

**CITY COUNCIL
AGENDA
March 12, 2024
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation by Reverend Ron Schermerhorn, First Presbyterian Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the February 13, 2024 Regular Meeting.**
 - B. Tax Collector's Report.
February 2024 (See Pages 4 -9)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of February 29, 2024**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
 - C. Minutes from Various Boards**
- 5. Business by Planning Board.**
 - A. Set Public Hearing: (None)**
 - B. Hold Public Hearing: (None)**
 - C. Minutes from Various Boards: (Enclosed)**

- 6. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 701 N. Lee Street and identified as Richmond County PIN # 7463-11-56-6816. (See Pages 10 - 12 & Insert)**
- 7. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 111 S. Skipper Street and identified as Richmond County PIN # 7473-14-24-8184. (See Pages 13 - 15 & Insert)**
- 8. Consideration of Approval to rescind votes on action taken at February 13, 2024 Council meeting related to ABC Board Appointment in order to remain in compliance with N.C.G.S. 18B – 700.**
- 9. Presentation of Rockingham Fire Department’s Annual Report for 2023 by Fire Chief Harold Isler. (Enclosed separately)**
- 10. Presentation of Rockingham Police Department’s Annual Report for 2023 by Police Chief George Gillenwater. (Enclosed separately)**
- 11. Business by Visitors.**
- 12. Business by City Clerk.**
- 13. Business by City Manager.**
- 14. Items of discussion by City Council Members.**
- 15. Business by Mayor.**
- 16. Closed Session for reference G.S. 143-318.11 (a) (3) for legal matter.**
- 17. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

**CITY OF ROCKINGHAM
MONTHLY TAX COLLECTION REPORT**

MONTH: FEBRUARY

YEAR: 2024

YEAR	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	SAME MONTH COLLECTIONS	PERCENT OF TOTAL
2024	879.33		879.33		3,147.31	917.96	
2023	86,817.79	2,418.10	89,235.89	94.93%	3,520,936.43	72,190.85	95.03%
2022	3,128.75	364.53	3,493.28	98.84%	18,787.48	1,803.54	99+%
2021	193.49	49.38	242.87	99.55%	1,193.28	69.51	99+%
2020	193.49	68.76	262.25	99.75%	540.38	3.54	99+%
2019	411.37	133.26	544.63	99.80%	540.94	94.71	99+%
2018	160.13	93.05	253.18	99.83%	217.68	50.75	99+%
2017	160.13	105.50	265.63	99.85%	160.13	-	99+%
2016	160.13	118.12	278.25	99.86%	160.13	-	99+%
2015	145.28	121.72	267.00	99.84%	145.28	-	99+%
2014	145.28	135.58	280.86	99.82%	145.28	-	99+%
2013	135.33	138.94	274.27	99.76%	135.33	-	99+%
	92,530.50	3,746.94	96,277.44		3,546,109.65	75,130.86	

UNCOLLECTED TAXES

YEAR	AMOUNT	FEBRUARY 2024
2023	188,141.63	
2022	42,312.85	
2021	16,260.07	
2020	8,918.96	
2019	5,875.87	
2018	4,935.68	
2017	4,405.78	
2016	4,181.85	
2015	4,581.99	
2014	4,962.25	
2013	6,892.02	
	188,141.63	Total Current Year
	103,327.32	Total Past Years
	291,468.95	Total All Years

CITY OF ROCKINGHAM
MONTHLY REFUNDS REGISTER
FEBRUARY 2024

A	B	C	D	E	F	G	H	I	J	K
1	DATE	ACCOUNT	NAME	EXPLANATION	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
2	2/22/24	70804338	HART, JOEL M	VEHICLE REFUND	102.66				102.66	86274
3	2/22/24	72360873	MCDONALD, SYLVIA A	VEHICLE REFUND	17.94			0.90	18.84	86277
4	2/27/24	113078201	MCDONALD, WILLIAM LAVON	RELEASE PER CONTY, PAYMENT WAS PAID	65.80	6.58		1.99	74.37	86287
5									0.00	
6									0.00	
7									0.00	
8									0.00	
9									0.00	
10									0.00	
11									0.00	
12									0.00	
13									0.00	
14			TOTALS		\$186.40	\$6.58	\$0.00	\$2.89	\$195.87	

CITY OF ROCKINGHAM
 PAYMENT REVERSAL REGISTER
 FEBRUARY 2024

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	REVERSE PAYMENT	REVERSE INTEREST PMT	REVERSE LATE LIST	REVERSE ADVERTISING	REVERSE SPECIAL ASMT PMT	TOTAL REVERSAL
2/23/24	113078201	MCDONALD, WILLIAM LAVON	RELEASE PER COUNTY, PAYMENT WAS PAID	2023	65.80	1.99	6.58			74.37
2/29/24	108897301	SMITH, JOYCE MCKENZIE	RETURNED CHECK	2023	41.75	8.25				50.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
		TOTALS			\$107.55	\$10.24	\$6.58	\$0.00	\$0.00	\$124.37

MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: March 4, 2023

Re: Demolition Ordinance for Dilapidated Dwelling located at **701 N. Lee Street**

City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 701 N. Lee Street and identified as Richmond County PIN 7463-11-56-6816. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in October of 2023. The property owner, Danny James Talley and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. Marsha Kay Lyn Farias attended the hearing with the Code Enforcement Officer. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by February 27, 2024. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owners have taken no action to date to address the dilapidated dwelling.

AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.

WHEREAS, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

WHEREAS, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owners of this dwelling, Danny James Talley has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203 pursuant to an order issued by the Building Inspector on November 29, 2023 and the owner has failed to comply with the order;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend "*This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful.*" on the building located at 701 N. Lee Street and identified by Richmond County PIN# 7463-11-56-6816.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with his order to the owner thereof dated November 29, 2023 and in accordance with the Housing Code and G.S. 160D-1203.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A.
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160D-1203.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

Adopted this _____ day of _____, 2024

Mayor

Attest: _____
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

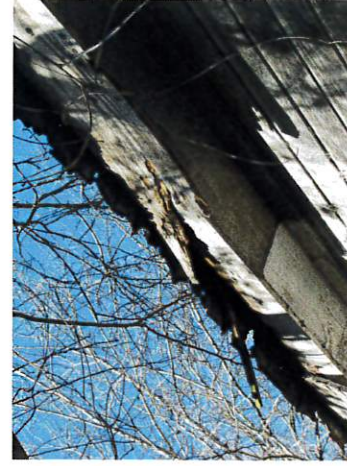
I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this _____ day of _____, 2024.

Notary Public

My Commission expires:

Dilapidated Structure - 701 N. Lee Street



MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: March 4, 2024

Re: Demolition Ordinance for Dilapidated Dwelling located at **111 S. Skipper Street**

City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 111 S. Skipper Street and identified as Richmond County PIN 7473-14-24-8184. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in September of 2023. The property owners, Bessie Young, Thelma Moore, Tony Wall, Ambrose D. Pemberton, Flora Pemberton, and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. Bessie Young and Tony Wall attended the hearing with the Code Enforcement Officer. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by February 27, 2024. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owners have taken no action to date to address the dilapidated dwelling.

AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.

WHEREAS, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

WHEREAS, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owners of this dwelling, Bessie Young, Thelma Moore, Tony Wall, Ambrose D. Pemberton, and Flora Pemberton have been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203 pursuant to an order issued by the Building Inspector on November 29, 2023 and the owner has failed to comply with the order;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend "*This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful.*" on the building located at 111 S. Skipper Street and identified by Richmond County PIN# 7473-14-24-8184.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with his order to the owner thereof dated November 29, 2023 and in accordance with the Housing Code and G.S. 160D-1203.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A.
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160D-1203.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

Adopted this _____ day of _____, 2024

Mayor

Attest: _____
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

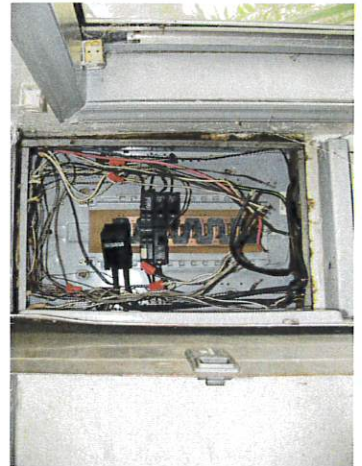
I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this _____ day of _____, 2024.

Notary Public

My Commission expires:

Dilapidated Residence - 111 S. Skipper Street



**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**



To: Monty Crump

From: G.C. Gillenwater
Chief of Police

Date:
March 4, 2024
Ref: February Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month: 1405
Public Service Calls 284

Charges Generating Arrest:
Felonies: 19
Misdemeanors: 63
Drug Violations: 03
Juvenile: 04
Citations: 190

Accidents Reported/Investigated:

Property Damage only: 59
Personal Injury: 08

Officer Hours Spent in Court: 12
Officer Training Hours Logged 130



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PEAYLOR

FEBRUARY

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of February 2024.

Total Alarms:	<u>40</u>	In Town:	<u>40</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>1</u>	Silent Alarms:	<u>39</u>	Structure fire:	<u>1</u>
Wrecks:	<u>18</u>	Alarm Malfunction:	<u>8</u>	Good Intent:	<u>6</u>
Service Call:	<u>2</u>	Assist Police:	<u>0</u>	Trash/outside fire:	<u>4</u>
Power line down:	<u>0</u>	Assist Ems:	<u>0</u>	Unauthorized burn:	<u>1</u>
Smoke scare:	<u>0</u>	Cooking fire:	<u>0</u>	Vehicle fire:	<u>0</u>
Electrical:	<u>0</u>	Gas Explosion:	<u>0</u>	Spill/Leak:	<u>0</u>

Hours Spent on Calls: 8 hours 19 minutes

Total Property Exposed to Fire:	<u>\$19,500.00</u>
Total Property Damaged by Fire:	<u>\$8,500.00</u>
Total Property Saved:	<u>\$11,000.00</u>

During the month of February of the fire department averaged 48 training hours per person; part-paid members averaged 2 hours per person for the month.

Respectfully Submitted,

Harold Isler
Fire Chief

To: Monty Crump, City Manager
From: Dave Davis, Recreation Director
Date: March 4, 2024
Subject: Activity Report

With spring right around the corner the following are just a few activities involving our department this month.

Youth Basketball – Our 2024 season came to a conclusion with championship games on Friday, February 9th.

Indoor Soccer – We had 96 children register to participate in this 3rd year program. Regular season concludes Friday, March 8th with tournaments beginning Saturday, March 9th and ending Wednesday March 13th.

Spring Soccer – Registration is underway for this well established program. (Deadline March 6th)

Youth Baseball/Softball – Registration begins for these programs on Wednesday, April 3rd and concludes Wednesday, April 17th.

Hinson Lake – As the spring and summer months approach activities and reservations for this facility increase substantially. Hinson Lake has, and will continue, to offer a nice diversification to our recreational offerings.

March is always a transitional month for our department. Weather will remain a variable, but through the years, our maintenance staff has employed various maintenance strategies to make the process as seamless as possible. We look forward to the months ahead.