



**CITY COUNCIL
AGENDA
June 9, 2020
6:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Mayor Steve Morris.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the May 12, 2020 Regular Meeting and May 27, 2020 Budget Work Session/Planning Retreat.**
 - B. Tax Collector's Report. (See Pages 4-8)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of May 31, 2020**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearing. (none)**
 - B. Hold Public Hearing. (none)**
 - C. Minutes from Various Boards. (none)**

- 6. Consideration of Adoption of Budget Amendments required to balance/adjust the current year (FY 2019-2020)(Pages 9-10) Budget.**
- 7. Hold Public Hearing on proposed FY 2020-2021 Rockingham City Budget. (Budget Document previously distributed)**
- 8. Consideration of Adoption of Fiscal Year 2020-2021 City of Rockingham Budget Ordinance. (See Ordinance Pages 11-16)**
- 9. Business by Visitors.**
- 10. Business by City Clerk.**
- 11. Business by City Manager.**
- 12. Business by City Attorney.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
- 15. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

**CITY OF ROCKINGHAM
MONTHLY TAX COLLECTION REPORT**

MONTH: MAY

YEAR: 2020

PRIOR YEAR RECORD

YEAR	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	SAME MONTH COLLECTIONS	PERCENT OF TOTAL
<small>PREPAID</small> 2020	1,249.49		1,249.49		9,113.94	1,268.45	
2019	7,954.01	762.52	8,716.53	99.08%	2,932,874.02	5,186.38	99.11%
2018	438.16	61.90	500.06	99+%	8,938.57	1,270.28	99+%
2017	-	-	-	99+%	4,599.78	87.69	99+%
2016	32.75	5.87	38.62	99+%	2,071.39	84.91	99+%
2015	-	4.12	4.12	99+%	1,413.02	98.72	99+%
2014	35.61	50.27	85.88	99+%	1,084.98	-	99+%
2013	-	-	-	99+%	1,021.83	30.42	99+%
2012	-	-	-	99+%	732.47	-	99+%
2011	-	-	-	99+%	732.47	-	99+%
2010	-	-	-	99+%	732.47	-	99+%
2009	81.05	42.95	124.00	99+%	813.52	-	99+%
	9,791.07	927.63	10,718.70		2,964,128.46	8,026.85	

UNCOLLECTED TAXES

YEAR	AMOUNT	May-20
2019	27,173.20	
2018	10,087.64	
2017	9,130.37	
2016	7,251.90	
2015	7,538.07	
2014	7,621.43	
2013	8,821.76	
2012	6,621.68	
2011	6,258.94	
2010	5,551.87	
2009	4,826.83	
	27,173.20	Total Current Year
	73,710.49	Total Past Years
	100,883.69	Total All Years

CITY OF ROCKINGHAM
MONTHLY REFUNDS REGISTER
MAY 31, 2020

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	LATE LIST	TAGS	INTEREST	REFUNDED	CHECK #
5/27/20	45922201	MABE, ARTHUR	LESS THAN \$1.00 OVER	2019	0.43				0.43	
5/27/20	46522017	DUCKWORTH, ALLISON	VEH TAX REFUND	2020			34.38		34.38	76438
5/27/20	52356563	STOKES, DIANE	VEH TAX REFUND	2020			98.56		98.56	76447
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
		TOTALS			\$0.43	\$0.00	\$132.94	\$0.00	\$133.37	

City of Rockingham

**BUDGET ORDINANCE
AMENDMENTS FOR FISCAL YEAR END
2019-2020**

10 - GENERAL FUND

10-301-1001	Current Year Taxes Autos	Increase	15,025.00
10-391-1000	Loan Proceeds	Increase	362,480.00
10-399-2010	Fund Balance App Powell Bill	Increase	86,899.75
10-440-1020	Salaries & Wages	Increase	100,000.00
10-510-1020	Salaries & Wages	Increase	176,000.00
10-510-1080	Bonus	Increase	10,000.00
10-510-5740	Capital Outlay Equipment	Increase	40,000.00
10-570-3450	Contracted Services	Increase	86,814.96
10-580-5740	Capital Outlay Equipment	Increase	362,480.00
10-630-2540	Insurance, Liability	Increase	3,800.00
10-640-1020	Salaries & Wages	Increase	8,000.00
10-910-8933	Debt Service Lease Purchase	Increase	1,025.00
10-343-2000	Powell Bill Allocation	Decrease	1,134.79
10-410-2570	Miscellaneous Expense	Decrease	40,000.00
10-420-2580	Tourism Expense	Decrease	30,000.00
10-530-1020	Salaries & Wages	Decrease	50,000.00
10-560-3450	Contracted Services	Decrease	1,050.00
10-580-1060	Group Insurance	Decrease	25,000.00
10-580-2160	M&R Equipment	Decrease	25,000.00
10-580-2170	M&R Vehicles	Decrease	25,000.00
10-580-4330	Materials and Supplies	Decrease	5,000.00
10-620-1022	Temporary & Part time Salaries	Decrease	40,000.00
10-620-3450	Contracted Services	Decrease	10,000.00
10-630-8990	Cont to Library Operations	Decrease	48,800.00
10-660-8990	Contingency	Decrease	25,000.00

City of Rockingham

**BUDGET ORDINANCE
AMENDMENTS FOR FISCAL YEAR END
2019-2020**

30 - ENTERPRISE FUND

30-329-1000	Earned Interest on Investments	Increase	28,000.00
30-371-1000	Water Charges	Increase	100,000.00
30-373-1000	Tap & Connection Fees	Increase	7,000.00
30-399-1000	Fund Balance Appropriated	Increase	298,470.00
30-815-3450	Contracted Services	Increase	200,000.00
30-815-4320	Chemicals	Increase	108,708.00
30-815-5750	Capital Exp Pump Station	Increase	566,762.00
30-660-8990	Contingency	Decrease	25,000.00
30-720-2120	Printing	Decrease	10,000.00
30-720-2210	Software & Programming	Decrease	5,000.00
30-720-2550	Liability Ins Deductible	Decrease	3,000.00
30-720-2555	Workman's Comp Deductible	Decrease	3,000.00
30-720-2570	Misc, Safety, Fees	Decrease	25,000.00
30-720-2590	Bad Debt	Decrease	35,000.00
30-720-3040	Professional Services	Decrease	60,000.00
30-750-2310	Gas, Oil and Tires	Decrease	20,000.00
30-750-3040	Professional Services	Decrease	6,000.00
30-750-3450	Contracted Services	Decrease	15,000.00
30-750-4330	Dept Materials and Supplies	Decrease	20,000.00
30-750-5730	Capital Outlay Other	Decrease	15,000.00
30-810-1021	Salaries & Wages - Overtime	Decrease	20,000.00
30-810-2590	Richmond Co Water Purchase	Decrease	75,000.00
30-810-2591	Hamlet Water Purchase	Decrease	10,000.00
30-810-3040	Professional Services	Decrease	5,000.00
30-810-3450	Contracted Services	Decrease	15,000.00
30-810-4320	Chemical and Flouride	Decrease	75,000.00

**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

BE IT ORDAINED by the City Council of the City of Rockingham, North Carolina, as follows:

Section 1. APPROPRIATIONS. The following amounts are appropriated for the operations of the city government and its activities for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021

SCHEDULE A. GENERAL FUND EXPENSE

GOVERNING BODY	289,370
ADMINISTRATION	522,250
FINANCE	386,299
PLANNING & INSPECTIONS	356,023
PUBLIC BUILDINGS & GROUNDS	561,730
POLICE DEPARTMENT	3,107,485
FIRE DEPARTMENT	1,260,385
MAINTENANCE SHOP	142,865
STREETS – REGULAR	333,305
STREETS – POWELL BILL	480,696
SANITATION	1,100,863
TOURISM	114,225
RECREATION	524,903
CULTURAL/LIBRARY	24,500
CEMETERIES	145,968
GENERAL ADMINISTRATION	471,000
CONTINGENCY	25,000
DEBT SERVICE	133,550
TOTAL GENERAL FUND EXPENSES	9,980,417

**Budget Ordinance
2020-2021**

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SCHEDULE B. ENTERPRISE FUND EXPENSE

ADMINISTRATION	1,633,152
UTILITIES MAINTENANCE	1,153,166
WATER PLANT OPERATION	1,370,243
WASTEWATER TREATMENT	2,688,439
DEBT SERVICE	- 0 -
CONTINGENCY	25,000
TOTAL ENTERPRISE FUND EXPENSE	6,870,000

SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT

ECONOMIC DEVELOPMENT PROJECTS	682,743
TOTAL EXP. URBAN DEV. ACTION GRANT FUND	682,743

SUBTOTAL OF ALL APPROPRIATIONS	17,533,160
GRAND TOTAL OF ALL APPROPRIATIONS	17,533,160

**Budget Ordinance
2020-2021**

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SECTION 2. ESTIMATED REVENUES. It is estimated that the following revenues will be available to meet the foregoing appropriations during the Fiscal year beginning July 1, 2020 and ending June 30, 2021:

SCHEDULE A. GENERAL FUND REVENUE

CURRENT YEAR'S PROPERTY/AUTO TAX	3,879,263
CURRENT YEAR'S SALES TAXES	1,650,500
CURRENT YEAR'S PRIVILEGE TAX	1,200
CURRENT YEAR'S VEHICLE/LICENSE TAX	33,000
ALL PRIOR YEAR'S TAX	68,800
	<hr/>
TOTAL LOCAL TAXES	5,632,763
REVENUE FROM STATE TAXES	971,000
POWELL BILL AID	480,696
ARREST FEES, PENALTIES, INTEREST	16,500
OTHER REVENUE SOURCES	2,230,894
	<hr/>
TOTAL ADDITIONAL REVENUE	3,699,090
APPROPRIATED FROM FUND BALANCE	648,564
GRAND TOTAL, GENERAL FUND REVENUE	9,980,417

**Budget Ordinance
2020-2021**

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SCHEDULE B. ENTERPRISE FUND REVENUE

WATER & SEWER CHARGES	6,800,000
INVESTMENT INTEREST	8,000
CONNECTION FEES	5,000
OTHER REVENUE	57,000
CONT. FROM GENERAL FUND	- 0 -
FUND BALANCE APPROPRIATED	- 0 -

GRAND TOTAL ENTERPRISE FUND REVENUE 6,870,000

SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT FUND

INCENTIVE LOAN REPAYMENTS	60,230
INTEREST ON INVESTMENTS	10
APPROPRIATED FROM FUND BALANCE	622,503

GRAND TOTAL UDAG FUND REVENUE 682,743

SUBTOTAL, SCHEDULES B, C 7,552,743

TOTAL ALL, REVENUES 17,533,160

LESS INTERFUND TRANSFER - 0 -

GRAND TOTAL, ALL REVENUES 17,533,160

**Budget Ordinance
2020-2021**

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SECTION 3. TAXES LEVIED. There is hereby levied the Ad Valorem tax rate of \$.58 per \$100 valuation of taxable property, as listed for taxes as of January 1, 2020, for the purpose of raising revenues to finance the foregoing appropriations. This tax rate is based upon an estimated total valuation of \$ 683,241,258 (622,824,591 property and 60,416,667 auto) and an estimated collection of 99.36% for property and collection rate of Auto Tax in accordance with Statutory Authority.

SECTION 4. SPECIAL AUTHORIZATION. The Budget Officer shall be authorized to reallocate departmental appropriations among the various line item expenditures of the department as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, provided that no departmental budget shall be reduced by more than ten percent without the prior approval of the City Council. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered into the minutes.

**Budget Ordinance
2020-2021
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SECTION 6. DISTRIBUTION. Copies of this Ordinance shall be furnished to the Finance Officer of the City of Rockingham to be kept by her for her direction in the disbursement of funds.

The foregoing Budget Ordinance was introduced by Councilman _____, who moved its adoption. Motion for adoption was seconded by Councilman _____ and when put to a vote was adopted this _____ day of _____, 20____.

AYES: _____ **NAYES:** _____

**M. Steven Morris, Mayor
City of Rockingham, North Carolina**

ATTEST:

**Sabrina Y. McDonald, CMC
City Clerk**

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER

May-20

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of May 2020.

Total Alarms:	<u>58</u>	In Town:	<u>57</u>	Out of Town:	<u>1</u>
Turn In Alarms:	<u>58</u>	Silent Alarms:	<u>57</u>	Structure fire:	<u>1</u>
Wrecks:	<u>9</u>	Alarm Malfunction:	<u>7</u>	Good Intent:	<u>4</u>
Service Call:	<u>12</u>	Assist Police:	<u>1</u>	Trash/outside fire:	<u>3</u>
Power line down:	<u>12</u>	Assist Ems:	<u>0</u>	CO detector:	<u>2</u>
Smoke scare:	<u>1</u>	Water rescue:	<u>0</u>	Vehicle fire:	<u>1</u>
Electrical:	<u>4</u>	Mutual Aid:	<u>1</u>	Gas Leak:	<u>1</u>

Hours Spent on Calls: 8 hours 31 minutes

Total Property Exposed to Fire:	<u>\$705,000.00</u>
Total Property Damaged by Fire:	<u>\$40,500.00</u>
Total Property Saved:	<u>\$664,500.00</u>

During the month of May members of the fire department averaged 23 training hours per person; part-paid members averaged 6 hours per person for the month.

Respectfully Submitted,

Harold Isler
Fire Chief



Rockingham Police Department



W.D. Kelly, Chief of Police

W.D.K. To: Monty Crump

From: W. D. Kelly

Date: June 3, 2020

Ref: May Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total calls for the month:	<u>1612</u>
Public Service Calls - INCLUDES	<u>582</u>
(Alarms, Unlocks and Battery Boosts)	

Charges Generating Arrest:	
Felonies:	<u>33</u>
Misdemeanors:	<u>20</u>
Drug Violations:	<u>1</u>
Juvenile:	<u>1</u>
Warrants Served:	<u>50</u>
Citations:	<u>36</u>

Accidents Reported/Investigated:

Property Damage only:	<u>67</u>
Personal Property:	<u>1</u>
Officer Hours Spent in Court:	0
Officer Training hours Logged:	<u>162</u>