

**CITY COUNCIL  
AGENDA  
May 14, 2024  
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation by Pastor Joe Wilkes, Abundant Life Christian Ministries.**
- 3. Amendments and Changes to Agenda.**

**Consent Agenda:**

- A. Disposition of Minutes of the April 19, 2024 Regular Meeting.**
- B. Tax Collector's Report. ( See Pages 4-9 )**

**Informational Items:**

- 1.) Monthly Collection Report**
- 2.) Uncollected Taxes as of April 30, 2024**

**Action Items:**

- 1.) Refunds per County Assessor's Office.**
- 2.) Discovery bills added to Tax Scroll.**
- 3.) Releases per County Assessor's Office.**

- 4. Business by Planning Board.**
  - A. Set Public Hearing. (None)**
  - B. Hold Public Hearing:**

**Rezoning Request: Set public hearing for a request to rezone approximately 4.6 acres located at 1118 Richmond Road and identified as Richmond County PIN 7474-16-72-9688 and 7474-20-82-0323 from Low Density Residential (R-12) to Neighborhood Business (B-1). (See Page 10 & Inserts)**

- C. Minutes from Various Boards. (Enclosed)**

- 5. Presentation of proposed FY 2024/2025 Rockingham City Budget. (Proposed FY2024/2025 Budget document)**
- 6. Set Public Hearing on proposed FY 2024/2025 Rockingham City Budget for regular City Council meeting on June 11, 2024.**
- 7. Set date and time for FY2024-25 Budget Work Session/Planning Retreat.**
- 8. Consideration of approval of sale of 21 acres of land in Rockingham Industrial Park West (7454 0063 7193) in the amount of 126,000 to Duke Energy under provisions of NCGS 160A-269.**
- 9. Business by Visitors.**
- 10. Business by City Clerk.**
  - A. List of Upcoming June Board Appointments (new and/or reappointments) enclosed for your review & consideration. (List enclosed separately)**
- 11. Business by City Manager.**
- 12. Items of discussion by City Council Members.**
- 13. Business by Mayor.**
  - A. Issue Proclamation recognizing May 5-11, 2024 as "Municipal Clerks Week". (See Page 11)**
  - B. Recognition of Proclamation in Honor of Memorial Day Observance and designating Saturday, May 25, 2024 as a local "Day to Honor Our Deceased Veterans".**
- 14. Adjournment.**

**Rockingham, NC**

**City Council Agenda**

**SUPPORT DOCUMENTS**

## CITY OF ROCKINGHAM

**MONTH: APRIL**

**YEAR:** 2024

2024

PRIOR YEAR RECORD							
YEAR	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	SAME MONTH COLLECTIONS	PERCENT OF TOTAL
PREPAID 2024	1,732.33		1,732.33		5,945.20	1,324.30	
2023	29,705.62	1,130.34	30,835.96	97.57%	3,618,635.25	45,618.99	97.36%
2022	3,789.16	633.06	4,422.22	99.02%	25,259.24	460.00	99+%
2021	213.52	17.60	231.12	99.59%	2,474.35	154.16	99+%
2020	-	50.00	50.00	99.76%	716.76	19.92	99+%
2019	-	-	-	99.81%	664.97	25.00	99+%
2018	-	-	-	99.83%	234.87	-	99+%
2017	-	-	-	99.85%	160.13	-	99+%
2016	-	-	-	99.86%	160.13	-	99+%
2015	-	-	-	99.84%	145.28	-	99+%
2014	-	-	-	99.82%	145.28	-	99+%
2013	-	-	-	99.76%	135.33	-	99+%
	35,440.63	1,831.00	37,271.63		3,654,676.79	47,602.37	

# **UNCOLLECTED TAXES**

<b>YEAR</b>	<b>AMOUNT</b>	<b>Apr-24</b>
2023	90,380.64	
2022	35,796.97	
2021	14,937.65	
2020	8,742.58	
2019	5,751.84	
2018	4,918.49	
2017	4,405.78	
2016	4,181.85	
2015	4,581.99	
2014	4,962.25	
2013	6,892.02	
	90,380.64	Total Current Year
	95,171.42	Total Past Years
	185,552.06	Total All Years

[illegible]

## 2

7

CITY OF ROCKINGHAM  
MONTHLY REFUNDS REGISTER  
APRIL 2024

	A	B	C	D	E	F	G	H	I	J	K
1	DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
2	4/15/24	63130	BUTLER, MICHAEL COVINGTON,	VEHICLE TAX REFUND	2023	43.28				43.28	86630
3	4/15/24	63131	JOYESHIA NATASHA COVINGTON, PATRICIA	VEHICLE TAX REFUND	2023	32.76			1.17	33.93	86632
4	4/15/24	63133	BROWN INGLE, RODNEY	VEHICLE TAX REFUND	2023	22.50				22.50	86633
5	4/15/24	63132	THOMAS	VEHICLE TAX REFUND	2023	30.68				30.68	86638
6										0.00	
7										0.00	
8										0.00	
9										0.00	
10										0.00	
11										0.00	
12										0.00	
13										0.00	
14			TOTALS			\$129.22	\$0.00	\$0.00	\$1.17	\$130.39	



[illegible]

**Staff Report to Planning and Zoning Board**  
**Agenda Item: IV.A**  
**April 2, 2024**

**Issue:**

Rezoning Request: Roberdel Baptist Church has submitted a request to rezone approximately 4.6 acres located at 1118 Richmond Road and identified as Richmond County PIN 7474-16-72-9688 and 7474-20-82-0323 from Low Density Residential (R-12) to Neighborhood Business (B-1).

**Background:**

On February 28, 2024, Roberdel Baptist submitted a request to rezone approximately 4.6 acres located at 1118 Richmond Road from Low Density Residential (R-12) to Neighborhood Business (B-1). The subject property is the current location of the church. The applicant initiated the rezoning request in order to be allowed to install an electronic message sign. Such signs are only allowed in nonresidential districts.

**Staff Comments:**

1. A zoning map and an aerial map illustrating the location of the subject property is included in the agenda packet for the Board's reference.
2. Religious institutions and associated accessory uses (daycare, school, parsonage, etc.) are allowed as permitted uses in all zoning districts (except the Open Space zone) so the proposed rezoning has no effect on the current use of the property.

**Plan Consistency Statement:**

The requested rezoning is consistent with the future land use set forth in *Shaping Our Future: 2033*. The future land use portion of *Shaping Our Future: 2033* discusses the importance of allowing neighborhood commercial areas at key intersections throughout the City's jurisdiction and specifically identifies the intersection of Richmond Road, Roberdel Road, and Old Aberdeen Road as one such key intersection.

**Statement of Reasonableness:**

The proposed rezoning does not constitute spot zoning because multiple properties adjacent to the subject property are already zoned Neighborhood Business (B-1). Additionally, the current use of the subject property (church) as well as the anticipated future use of the subject property (church) is allowed as a permitted use in the B-1 zone. No nonconforming use will be created by the requested rezoning.

**Staff Recommendation:**

City staff recommends the Board review the proposed rezoning request and recommend the City Council rezone the property as requested by the applicant.

---

**Planning Board Recommendation:**

The Planning Board reviewed the request at their regular meeting on April 2, 2024 and recommended unanimously the City Council rezone the subject property as requested by the applicant.



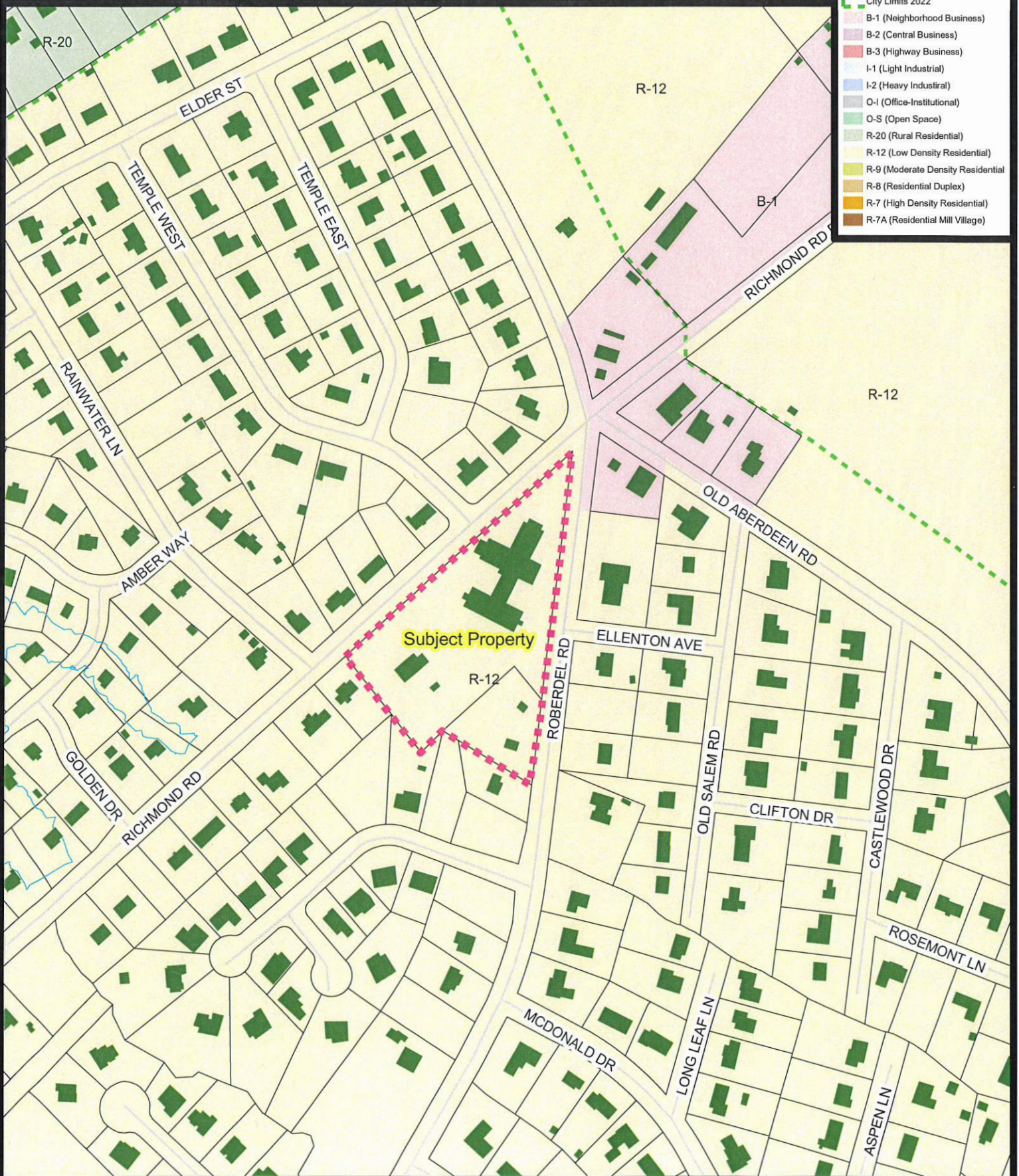
# Rezoning Request Roberdel Baptist Church

Low Density Residential (R-12) to Neighborhood Business (B-1)



Scale:  
 1" = 300'

- Subject Property
- Building Footprints
- AE (Floodplain)
- SHADED X (Floodplain)
- AEFW (Floodway)
- Street Names
- City Limits 2022
- B-1 (Neighborhood Business)
- B-2 (Central Business)
- B-3 (Highway Business)
- I-1 (Light Industrial)
- I-2 (Heavy Industrial)
- O-1 (Office-Institutional)
- O-S (Open Space)
- R-20 (Rural Residential)
- R-12 (Low Density Residential)
- R-9 (Moderate Density Residential)
- R-8 (Residential Duplex)
- R-7 (High Density Residential)
- R-7A (Residential Mill Village)





# Rezoning Request Roberdel Baptist Church

Low Density Residential (R-12) to Neighborhood Business (B-1)



Scale:  
 1" = 300'

- Subject Property
- AE (Floodplain)
- SHADED X (Floodplain)
- AEFW (Floodway)
- Street Names
- City Limits 2022





# Proclamation

55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 5 - 11, 2024

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

*Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, John P. Hutchinson, Mayor of the City of Rockingham, do recognize the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Sabrina y. McDonald, Deputy City Clerk Kimberly M. Williams, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024*

*Mayor*

*Attest: \_\_\_\_\_*

**DEPARTMENTAL  
ACTIVITY REPORTS  
for  
COUNCIL'S INFORMATION**



To: Monty Crump

From: G.C. Gillenwater  
Chief of Police

Date: May 1, 2024  
Ref: April Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

<b>Total Calls for the Month:</b>	<b><u>1484</u></b>
<b>Public Service Calls</b>	<b><u>341</u></b>

<b>Charges Generating Arrest:</b>	
<b>Felonies:</b>	<b><u>25</u></b>
<b>Misdemeanors:</b>	<b><u>98</u></b>
<b>Drug Violations:</b>	<b><u>05</u></b>
<b>Juvenile:</b>	<b><u>04</u></b>
<b>Citations:</b>	<b><u>120</u></b>

**Accidents Reported/Investigated:**

<b>Property Damage only:</b>	<b><u>28</u></b>
<b>Personal Injury:</b>	<b><u>01</u></b>

<b>Officer Hours Spent in Court:</b>	<b><u>11</u></b>
<b>Officer Training Hours Logged</b>	<b><u>263</u></b>



FIRE CHIEF  
HAROLD ISLER  
ADMIN. ASST.  
KRISTY PLAYER

April-24

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of April, 2024.

Total Alarms:	<u>57</u>	In Town:	<u>57</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>57</u>	Silent Alarms:	<u>0</u>	Structure:	<u>0</u>
Wrecks:	<u>9</u>	Alarm Malf:	<u>13</u>	Good Intent:	<u>9</u>
Smoke/Odor:	<u>0</u>	Vehicle fire:	<u>1</u>	Outside fire:	<u>3</u>
Illegal burn:	<u>3</u>	Co Detector:	<u>0</u>	Assit Police:	<u>0</u>
Service call:	<u>5</u>	Assit EMS	<u>0</u>	Water Rescue:	<u>0</u>
Electrical:	<u>1</u>	Power Line Down:	<u>13</u>	Gas Leak:	<u>0</u>

Hours Spent on Calls: 16 hours and 18 minutes

Total Property Exposed to Fire:	<u>\$0.00</u>
Total Property Damaged by Fire:	<u>\$0.00</u>
Total Property Save:	<u>\$0.00</u>

\*The rise in service calls were due to storms in the month of April that caused down trees\*

During the month of April full time members of the fire department averaged 41 training hours per person; part-paid members averaged 4 hours per person for the month.

Respectfully Submitted,

  
Fire Chief  
Harold Isler



To: Monty Crump, City Manager

From: Dave Davis, Recreation Director

Date: May 6, 2024

Subject: Activity Report

The following is an up-date on various activities involving our Recreation Department:

Youth Baseball/Softball – We have 357 children participating in these two programs for this coming season. The age range is 4-14 and we have eight total leagues for boys and girls. Note: This is an increase in participation of almost 90 players from last season.

Summer Program – Registration for our summer programs of Day Camp and Swimming Lessons began Wednesday, May 1st. Day Camp will be in session Monday, June 17<sup>th</sup> through Friday, August 16<sup>th</sup>. The cost is \$80.00 per week. Swimming Lessons are divided into three sessions each lasting two weeks. The first session begins Monday, June 17<sup>th</sup>. The cost is \$60.00.

Lifeguard Training – Red Cross Lifeguard, First Aid, and CPR will be conducted at Browder Park May 1st – May 15<sup>th</sup>.

Browder Park Pool – Depending on the weather and availability of lifeguards we plan to open Monday, June 17<sup>th</sup>. Also, this will be the forty-sixth year of operation for our swimming pool.

Sr. Games – These Sr. athletes will be with us May 7,8,10, and 17<sup>th</sup> participating in croquet, volleyball, pickle ball, and basketball.