

**CITY COUNCIL  
AGENDA  
April 11, 2023  
6:30 p.m.**

- 1. Opening of meeting by John P. Hutchinson.**
- 2. Invocation by Pastor Travis Wilkerson, Faith Missionary Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
  - A. Disposition of Minutes of the March 14, 2022 Regular Meeting.**
  - B. Tax Collector's Report. (See Pages 4-9)**

**Informational Items:**

  - 1.) Monthly Collection Report**
  - 2.) Uncollected Taxes as of March 31, 2023.**

**Action Items:**

  - 1.) Refunds per County Assessor's Office.**
  - 2.) Discovery bills added to Tax Scroll.**
  - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
  - A. Set Public Hearing: (None)**
  - B. Hold Public Hearing: (None)**
  - C. Minutes from Various Boards : Enclosed**

**City Council Agenda**

**April 11, 2023**

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- 6. Consideration of Approval of Audit Contract for Fiscal Year End June 30, 2023 with Anderson Smith & Wike, PLLC (Contract included separately in packet).**
- 7. Consideration of a Demolition Ordinance for the dilapidated dwelling located at 208 Boone Street and identified as Richmond County PIN# 7473-13-13-3365. (See Pages 10-12 & Insert).**
- 8. Business by Visitors.**
- 9. Business by City Clerk.**
- 10. Business by City Manager.**
- 11. Items of discussion by City Council Members.**
- 12. Business by Mayor.**
- 13. Adjournment.**

**Rockingham, NC**

**City Council Agenda**

**SUPPORT DOCUMENTS**



**UNCOLLECTED TAXES**

<b>YEAR</b>	<b>AMOUNT</b>	<b>Mar-23</b>
2022	139,588.53	
2021	19,596.16	
2020	9,970.14	
2019	6,736.89	
2018	5,594.18	
2017	4,885.99	
2016	4,662.06	
2015	4,967.89	
2014	5,176.58	
2013	7,027.35	
2012	5,233.78	
	139,588.53	Total Current Year
	73,851.02	Total Past Years
	213,439.55	Total All Years



CITY OF ROCKINGHAM  
MONTHLY RELEASES REGISTER  
MARCH 31, 2023

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	BILL #	VALUE	CITY TAX	CITY LATE	INTEREST	DVERTISIN	SP. ASSESS.	RELEASED
3/2/23	5518301	BROADNAX, L M	POSTMARK	2022	11709				3.14			3.14
3/2/23	6970301	GIBSON, GERTHA	POSTMARK	2022	12059				0.87			0.87
3/2/23	6970302	GIBSON, GERTHA	POSTMARK	2022	12060				0.09			0.09
3/2/23	10572303	SPENCER, MARY	POSTMARK	2022	12831				0.18			0.18
3/29/23	6221301	CRENSHAW, ELLIOTT CRAWFORDS CREEK	< \$1	2022	11859		0.33					0.33
3/29/23	84242304	HOMEOWNERS CRAWFORDS CREEK	< \$1	2022	15293		0.62					0.62
3/29/23	84242305	HOMEOWNERS ANDERSON, LLOYD	< \$1	2022	15294		0.58					0.58
3/29/23	119777301	HORATIO	< \$1	2022	16365		0.17					0.17
3/30/23	11736101	LITTLE BO CLUB	BILLING ERROR	2011	5274		94.26		83.70			177.96
3/30/23	11736101	LITTLE BO CLUB	BILLING ERROR	2011	5275		119.11		115.70			234.81
3/30/23	11736101	LITTLE BO CLUB	BILLING ERROR	2011	5276		135.26		131.30			266.56
3/30/23	11736101	LITTLE BO CLUB	BILLING ERROR	2011	5277		130.43		127.40			257.83
3/30/23	11736101	LITTLE BO CLUB	BILLING ERROR	2011	5278		116.85		114.40			231.25
3/30/23	14584301	CORBIE, BRIAN	CORRECTION OF OWNER	2020	2429		457.59		16.01			473.60
3/30/23	14584301	CORBIE, BRIAN	CORRECTION OF OWNER	2021	7890		457.59		45.95	8.00		511.54
3/30/23	14584301	CORBIE, BRIAN	CORRECTION OF OWNER	2022	13286		457.59		16.01			473.60
3/30/23	58855301	BROCKINGTON, BARBARA	ERROR	2021	16465					8.00		8.00
												0.00
												0.00
		TOTALS				0	1,970.38	0.00	654.75	16.00	0.00	2,641.13

CITY OF ROCKINGHAM

MONTHLY REFUNDS REGISTER

MARCH 31, 2023

	A	B	C	D	E	F	G	H	I	J	K
1	DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
2	3/1/23	37898241	MCINTYRE, DORIS	VEH TAX REFUND	2023			34.36		34.36	83676
3	3/1/23	19047709	TUCKER, VIRGINIA	VEH TAX REFUND	2023			12.65		12.65	83702
4	3/1/23	7485301	COLDEN, PAULA H	OVER PMT <\$1.00	2022	0.83				0.83	
5	3/6/23	22999301	WARREN, DAVID LEE	OVER PMT <\$1.00	2022	0.72				0.72	
6	3/21/23	19901101	URGENT CARES OF AMERICA HOLDING	OVERPMT	2022	177.90				177.90	83831
7	3/21/23	52318301	COLLIN-FRYE, KAIA	OVER PMT <\$1.00	2022	0.20				0.20	
8	3/23/23	7078301	LAYTON, DAWN MCDONALD	CORRECT POSTING	2022	16.32				16.32	83832
9										0.00	
10										0.00	
11										0.00	
12										0.00	
13										0.00	
14			TOTALS			\$195.97	\$0.00	\$47.01	\$0.00	\$242.98	





## MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: April 3, 2023

Re: Demolition Ordinance for Dilapidated Dwelling located at **208 Boone Street**

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City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 208 Boone Street and identified as Richmond County PIN 7473-13-13-3365. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated minimum housing proceedings in May of 2022. The property owners, Rachel Leonard, Phillip Williams, David Williams, and Clara Williams, and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling. The notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. Rachel Leonard attended the hearing with the Code Enforcement Officer. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by September 13, 2022. Again, the notice was sent via certified and regular mail; published in the Richmond County Daily Journal; and posted on the subject property. The property owner has taken no action to date to address the dilapidated dwelling.

City staff has delayed placing the demolition ordinance on the City Council agenda since October 2022 after the property owners engaged a realtor to sell the property. No sale has occurred to date and the realtor is no longer marketing the property. City staff is receiving complaints from the neighborhood regarding the condition of dwelling; and therefore, is moving forward with condemnation and demolition.

**AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.**

**WHEREAS**, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

**WHEREAS**, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

**WHEREAS**, the owners of this dwelling, Rachel Leonard, Phillip Williams, David Williams, and Clara Williams have been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160D-1203 pursuant to an order issued by the Building Inspector on June 15, 2022 and the owner has failed to comply with the order;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend "*This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful.*" on the building located at 208 Boone Street and identified by Richmond County PIN# 7473-13-13-3365.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above-described dwelling in accordance with his order to the owner thereof dated June 15, 2022 and in accordance with the Housing Code and G.S. 160D-1203.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A.
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160D-1203.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

**Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023**

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

NORTH CAROLINA

RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Sabrina Y. McDonald personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

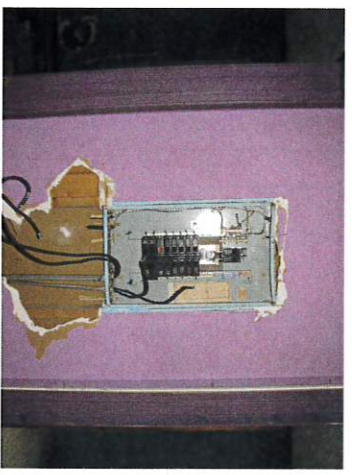
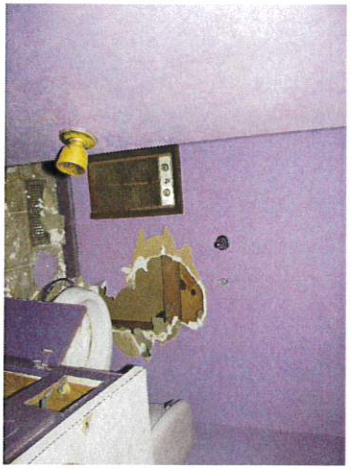
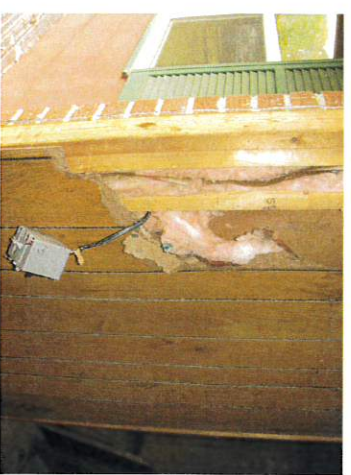
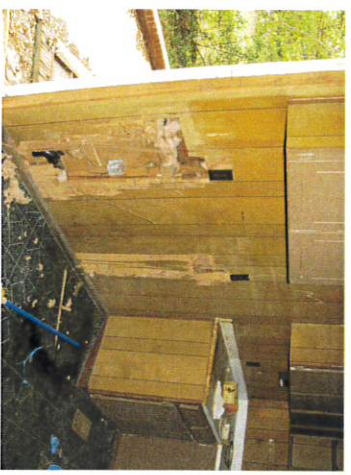
\_\_\_\_\_  
Notary Public

My Commission expires:

\_\_\_\_\_



208 Boone Street



**DEPARTMENTAL  
ACTIVITY REPORTS  
for  
COUNCIL'S INFORMATION**



To: Monty Crump, City Manager  
From: Dave Davis, Recreation Director  
Date: April 4, 2023  
Subject: Activity Report

The following are activities that have been or are currently involving our department.

Indoor Soccer – This was the second year for this program and proved to be a very successful offering by our department with 151 children participating during the month of March. We had three leagues that played every weeknight concluding on Friday, March 24<sup>th</sup>.

Spring Soccer – As we begin our 12<sup>th</sup> season we have 514 children registered to participate. We have 50 teams spread among 9 leagues with regular season play beginning Monday, April 3, 2023.

Note: Due to the large number of participants we had to conclude registration earlier than usual. This is unfortunate but we can only accommodate a certain amount due to facility and coaching constraints. Slightly more than 100 children were placed on the waiting list in case an opening were to arise.

Pickleball – An indoor Pickleball Court has been installed at Browder Park and open play began Tuesday, March 28<sup>th</sup>. This is a new offering by our department and interested participants can play between the hours of 10:00 Am – 4:00 Pm. Monday through Friday. The court will be available until the summer programs begin on June 12<sup>th</sup>.

Baseball/Softball Registration – Registration is currently being accepted for these programs through Monday, April 17<sup>th</sup>.

George C. Gillenwater



Chief of Police

To: Monty Crump

From: G.C. Gillenwater  
Chief of Police

Date: April 3, 2023  
Ref: March Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

**Total Calls for the Month:** 1260  
**Public Service Calls - INCLUDES** 235  
*Alarms, Unlocks and Battery Boosts)*

**Charges Generating Arrest:**  
**Felonies:** 46  
**Misdemeanors:** 98  
**Drug Violations:** 08  
**Juvenile:** 13  
**Warrants Served:** 255  
**Citations:** 95

**Accidents Reported/Investigated:**

**Property Damage only:** 51  
**Personal Injury:** 02

**Officer Hours Spent in Court:** 10  
**Officer Training Hours Logged** 371





FIRE CHIEF  
HAROLD ISLER  
ADMIN. ASST.  
KRISTY PLAYER

### March

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of March 2023.

Total Alarms:	<u>26</u>	In Town:	<u>26</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>1</u>	Silent Alarms:	<u>25</u>	Structure fire:	<u>0</u>
Wrecks:	<u>8</u>	Alarm Malf:	<u>5</u>	Good Intent:	<u>3</u>
Service Call:	<u>4</u>	Assist Police:	<u>0</u>	Trash/outside fire:	<u>2</u>
Power line down:	<u>0</u>	Assist Ems:	<u>0</u>	Unauthorized burn:	<u>0</u>
Smoke scare:	<u>0</u>	Cooking fire:	<u>1</u>	Vehicle fire:	<u>2</u>
Electrical:	<u>0</u>	Bomb Threat:	<u>0</u>	Spill/Leak:	<u>1</u>

### Hours Spent on Calls: 6 hours 18 minutes

Total Property Exposed to Fire:	<u>\$407,000.00</u>
Total Property Damaged by Fire:	<u>\$7,500.00</u>
Total Property Saved:	<u>\$399,500.00</u>

During the month of March members of the fire department averaged 74 training hours per person; part-paid members averaged 4 hours per person for the month.

Respectfully Submitted,

Harold Isler  
Fire Chief