

**CITY COUNCIL
AGENDA
June 11, 2024
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation by Councilman, Gene Willard.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the May 14, 2024 Regular Meeting and May 21, 2024 Budget Work Session/Planning Retreat.**
 - B. Tax Collector's Report. (Pages 4-9)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of May 31, 2024**
 - C. Action Items:**
 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearings: (None)**
 - B. Hold Public Hearing. (None)**
 - C. Minutes from Various Boards. (Enclosed)**

- 6. Consideration of Adoption of Budget Amendments required to Balance/adjust the current year Budget. (FY 2023-2024)(Pages 10-12)**
- 7. Hold Public Hearing on proposed FY 2024-2025 Rockingham City Budget. (Budget Document previously distributed)**
- 8. Consideration of Adoption of Fiscal Year 2024-2025 City of Rockingham Budget Ordinance. (See Ordinance Pages 13-18)**
- 9. Consideration of Appointment of Brough Law Firm and Ray Herndon as city attorneys.**
- 10. Board Appointments.**
- 11. Business by Visitors.**
- 12. Business by City Clerk.**
- 13. Business by City Manager.**
- 14. Items of discussion by City Council Members.**
- 15. Business by Mayor.**
- 16. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

**CITY OF ROCKINGHAM
MONTHLY TAX COLLECTION REPORT**

MONTH: MAY **YEAR: 2024**

YEAR	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	PRIOR YEAR RECORD	
						SAME MONTH COLLECTIONS	PERCENT OF TOTAL
2024	1,351.00		1,351.00		7,296.20	3,274.47	
2023	7,580.82	663.71	8,244.53	97.77%	3,626,216.10	22,753.92	97.94%
2022	4,118.81	576.86	4,695.67	99.13%	29,378.05	932.42	99+%
2021	931.94	123.19	1,055.13	99.61%	3,406.29	17.36	99+%
2020	38.67	23.83	62.50	99.76%	755.43	50.00	99+%
2019	21.44	21.02	42.46	99.81%	686.41	-	99+%
2018	21.44	10.67	32.11	99.83%	256.31	-	99+%
2017	21.44	27.50	48.94	99.85%	181.57	-	99+%
2016	21.44	27.61	49.05	99.86%	181.57	-	99+%
2015	20.35	28.67	49.02	99.84%	165.63	-	99+%
2014	20.35	31.25	51.60	99.82%	165.63	-	99+%
2013	20.35	33.21	53.56	99.76%	155.68	-	99+%
	14,168.05	1,567.52	15,735.57		3,668,844.87	27,028.17	

UNCOLLECTED TAXES

YEAR	AMOUNT	May-24
2023	82,774.59	
2022	31,672.47	
2021	14,005.71	
2020	8,703.91	
2019	5,730.40	
2018	4,897.05	
2017	4,384.34	
2016	4,160.41	
2015	4,561.64	
2014	4,941.90	
2013	6,871.67	
	82,774.59	Total Current Year
	89,929.50	Total Past Years
	172,704.09	Total All Years

[illegible]

CITY OF ROCKINGHAM
MONTHLY RELEASES REGISTER
MAY 2024

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	BILL #	VALUE	CITY TAX	CITY LATE	INTEREST	ADVERTISING/ FEES	SP. ASSESS.	RELEASED
5/6/24	106840302	MMI CAPITAL LLC	POSTMARK	2023	21395	44,082			2.68			2.68
5/7/24	35529	METRO BY T-MOBILE	UNDERPAY < \$1 RELEASE PER	2023	16569	2,000	0.40					0.40
5/13/24	26738	MARKS GUN & AMMO	COUNTY RELEASE PER	2023	16529	3,000	17.40	1.74	0.94			20.08
5/24/24	118198101	IMPACT HOME CARE SERVICES	COUNTY RELEASE PER	2022	16308	891	5.17	0.52	0.75			6.44
5/24/24	118198101	IMPACT HOME CARE SERVICES	COUNTY	2023	21853	891	5.17	0.52	0.27			5.96
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
												0.00
		TOTALS				50,864	28.14	2.78	4.64	0.00	0.00	35.56

CITY OF ROCKINGHAM
MONTHLY REFUNDS REGISTER
MAY 2024

	A	B	C	D	E	F	G	H	I	J	K
1	DATE	ACCOUNT	NAME	EXPLANATION OVERPAYMENT ON SPECIAL ASSES	YEAR	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
2	5/15/24	2405150001	NEWELL, BERNICE		2015	7.08				7.08	86852
3	5/17/24	1162	BOLGER, GEORGIE A	VEHICLE TAX REFUND	2023	5.36				5.36	86853
4	5/17/24	63141	CANAL WOOD LLC	VEHICLE TAX REFUND	2023	61.90				61.90	86854
5	5/17/24	63140	PATEL, ASHABEN DIL	VEHICLE TAX REFUND	2023	83.30				83.30	86862
6	5/17/24	63142	REEDER, VANCE ANDREW	VEHICLE TAX REFUND	2023	51.30				51.30	86866
7	5/17/24	62899	SMITH, LLOYD EUGENE	VEHICLE TAX REFUND	2023	24.02				24.02	86867
8	5/17/24	63143	TYLER, AMANDA PRESSLEY	VEHICLE TAX REFUND	2023	137.70				137.70	86870
9										0.00	
10										0.00	
11										0.00	
12										0.00	
13										0.00	
14			TOTALS			\$370.66	\$0.00	\$0.00	\$0.00	\$370.66	

DATE	ACCOUNT	NAME		EXPLANATION	YEAR	REVERSE PAYMENT	REVERSE INTEREST PMT	REVERSE LATE LIST	REVERSE ADVERTISING	REVERSE SPECIAL ASMT PMT	TOTAL REVERSAL
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
TOTALS						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

AN ORDINANCE AMENDING THE CITY OF ROCKINGHAM'S ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR 2023 – 2024, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND AND THE WATER AND SEWER FUND FOR THE CITY OF ROCKINGHAM, NORTH CAROLINA

WHEREAS, the City budgeted for revenues and expenditures for FY 2023-2024 for the General and Water and Sewer Funds; and

WHEREAS, the estimates for FY 2023-2024 revenues and expenditures have been calculated and there are some variations between the amounts budgeted and the amounts expected,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rockingham, that:

SECTION 1. To amend the General Fund revenues and expenditures, the revenue and expenditure accounts are to be changed as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
Revenues:			
10-301-1001	Current Year Taxes – Auto		\$65,000
10-329-1000	Earned Interest on Investments		240,000
10-331-1040	Recreation Department Revenue		40,000
10-335-1000	Miscellaneous Revenue		520,000
10-301-1070	Tourism Reimbursement		10,000
10-343-2000	Powell Bill Allocation		28,600
10-349-2002	Police Grants		12,600
10-390-1000	Garbage Fees		30,000
10-336-2010	Sales Tax Piped Gas	\$10,000	
10-345-1000	Local Option Sales Tax	125,000	
10-345-2000	Hold Harmless	40,000	
10-355-1000	Building Permits & Rezoning Fees	15,000	
10-399-1000	Fund Balance Appropriated		60,400
10-399-2010	Fund Balance Appropriated Powell Bill		14,336
Expenditures:			
10-410-3040	Professional Services	\$140,000	
10-420-1020	Salaries and Wages	10,000	
10-420-1080	Bonus	20,000	
10-420-2570	Miscellaneous Expense	300,000	
10-420-4330	Departmental Supplies & Materials	5,000	
10-460-3450	Contracted Services	260,000	
10-460-1020	Salaries and Wages	50,000	
10-460-1060	Group Insurance	10,000	
10-500-1060	Group Insurance	15,000	
10-500-5720	Capital Outlay – Buildings	20,000	

10-510-1022	Temporary and Part-time Salaries		\$14,400
10-510-2170	Maintenance and Repair Vehicles	30,000	
10-510-2310	Gas, Oil & Tires		20,000
10-510-3450	Contracted Services	14,400	
10-510-4330	Departmental Supplies & Materials	20,000	
10-510-5740	Capital Outlay – Equipment	40,000	
10-510-1020	Salaries and Wages	20,000	
10-510-1080	Bonus	5,000	
10-530-1021	Salaries and Wages – Overtime		10,000
10-530-1060	Group Insurance		10,000
10-530-2140	Travel, Education, and Medical		10,000
10-560-1020	Salaries and Wages		20,000
10-560-1060	Group Insurance		10,000
10-560-1070	Retirement		10,000
10-570-3450	Contracted Services	42,936	
10-580-5740	Capital Outlay – Equipment		10,000
10-580-2160	Maintenance and Repair – Equipment		20,000
10-580-2170	Maintenance and Repair – Vehicles		10,000
10-580-2320	Landfill Disposal Charges		15,000
10-610-1020	Salaries and Wages	10,000	
10-630-1022	Temporary and Part-time Salaries	3,000	
10-660-8990	Contingency		25,000

SECTION 2. To amend the Water and Sewer Fund revenues and expenses, the revenue and expense accounts are to be changed as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
Revenues:			
30-329-1000	Earned Interest on Investment		\$100,000
30-371-1000	Water Charges	\$100,000	
30-399-1000	Fund Balance Appropriated		85,000
Expenses:			
30-660-8990	Contingency		\$25,000
30-720-5740	Capital Outlay – Equipment	\$50,000	
30-750-1060	Group Insurance		25,000
30-750-1020	Salaries and Wages		25,000
30-810-4320	Chemical and Fluoride		30,000
30-810-2130	Utilities	30,000	
30-810-2160	Maintenance and Repair – Equipment		20,000
30-815-2130	Utilities	80,000	
30-815-2170	Maintenance and Repair – Vehicles	50,000	

SECTION 3. Copies of this amendment shall be furnished to the City Manager, City Clerk, and the Finance Officer for their direction and implementation.

Adopted this _____ day of _____, 2024.

Signed: _____

John P. Hutchinson
Mayor

Sabrina Y. McDonald, CMC, City Clerk

**BUDGET ORDINANCE
FISCAL YEAR 2024-2025**

BE IT ORDAINED by the City Council of the City of Rockingham, North Carolina, as follows:

Section 1. APPROPRIATIONS. The following amounts are appropriated for the operations of the city government and its activities for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025

SCHEDULE A. GENERAL FUND EXPENSE

GOVERNING BODY	215,500
ADMINISTRATION	395,750
FINANCE	309,360
PLANNING & INSPECTIONS	457,110
PUBLIC BUILDINGS & GROUNDS	381,120
POLICE DEPARTMENT	3,819,970
FIRE DEPARTMENT	1,605,200
MAINTENANCE SHOP	105,830
STREETS – REGULAR	381,450
STREETS – POWELL BILL	716,423
SANITATION	1,664,900
TOURISM	116,855
RECREATION	823,360
CULTURAL/LIBRARY	38,800
CEMETERIES	165,515
GENERAL ADMINISTRATION	381,200
CONTINGENCY	25,000
DEBT SERVICE	322,323

TOTAL GENERAL FUND EXPENSES

11,925,666

**Budget Ordinance
2024-2025**

SCHEDULE B. ENTERPRISE FUND EXPENSE

ADMINISTRATION	2,057,120
UTILITIES MAINTENANCE	1,403,775
WATER PLANT OPERATION	1,568,255
WASTEWATER TREATMENT	3,093,985
CONTINGENCY	25,000
TOTAL ENTERPRISE FUND EXPENSE	8,148,135

SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT

ECONOMIC DEVELOPMENT PROJECTS	1,095,092
TOTAL EXP. URBAN DEV. ACTION GRANT FUND	1,095,092

SUBTOTAL OF ALL APPROPRIATIONS	21,168,893
GRAND TOTAL OF ALL APPROPRIATIONS	21,168,893

**Budget Ordinance
2024-2025**

SECTION 2. ESTIMATED REVENUES. It is estimated that the following revenues will be available to meet the foregoing appropriations during the Fiscal year beginning July 1, 2024 and ending June 30, 2025:

SCHEDULE A. GENERAL FUND REVENUE

CURRENT YEAR'S PROPERTY/AUTO TAX	4,555,000
CURRENT YEAR'S SALES TAXES	2,420,000
CURRENT YEAR'S PRIVILEGE TAX	1,700
CURRENT YEAR'S VEHICLE/LICENSE TAX	30,000
ALL PRIOR YEAR'S TAX	39,300
	<hr/>
TOTAL LOCAL TAXES	7,046,000
REVENUE FROM STATE TAXES	920,900
POWELL BILL AID	716,423
ARREST FEES, PENALTIES, INTEREST	15,750
INVESTMENT EARNINGS	300,000
OTHER REVENUE SOURCES	2,514,619
	<hr/>
TOTAL ADDITIONAL REVENUE	4,467,692
APPROPRIATED FROM FUND BALANCE	411,974
GRAND TOTAL, GENERAL FUND REVENUE	11,925,666

**Budget Ordinance
2024-2025**

SCHEDULE B. ENTERPRISE FUND REVENUE

WATER & SEWER CHARGES	7,250,000
INVESTMENT INTEREST	100,000
CONNECTION FEES	5,000
OTHER REVENUE	113,000
FUND BALANCE APPROPRIATED	680,135

GRAND TOTAL ENTERPRISE FUND REVENUE	8,148,135
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SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT FUND

INCENTIVE LOAN REPAYMENTS	48,000
INTEREST ON INVESTMENTS	25,000
APPROPRIATED FROM FUND BALANCE	1,022,092

GRAND TOTAL UDAG FUND REVENUE	1,095,092
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SUBTOTAL, SCHEDULES B, C	9,243,227
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GRAND TOTAL, ALL REVENUES	21,168,893
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**Budget Ordinance
2024-2025**

SECTION 3. TAXES LEVIED. There is hereby levied the Ad Valorem tax rate of \$.53 per \$100 valuation of taxable property, as listed for taxes as of January 1, 2024, for the purpose of raising revenues to finance the foregoing appropriations. This tax rate is based upon an estimated total valuation of \$875,187,217 (804,683,385 property and 70,503,832 auto) and an estimated collection of 98.2% for property and collection rate of Auto Tax in accordance with Statutory Authority.

SECTION 4. SPECIAL AUTHORIZATION. The Budget Officer shall be authorized to reallocate departmental appropriations among the various line item expenditures of the department as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, provided that no departmental budget shall be reduced by more than ten percent without the prior approval of the City Council. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered into the minutes.

**Budget Ordinance
2024-2025**

SECTION 6. DISTRIBUTION. Copies of this Ordinance shall be furnished to the Finance Officer of the City of Rockingham to be kept by her for her direction in the disbursement of funds.

The foregoing Budget Ordinance was introduced by Councilman _____, who moved its adoption. Motion for adoption was seconded by Councilman _____ and when put to a vote was adopted this _____ day of _____, 20____.

AYES: _____ **NAYES:** _____

**John P. Hutchinson, Mayor
City of Rockingham, North Carolina**

ATTEST:

**Sabrina Y. McDonald, CMC
City Clerk**

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**



To: Monty Crump

From: G.C. Gillenwater
Chief of Police

Date: June 3, 2024
Ref: May Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1539</u>
Public Service Calls	<u>369</u>

Charges Generating Arrest:	
Felonies:	<u>83</u>
Misdemeanors:	<u>98</u>
Drug Violations:	<u>11</u>
Juvenile:	<u>07</u>
Citations:	<u>136</u>

Accidents Reported/Investigated:

Property Damage only:	<u>50</u>
Personal Injury:	<u>02</u>

Officer Hours Spent in Court:	<u>09</u>
Officer Training Hours Logged	<u>198</u>

FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER



May-24

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of May, 2024.

Total Alarms:	<u>58</u>	In Town:	<u>57</u>	Out of Town:	<u>1</u>
Turn In Alarms:	<u>2</u>	Silent Alarms:	<u>56</u>	Structure:	<u>2</u>
Wrecks:	<u>11</u>	Alarm Malf:	<u>12</u>	Good Intent:	<u>5</u>
Smoke/Odor:	<u>1</u>	Vehicle fire:	<u>1</u>	Outside fire:	<u>5</u>
Illegal burn:	<u>2</u>	Co Detector:	<u>0</u>	Assit Police:	<u>0</u>
Service call:	<u>9</u>	Assit EMS:	<u>1</u>	Cooking fire:	<u>1</u>
Electrical:	<u>1</u>	Power Line Down:	<u>5</u>	Gas Leak:	<u>2</u>

Hours Spent on Calls: 22 hours and 5 minutes

Total Property Exposed to Fire:	<u>\$9,343,000.00</u>	*Cascades fire*
Total Property Damaged by Fire:	<u>\$43,000.00</u>	
Total Property Save:	<u>\$9,300,000.00</u>	

During the month of May full time members of the fire department averaged 36 training hours per person; part-paid members averaged 5 hours per person for the month.

Respectfully Submitted,

Fire Chief
Harold Isler