000 | |
| 30-383-1000 | Sale of Fixed Assets | | 45,000 |
| 30-399-1000 | Fund Balance Appropriated | | 955,000 |
| Expenses: | | | |
| 30-660-8990 | Contingency | | 25,000 |
| 30-720-1020 | Salaries & Wages | | 50,000 |
| 30-720-1060 | Group Insurance | | 10,000 |
| 30-750-1060 | Group Insurance | | 10,000 |
| 30-750-2160 | M&R Equipment | 25,000 | |
| 30-750-4330 | Dept Supplies & Materials | 15,000 | |
| 30-750-5740 | Capital Outlay Equipment | 180,000 | |
| 30-810-1020 | Salaries & Wages | 30,000 | |
| 30-810-2590 | Richmond County Water Purchase | 65,000 | |
| 30-810-4320 | Chemical and Fluoride | | 100,000 |
| 30-815-1020 | Salaries & Wages | 15,000 | |
| 30-815-2130 | Utilities | 75,000 | |
| 30-815-2160 | M&R Equipment | 100,000 | |
| 30-815-4330 | Dept Supplies & Materials | 75,000 | |
| 30-815-5730 | Capital Expense Building | | 50,000 |
| 30-815-5740 | Capital Expense Equipment | 20,000 | |

SECTION 3. To amend the Urban Development Action Grant Fund revenues and expenses, the revenue and expense accounts are to be changed as follows:

| <u>Account No.</u> | <u>Account Name</u> | <u>Debit</u> | <u>Credit</u> |
|--------------------|----------------------------|--------------|---------------|
| Revenues: | | | |
| 44-335-1000 | Miscellaneous Revenues | | \$125,000 |
| 44-350-0000 | Rural Transformation Grant | | 750,000 |
| 44-372-1000 | Rental Income | \$5,000 | |
| 44-399-1000 | Fund Balance Appropriated | 120,000 | |
| Expenses: | | | |
| 44-430-3040 | Professional Services | 750,000 | |

SECTION 4. Copies of this amendment shall be furnished to the City Manager, City Clerk, and the Finance Officer for their direction and implementation.

Adopted this _____ day of _____, 2025.

Signed: _____

John P. Hutchinson
Mayor

Sabrina Y. McDonald, CMC, City Clerk

Budget Ordinance
2025-2026
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SECTION 6. DISTRIBUTION. Copies of this Ordinance shall be furnished to the Finance Officer of the City of Rockingham to be kept by her for her direction in the disbursement of funds.

The foregoing Budget Ordinance was introduced by Councilman _____, who moved its adoption. Motion for adoption was seconded by Councilman _____ and when put to a vote was adopted this _____ day of _____, 20____.

AYES: _____ **NAYES:** _____

John P. Hutchinson, Mayor
City of Rockingham, North Carolina

ATTEST:

Sabrina Y. McDonald, CMC
City Clerk

MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: June 3, 2025

Re: Recommendations for Board Appointments

Planning and Zoning Board

- City staff recommends **Jimmy McDonald**, **Greg Brown**, and **Ken Melvin** be reappointed as an in-city members.

Board of Adjustment

- City staff recommends both **Ray Herndon** and **Rick Byrd** be reappointed as in-city regular members; and **John Maultsby** be reappointed as an in-city alternate member.

ABC Board

- City staff recommends **Benny Sharpe** be reappointed.

Proclamation

Celebrating the 250th Birthday of the United States Army

WHEREAS, on June 14, 1775, the Second Continental Congress established the United States Army, marking the birth of America's military and the beginning of its fight for freedom and independence; and

WHEREAS, for nearly 250 years, the Army has stood as a guardian of liberty, providing security to our nation, maintaining readiness and lethality, and promoting peace worldwide; and

WHEREAS, the courage, dedication, and sacrifice of Army soldiers, veterans, and their families have ensured the safety and prosperity of our nation and the freedoms we cherish; and

WHEREAS, the United States Army remains steadfast in its mission to serve and defend, building strong ties with local communities and fostering partnerships that strengthen the fabric of our great nation; and

WHEREAS, the City of Rockingham, recognizes the Army's pivotal role in shaping our nation's history, security, and freedom;

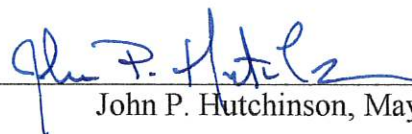
NOW, THEREFORE, the City of Rockingham does hereby proclaim June 14, 2025, as United States Army Day in and encourages all residents to join in

NOW THEREFORE, I, by virtue of the authority vested in me as Mayor of City of Rockingham do hereby proclaim June 14, 2025 as United States Army Day, in Rockingham, NC, and urge all our citizens to observe this day with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of

City of Rockingham to be affixed this 10th day of June , the year of our Lord two thousand and twenty five.

Signed: _____



John P. Hutchinson, Mayor

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

George C. Gillenwater



Chief of Police

To: Monty Crump

From: G.C. Gillenwater
Chief of Police

Date: June 2, 2025
Ref: May Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

| | |
|-----------------------------------|--------------------|
| Total Calls for the Month: | <u>1404</u> |
| Public Service Calls | <u>495</u> |

| | |
|-----------------------------------|-------------------|
| Charges Generating Arrest: | |
| Felonies: | <u>77</u> |
| Misdemeanors: | <u>107</u> |
| Drug Violations: | <u>07</u> |
| Juvenile: | <u>04</u> |
| Citations: | <u>54</u> |

Accidents Reported/Investigated:

| | |
|------------------------------|------------------|
| Property Damage only: | <u>61</u> |
| Personal Injury: | <u>07</u> |

| | |
|--------------------------------------|------------------|
| Officer Hours Spent in Court: | <u>10</u> |
| Officer Training Hours Logged | <u>71</u> |

FIRE CHIEF
HAROLD ISLER

ADMIN. ASST.
KRISTY PLAYER



May

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of May 2025.

| | | | | | |
|------------------|-----------|----------------|-----------|---------------------|----------|
| Total Alarms: | <u>64</u> | In Town: | <u>64</u> | Out of Town: | <u>0</u> |
| Turn In Alarms: | <u>1</u> | Silent Alarms: | <u>63</u> | Structure fire: | <u>0</u> |
| Wrecks: | <u>26</u> | Alarm Malf: | <u>13</u> | Good Intent: | <u>5</u> |
| Service Call: | <u>5</u> | Assist Police: | <u>0</u> | Trash/outside fire: | <u>5</u> |
| Power line down: | <u>5</u> | Assist Ems: | <u>0</u> | Water rescue: | <u>1</u> |
| Smoke scare: | <u>1</u> | Cooking fire: | <u>0</u> | Vehicle fire: | <u>1</u> |
| Electrical: | <u>2</u> | Chimney fire: | <u>1</u> | Spill/Leak: | <u>0</u> |

Total Property Exposed to Fire: \$0.00

Total Property Damaged by Fire: \$0.00

Total Property Saved: \$0.00

During the month of May the full time members averaged 30 training hours per person; part-paid members averaged 4 hours per person for the month.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Harold Isler".

Harold Isler
Fire Chief