

**CITY COUNCIL
AGENDA
September 10, 2024
6:30 p.m.**

- 1. Opening of meeting by Mayor John P. Hutchinson.**
- 2. Invocation by Councilman, Gene Willard.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the August 13, 2024 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 4-9)**

Informational Items:

- 1.) Monthly Collection Report**
- 2.) Uncollected Taxes as of August 31, 2024**

Action Items:

- 1.) Refunds per County Assessor's Office.**
- 2.) Discovery bills added to Tax Scroll.**
- 3.) Releases per County Assessor's Office.**

- 5. Business by Planning Board.**
 - A. Set Public Hearings.(none)**
 - B. Hold Public Hearings: (none)**
 - C. Minutes from Various Boards. (Enclosed)**

- 6. Set public hearing for an ordinance adopting the recodified Rockingham City Code. (See Page 10)**
- 7. Consideration of Board appointments/reappointments. (See Page 11)**
- 8. Consideration of Adoption of Resolution formally accepting 2023 Appropriations Act Directed Projects Grant offer of 12,805,000 and assurance to the North Carolina Department Of Environmental Quality that all conditions or assurances will be adhered to, and to authorize Monty Crump, City Manager and successors, to fully execute all documents and request of said appropriation as required by Division of Water Infrastructure. (See Page 12)**
- 9. Consideration of Approval of Capital Project Ordinance adopting a Capital Project Fund for the 2024 Wastewater Treatment Plant Improvement Project. (See Pages 13-14)**
- 10. Business by Visitors.**
- 11. Business by City Clerk.**
- 12. Business by City Manager.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
- 15. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

**CITY OF ROCKINGHAM
MONTHLY TAX COLLECTION REPORT**

MONTH: AUGUST **YEAR: 2024**

| YEAR | AD VALOREM TAXES | COST AND INTEREST | TOTAL COLLECTED | PERCENT THIS DATE | YEAR TO DATE COLLECTIONS | PRIOR YEAR RECORD | |
|------|------------------|-------------------|-----------------|-------------------|--------------------------|------------------------|------------------|
| | | | | | | SAME MONTH COLLECTIONS | PERCENT OF TOTAL |
| 2025 | 100.41 | | 100.41 | | 490.05 | 155.82 | |
| 2024 | 619,245.14 | - | 619,245.14 | 19.37% | 839,209.62 | 493,087.59 | 20.86% |
| 2023 | 2,060.57 | 180.19 | 2,240.76 | 98.13% | 7,352.58 | 4,000.70 | 99+% |
| 2022 | 223.97 | 99.54 | 323.51 | 99.25% | 2,193.23 | 259.06 | 99+% |
| 2021 | 282.56 | 53.30 | 335.86 | 99.62% | 387.72 | 61.04 | 99+% |
| 2020 | 167.96 | 67.87 | 235.83 | 99.78% | 410.05 | - | 99+% |
| 2019 | - | - | - | 99.81% | 87.03 | - | 99+% |
| 2018 | - | - | - | 99.84% | 87.03 | - | 99+% |
| 2017 | - | - | - | 99.85% | 87.03 | - | 99+% |
| 2016 | - | - | - | 99.86% | 87.03 | - | 99+% |
| 2015 | - | - | - | 99.84% | 106.81 | - | 99+% |
| 2014 | - | - | - | 99.83% | 106.81 | - | 99+% |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | 622,080.61 | 400.90 | 622,481.51 | | 850,604.99 | 497,564.21 | |
| | | | | | | | |

UNCOLLECTED TAXES

| YEAR | AMOUNT | Aug-24 |
|-------------|---------------|--------------------|
| 2024 | 3,495,468.24 | |
| 2023 | 69,344.75 | |
| 2022 | 27,117.75 | |
| 2021 | 13,617.99 | |
| 2020 | 8,138.35 | |
| 2019 | 5,643.37 | |
| 2018 | 4,810.02 | |
| 2017 | 4,297.31 | |
| 2016 | 4,073.38 | |
| 2015 | 4,454.83 | |
| 2014 | 4,835.09 | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | 3,495,468.24 | Total Current Year |
| | 146,332.84 | Total Past Years |
| | 3,641,801.08 | Total All Years |

AUGUST 2024

[illegible]

CITY OF ROCKINGHAM
MONTHLY RELEASES REGISTER
AUGUST 2024

| DATE | ACCOUNT | NAME | EXPLANATION | YEAR | BILL # | VALUE | CITY TAX | CITY LATE | INTEREST | ADVERTISING/ FEES | SP. ASSESS. | RELEASED |
|---------|-----------|--------------------------------------|--------------------------------|------|--------|---------|----------|-----------|----------|-------------------|-------------|----------|
| 8/2/24 | 115462301 | HOFFMAN, LARRY D & MICHELLE I | POSTMARK | 2023 | 21743 | | | | 2.34 | | | 2.34 |
| 8/5/24 | 88984301 | FREEMAN, TONY | SPEC. ASSESS. RELEASE | 2020 | 2448 | | | | | | 1248.07 | 1,248.07 |
| 8/5/24 | 88984302 | FREEMAN, TONY | SPEC. ASSESS. RELEASE | 2021 | 9843 | | | | | | 2475.00 | 2,475.00 |
| 8/5/24 | 11460301 | WEST, DAVID P | UNDERPAY <\$1 | 2024 | 23940 | | 0.30 | | | | | 0.30 |
| 8/6/24 | 98859301 | GIBSON, JACKIE DEESE | UNDERPAY <\$1 | 2023 | 21130 | | 0.04 | | | | | 0.04 |
| 8/8/24 | 41687101 | THOMAS REALITY | UNDERPAY <\$1 | 2024 | 25458 | | 0.77 | | | | | 0.77 |
| 8/8/24 | 92225301 | WADDELL, MYRA GIBSON | UNDERPAY <\$1 | 2024 | 26532 | | 1.00 | | | | | 1.00 |
| 8/12/24 | 83519301 | BOWMAN, CHRISTOPHER MICHAEL | UNDERPAY <\$1 | 2023 | 18959 | | 0.03 | | | | | 0.03 |
| 8/12/24 | 96139301 | LINTON, JEFFEREY & NANCY | UNDERPAY <\$1 | 2023 | 21056 | | 0.19 | | | | | 0.19 |
| 8/14/24 | 22458 | ROUGHTON BILLY RAY JR | RELEASE PER COUNTY | 2024 | 22035 | 5,750 | 31.63 | | | | | 31.63 |
| 8/14/24 | 38454 | ROUGHTON BILLY RAY JR | RELEASE PER COUNTY | 2024 | 22107 | 3,330 | 18.32 | | | | | 18.32 |
| 8/14/24 | 45176302 | PENA, DANIEL DE LA ROLLER, MITCHELLE | RELEASE PER COUNTY, SOLD | 2024 | 25578 | 342,777 | 1885.27 | | | | | 1,885.27 |
| 8/20/24 | 1819306 | WAYNE & BARBARA | UNDERPAY <\$1 | 2024 | 22428 | | 0.83 | | | | | 0.83 |
| 8/26/24 | 111361301 | PHIFER, TAMMY POTTER | RELEASE PER COUNTY; NOT BILLED | 2024 | 27070 | 14,364 | 79.00 | | | | | 79.00 |
| 8/29/24 | 6248303 | CROUCH, ROBERT ALLEN | UNDERPAY <\$1 | 2024 | 22908 | | 0.16 | | | | | 0.16 |
| 8/29/24 | 60589 | SANDHILLS HAULING LLC | RELEASE PER COUNTY | 2024 | 22266 | 55,200 | 303.60 | | | | | 303.60 |
| 8/30/24 | 37911 | BURSON, KIMBERLY | RELEASE PER COUNTY | 2024 | 22105 | 1,770 | 9.74 | 0.97 | | | | 10.71 |
| 8/30/24 | 10799301 | ANDREWS, MONIKUE | RELEASE PER COUNTY | 2024 | 23846 | 3,160 | 17.38 | | | | | 17.38 |
| | | | | | | | | | | | | 0.00 |
| | | TOTALS | | | | 426,351 | 2,348.26 | 0.97 | 2.34 | 0.00 | 3,723.07 | 6,074.64 |

CITY OF ROCKINGHAM

MONTHLY REFUNDS REGISTER

AUGUST 2024

| | A | B | C | D | E | F | G | H | I | J | K |
|----|---------|----------|-----------------------------|--------------------|------|----------|-----------|--------|----------|----------|---------|
| 1 | DATE | ACCOUNT | NAME | EXPLANATION | YEAR | AMOUNT | LATE LIST | TAGS | INTEREST | REFUNDED | CHECK # |
| 2 | 8/12/24 | 5324101 | SANDHILLS ALTERNATIVE | OVERPAY <\$1 | 2024 | 0.04 | | | | 0.04 | |
| 3 | 8/15/24 | 51453302 | VISHALP LLC | OVERPAY ON TAXES | 2024 | 48.95 | | | | 48.95 | 87492 |
| 4 | 8/21/24 | 63141 | CANAL WOOD LLC | VEHICLE TAX REFUND | 2024 | 239.09 | | | | 239.09 | 87527 |
| 5 | 8/21/24 | 31103 | HILTON, SAMUEL LEXINGTON | VEHICLE TAX REFUND | 2024 | 9.73 | | | | 9.73 | 87533 |
| 6 | 8/21/24 | 63041 | HOLT, GARY WAYNE | VEHICLE TAX REFUND | 2024 | 93.04 | | | | 93.04 | 87534 |
| 7 | | | | | | | | | | 0.00 | |
| 8 | | | | | | | | | | 0.00 | |
| 9 | | | | | | | | | | 0.00 | |
| 10 | | | | | | | | | | 0.00 | |
| 11 | | | | | | | | | | 0.00 | |
| 12 | | | | | | | | | | 0.00 | |
| 13 | | | | | | | | | | 0.00 | |
| 14 | | | TOTALS | | | \$390.85 | \$0.00 | \$0.00 | \$0.00 | \$390.85 | |

CITY OF ROCKINGHAM
 PAYMENT REVERSAL REGISTER
 AUGUST 2024

| DATE | ACCOUNT | NAME | EXPLANATION | YEAR | REVERSE PAYMENT | REVERSE INTEREST PMT | REVERSE LATE LIST | REVERSE ADVERTISING | REVERSE SPECIAL ASMT PMT | TOTAL REVERSAL |
|--------|---------|------|-------------|------|--------------------|-------------------------|----------------------|------------------------|-----------------------------------|-------------------|
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | 0.00 |
| TOTALS | | | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: September 5, 2024

Re: Rockingham City Code Recodification

The City contracted with American Legal Publishing in October 2023 to perform a recodification of the City Code. The recodification process includes the incorporation of all amendments adopted since the previous recodification (circa 2002), a comprehensive review of all code sections by American Legal attorneys to ensure consistency with current NC General Statutes, updating all statutory references, and incorporation of City staff revisions. City staff revisions include the removal of antiquated language and references to Boards, programs and services that no longer exist. From a daily enforcement perspective and effect on citizens, there are no substantive changes in the recodified document.

Five copies of the recodified City Code are available for review in the Planning Department. The final draft is also available online through the American Legal Publishing code library at the following link: <https://codelibrary.amlegal.com/codes/rockinghamnc/latest/overview>.

Going forward, the City will contract with American Legal Publishing annually to codify all amendments enacted by City Council and identify any needed amendments necessary to maintain consistency with NC General Statutes. By contracting for the annual service, the City will avoid the cumbersome, labor intensive effort of catching up on over 20 years of updates at one time.

City staff recommends the City Council set a public hearing for the adoption of the recodified City Code for the October 8, 2024 City Council meeting.

MEMORANDUM

To: Mayor John P. Hutchinson and City Council Members

From: John R. Massey, Jr., Assistant City Manager

Date: September 3, 2024

Re: Recommendations for Board Appointments

City staff recommends the City Council appoint Holleigh McLaurin to the Historic Preservation Board to fill the seat vacated by Michelle Denham. City staff has no recommendation for the two remaining vacant seats at this time.

RESOLUTION BY GOVERNING BODY OF THE CITY OF ROCKINGHAM, NORTH CAROLINA

WHEREAS, the City of Rockingham, North Carolina has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered 2023 Appropriations Act funding in the amount of \$12,805,000 to perform work detailed in the submitted application, and

WHEREAS, the City of Rockingham intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKINGHAM, NORTH CAROLINA:

That the City of Rockingham does hereby accept the 2023 Appropriations Act Directed Projects Grant offer of \$12,805,000.

That the City of Rockingham does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Monty Crump, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the _____ day of _____, 2024.

Signed: _____

John P. Hutchinson, Mayor

Sabrina Y. McDonald, CMC, City Clerk

**CAPITAL PROJECT ORDINANCE ADOPTING A CAPITAL PROJECT FUND FOR THE WASTEWATER
 TREATMENT PLANT IMPROVEMENT PROJECT**

BE IT ORDAINED by the City Council of the City of Rockingham, North Carolina, that pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted.

SECTION 1: The Project authorized is improvement of the wastewater treatment plant to be financed by a Directed Project grant from the 2023 Appropriations Act, Session Law 2023-134, administered by the Drinking Water Reserve and Wastewater Reserve.

SECTION 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the board resolution and the budget contained herein.

SECTION 3: The following amounts are appropriated for the project:

| <u>Account Number</u> | <u>Account Name</u> | <u>Amount</u> |
|-----------------------|-------------------------------------|---------------------|
| 67-430-3450 | Construction/ Contracted Services | \$9,083,853 |
| 67-430-3040 | Professional Services/Fees/Engineer | 1,737,889 |
| 67-430-2570 | Miscellaneous Administrative Fees | 18,000 |
| 67-430-8990 | Contingency | <u>1,965,258</u> |
| | Total Project Appropriation | <u>\$12,805,000</u> |

SECTION 4: The following revenues are anticipated to be available to complete this project:

| <u>Account Number</u> | <u>Account Name</u> | <u>Amount</u> |
|-----------------------|--------------------------------------|---------------------|
| 67-301-0000 | Directed Project Grant (SL 2023-134) | <u>\$12,805,000</u> |

SECTION 5: The finance officer is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreement and state and federal regulations.

SECTION 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Disbursement requests should be made to the grantor agency in an orderly and timely manner.

SECTION 7: The finance officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total grant revenues received or claimed.

SECTION 8: The finance officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to the council.

SECTION 9: Copies of this capital project ordinance shall be furnished to the City Manager, City Clerk, and the Finance Officer for direction in carrying out this project.

Adopted this the _____ day of _____, 2024.

Signed: _____

John P. Hutchinson, Mayor

Sabrina Y. McDonald, CMC, City Clerk

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

To: Monty Crump, City Manager
From: Dave Davis, Parks and Recreation Director
Date: September 3, 2024
Subject: Activity Report

The following is an update on current Parks and Recreation activities.

Youth Soccer – All aspects of this very popular sport are falling into place as we begin our 31st season on Tuesday, September 3rd.

Over 400 children are registered to participate and if everything progresses accordingly we should complete our season the latter part of October.

Youth Volleyball – Registration begins on Wednesday, September 18th. After nine seasons of solid enrollment this program has established a good foundation for continued growth.

Flag Football – Additionally, registration also begins on Wednesday, September 18th for this third year program. In just a short period of time this program has generated a great deal of interest and is becoming one of our most popular offerings.

Hinson Lake – Reservations are in place for every weekend through the end of this calendar year. Additionally, this facility will play host to the annual ultra-marathon race the last week-end of this month.

Browder Park Pool – An extensive rehabilitation project was begun on Monday, August 26th on the swimming pool at Browder Park. Updates will be provided as we move along but if everything goes accordingly all work is scheduled to be completed by mid to early October.

George C. Gillenwater



Chief of Police

To: Monty Crump

From: G.C. Gillenwater
Chief of Police

Date: September 3, 2024
Ref: August Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

| | |
|-----------------------------------|--------------------|
| Total Calls for the Month: | <u>1541</u> |
| Public Service Calls | <u>367</u> |

| | |
|-----------------------------------|------------------|
| Charges Generating Arrest: | |
| Felonies: | <u>48</u> |
| Misdemeanors: | <u>79</u> |
| Drug Violations: | <u>08</u> |
| Juvenile: | <u>13</u> |
| Citations: | <u>88</u> |

Accidents Reported/Investigated:

| | |
|------------------------------|------------------|
| Property Damage only: | <u>56</u> |
| Personal Injury: | <u>04</u> |

| | |
|--------------------------------------|-------------------|
| Officer Hours Spent in Court: | <u>08</u> |
| Officer Training Hours Logged | <u>120</u> |



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER

August

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of August 2024.

| | | | | | |
|------------------|-----------|----------------|-----------|---------------------|----------|
| Total Alarms: | <u>61</u> | In Town: | <u>61</u> | Out of Town: | <u>0</u> |
| Turn In Alarms: | <u>0</u> | Silent Alarms: | <u>61</u> | Structure fire: | <u>0</u> |
| Wrecks: | <u>17</u> | Alarm Malf: | <u>19</u> | Good Intent: | <u>7</u> |
| Service Call: | <u>3</u> | Assist Police: | <u>0</u> | Trash/outside fire: | <u>1</u> |
| Power line down: | <u>4</u> | Assist Ems: | <u>1</u> | Unauthorized burn: | <u>0</u> |
| Smoke scare: | <u>2</u> | Cooking fire: | <u>0</u> | Vehicle fire: | <u>1</u> |
| Electrical: | <u>1</u> | Water rescue: | <u>1</u> | Spill/Leak: | <u>4</u> |

Hours Spent on Calls: 4 hours 32 minutes

| | |
|---------------------------------|----------------------|
| Total Property Exposed to Fire: | <u>\$0.00</u> |
| Total Property Damaged by Fire: | <u><u>\$0.00</u></u> |
| Total Property Saved: | <u><u>\$0.00</u></u> |

During the month of August of the fire department averaged 38 training hours per person; part-paid members averaged 5 hours per person for the month.

Respectfully Submitted,

Harold Isler
Fire Chief