

**CITY COUNCIL
AGENDA
July 8, 2025
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the June 10, 2025 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 4-9)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of June 30, 2025**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearing. (None)**
 - B. Hold Public Hearing. (None)**
 - C. Minutes from Various Boards. (None)**

City Council Agenda

July 8, 2025

Page 2

- 6. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 111 Willow Road and identified as Richmond County PIN # 7473-11-55-0085.
(See Pages 10-12 & Insert)**
- 7. Business by Visitors.**
- 8. Business by City Clerk.**
 - A. List of Upcoming Board Appointments (new and/or reappointments) enclosed for your review & consideration. (List enclosed separately)**
- 9. Business by City Manager.**
- 10. Items of discussion by City Council Members.**
- 11. Business by Mayor.**
- 12. Adjournment.**

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

CITY OF ROCKINGHAM

MONTHLY TAX COLLECTION REPORT

MONTH: JUNE

YEAR:

2025

YEAR	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	SAME MONTH COLLECTIONS	PERCENT OF TOTAL
PREPAID 2025	1,891.89		1,891.89		12,774.94	754.00	
2024	12,883.31	993.81	13,877.12	98.12%	4,376,315.49	6,729.40	97.93%
2023	1,199.23	199.08	1,398.31	98.96%	38,273.50	2,745.26	99.19%
2022	210.83	86.94	297.77	99.41%	7,677.40	-	99.61%
2021	86.92	49.72	136.64	99.66%	1,636.15	187.07	99.76%
2020	-	-	-	99.79%	1,002.92	-	99.81%
2019	-	-	-	99.82%	295.16	-	99.83%
2018	-	-	-	99.84%	149.38	-	99.85%
2017	-	-	-	99.86%	149.38	-	99.86%
2016	-	-	-	99.86%	149.38	-	99.84%
2015	-	-	-	99.84%	160.09	-	99.82%
2014	-	-	-	99.83%	160.09	-	99.76%
	16,272.18	1,329.55	17,601.73		4,438,743.88	10,415.73	

UNCOLLECTED TAXES

YEAR	AMOUNT	Jun-25
2024	83,652.90	
2023	38,597.62	
2022	21,576.82	
2021	12,360.53	
2020	7,545.51	
2019	5,435.24	
2018	4,747.67	
2017	4,234.96	
2016	4,011.03	
2015	4,401.55	
2014	4,781.81	
	83,652.90	Total Current Year
	107,692.74	Total Past Years
	191,345.64	Total All Years

6

TOTALS

2

7

CITY OF ROCKINGHAM

MONTHLY REFUNDS REGISTER

JUNE 2025

	A	B	C	D	E	F	G	H	I	J	K
1	DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
2	6/25/25	63078	MANIVANH, KHAMSENG	VEHICLE TAX REFUND	2024	37.71					89679
3	6/30/25	63257	GREENE, STEVEN ERNEST	VEHICLE TAX REFUND	2024	59.32					89713
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14			TOTALS			\$97.03	\$0.00	\$0.00	\$0.00	\$0.00	

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	REVERSE PAYMENT	REVERSE INTEREST PMT	REVERSE LATE LIST	REVERSE ADVERTISING	REV SPECIAL ASMT PMT/FEES	TOTAL REVERSAL
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
TOTALS					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: July 1, 2025

Re: Demolition Ordinance for Dilapidated Dwelling located at **111 Willow Road**

City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 111 Willow Road and identified as Richmond County PIN 7473-11-55-0085. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in January of 2025. The property owner, Khounesy and Leuth Phouangphrachanh and all parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. No one attended the hearing with the Code Enforcement Officer. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by June 3, 2025. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owners have taken no action to date to address the dilapidated dwelling.

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE
PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT
A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.**

WHEREAS, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

WHEREAS, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owners of this dwelling, Khounesy and Leuth Phouangphrachanh have been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203 pursuant to an order issued by the Building Inspector on March 5, 2025 and the owners have failed to comply with the order;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend *"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."* on the building located at 111 Willow Road and identified by Richmond County PIN# 7473-11-55-0085.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with his order to the owner thereof dated March 5, 2025 and in accordance with the Housing Code and G.S. 160D-1203.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A.
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160D-1203.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

Adopted this _____ day of _____, 2025

Mayor

Attest: _____
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

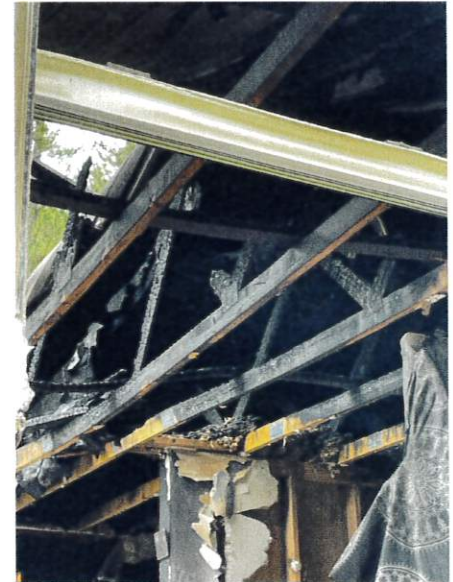
I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this _____ day of _____, 2025.

Notary Public

My Commission expires:

Dilapidated Dwelling - 111 Willow Road



Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

George C. Gillenwater



Chief of Police

To: Monty Crump

From: G.C. Gillenwater
Chief of Police

Date: July 1, 2025
Ref: June Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1443</u>
Public Service Calls	<u>438</u>

Charges Generating Arrest:	
Felonies:	<u>70</u>
Misdemeanors:	<u>71</u>
Drug Violations:	<u>06</u>
Juvenile:	<u>11</u>
Citations:	<u>86</u>

Accidents Reported/Investigated:

Property Damage only:	<u>40</u>
Personal Injury:	<u>03</u>

Officer Hours Spent in Court:	<u>09</u>
Officer Training Hours Logged	<u>68</u>



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER

June

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of June 2025.

Total Alarms:	<u>57</u>	In Town:	<u>57</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>2</u>	Silent Alarms:	<u>55</u>	Structure fire:	<u>2</u>
Wrecks:	<u>10</u>	Alarm Malf:	<u>18</u>	Good Intent:	<u>4</u>
Service Call:	<u>8</u>	Assist Police:	<u>0</u>	Trash/outside fire:	<u>3</u>
Power line down:	<u>5</u>	Assist Ems:	<u>1</u>	Water rescue:	<u>0</u>
Bomb scare:	<u>1</u>	Cooking fire:	<u>1</u>	Vehicle fire:	<u>0</u>
Electrical:	<u>3</u>	Hazmat:	<u>1</u>	Spill/Leak:	<u>0</u>

Total Property Exposed to Fire: \$725,000.00

Total Property Damaged by Fire: \$191,500.00

Total Property Saved: \$533,500.00

During the month of June the full time members averaged 51 training hours per person; part-paid members averaged 8 hours per person for the month.

Respectfully Submitted,

Harold Isler
Fire Chief

To: Monty Crump, City Manager

From: Dave Davis, Parks and Recreation Director

Date: July 1, 2025

Subject: Activity report

The following is a list of activities involving our department this month

Flag Football – Currently, we have over 60 participants registered to play and we should begin league practices and games the middle of this month.

Dental Awareness Week – Johnnie Brigman, is a licensed Dental Hygienist/Instructor and employed full-time with our state. She, and a few of her colleagues, will be offering a free dental screening and sealant procedure to our day camp and swim program children July 28th – 31st.

Youth Baseball/Softball – Both of these programs concluded on Wednesday, June 25th.

Summer programs – Our Summer Day Camp and Swim Programs are progressing nicely. The seasonal staff is experienced and the campers are always busy and engaging in some activity. Both these programs have experienced increases in enrolment.

Hinson Lake - This remains a very popular destination and serves a diverse section of our city and county residents. Every weekend is reserved through the first weekend in December.

Youth Soccer - Fall soccer registration begins Wednesday, July 16th and concludes Wednesday, July 30th.