

**CITY COUNCIL
AGENDA
April 12, 2016**

7:30 p.m.

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Ronnie McLean, Pastor of Freedom Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the March 8, 2016 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 6-9)**

Informational Items:

- 1.) Monthly Collection Report**
- 2.) Uncollected Taxes as of March 31, 2016.**

Action Items:

- 1.) Refunds per County Assessor's Office.**
- 2.) Discovery bills added to Tax Scroll.**
- 3.) Releases per County Assessor's Office.**

- C. Minutes of various boards.**
- 5. Business by Planning Board.**
 - A. Set Public Hearing. (none)**
 - B. Hold Public Hearing. (none)**
 - C. Minutes from Various Boards (enclosed separately)**

- 6. Consideration of a Resolution recommending the adoption of the Richmond County Comprehensive Transportation Plan maps. (See Pages 10-11 & enclosed maps)**
- 7. Consideration of approval of facade loan to Mike Teal, Teal's CPA located at 126 E. Washington Street in the amount of \$8,000.00 at 2% interest for a term of 5 years. (See Manager's comments Page 3)**
- 8. Consideration of approval of sell of city-owned property located at 302 E. Washington Street to Randy and Debbie Wrenn for the public purpose of economic redevelopment of Downtown Rockingham. The purchase price is \$55,000.00 to be city/owner financed by the City's UDAG/Downtown Redevelopment Fund at 2% for a term of 10-years. (See Manager's comments Page 3 & 4)**
- 9. Business by Visitors.**
- 10. Business by City Clerk.**
- 11. Business by City Manager.**
- 12. Business by City Attorney.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
 - A. Issue Proclamation recognizing May 1-7, 2016 as "Municipal Clerks Week". (See Page 12)**
- 15. Adjournment.**

MEMO TO: Mayor Steve Morris & City Council

FROM: Monty R. Crump, City Manager

DATE: April 6, 2016

RE: Agenda Items

REGULAR AGENDA:

- 7. Consideration of approval of facade loan to Mike Teal, Teal's CPA located at 126 E. Washington Street in the amount of \$8,000.00 at 2% interest for a term of 5-years.**

Mike Teal, owner of Teal's CPA located at 126 E. Washington Street has recently completed several upgrades of his property to include facade improvements. The City has a facade loan program of which Mr. Teal is eligible to participate in. The facade loan program provides up to \$4,000 per facade at an interest rate and term to be approved by Council. Mr. Teal upgraded both facades at his building and is requesting an \$8,000 loan at 2% for 5-years resulting in a monthly payment of \$140.23. Mr. Teal has provided me receipts for total construction upgrade in the amount of \$49,392.00. He spent more than \$8,000 on facades and thus meets the threshold for maximum amount of \$8,000. Mr. Teal has dramatically improved the appearance of his property and I recommend that Council approve the loan and that it be funded out of UDAG funds/Facade Loan Program.

- 8. Consideration of approval of sell of city-owned property located at 302 E. Washington Street to Randy and Debbie Wrenn for the public purpose of economic redevelopment of Downtown Rockingham. The purchase price is \$55,000.00 to be city/owner financed by the City's UDAG/Downtown Redevelopment Fund at 2% for a term of 10-years.**

This city-owned property located at 302 E. Washington Street was acquired as part of the Community One Bank/Old Fidelity Bank property transaction that was closed in late 2015. The result of that deal allowed the City to retain a bank/downtown business and attract a new business in a long time vacant building (302 E. Washington St.) and ultimately provide more public parking and additional secured parking for the Rockingham Police Department. Debbie Wrenn intends to upgrade building to house her business with private funds.

The loan amount of \$55,000 for 10-years at 2% interest will result in a monthly payment of \$510.00. Her business will fill an otherwise empty building and create new retail traffic in downtown which will help drive other business interest in Downtown Rockingham. The sell of this project serves as a good example of public/private partnership to help revitalize Downtown Rockingham. I recommend that Council approve sell and loan as presented for the public purpose of Downtown/Economic Redevelopment.

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

CITY OF ROCKINGHAM
MONTHLY TAX COLLECTION REPORT

MONTH: March

YEAR: 2016

YEAR	PRIOR YEAR RECORD						
	AD VALOREM TAXES	COST AND INTEREST	TOTAL COLLECTED	PERCENT THIS DATE	YEAR TO DATE COLLECTIONS	SAME MONTH COLLECTIONS	PERCENT OF TOTAL
2016	116.68		116.68		1,882.21	2,024.55	
2015	44,411.24	1,582.66	45,993.90	95.91%	2,663,407.54	44,317.32	95.48%
2014	2,398.52	442.55	2,841.07	98.89%	18,059.04	1,129.58	98.82%
2013	1,284.27	308.32	1,592.59	99+%	5,165.52	691.91	99+%
2012	399.75	145.72	545.47	99+%	5,544.63	400.60	99+%
2011	28.07	(28.44)	(0.37)	99+%	3,416.10	1,089.34	99+%
2010	42.24	7.76	50.00	99+%	1,714.67	416.67	99+%
2009	-	-	-	99+%	1,026.53	87.57	99+%
2008	-	100.00	100.00	99+%	566.05	-	99+%
2007	-	-	-	99+%	238.77	86.30	99+%
2006	-	87.54	87.54	99+%	103.37	-	99+%
2005	111.62	0.84	112.46	99+%	304.97	48.38	99+%
2004	-	-	-	99+%	10.45	-	
	48,792.39	2,646.95	51,439.34		2,701,439.85	50,292.22	

UNCOLLECTED TAXES

YEAR	AMOUNT	March 2016
2015	113,585.35	
2014	30,952.79	
2013	24,753.61	
2012	16,945.37	
2011	15,807.56	
2010	12,066.04	
2009	10,256.87	
2008	8,925.59	
2007	5,241.60	
2006	4,294.50	
2005	3,670.24	
	113,585.35	Total Current Year
	132,914.17	Total Past Years
	246,499.52	Total All Years

CITY OF ROCKINGHAM
MONTHLY RELEASES REGISTER
March 31, 2016

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	BILL #	VALUE	CITY TAX	CITY LATE	INTEREST	RELEASED
3/3/16	3023201	Rogers, Larry Eugene	Billed in another county	2015	236	820	3.94		0.14	4.08
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
										0.00
TOTALS						820	3.94	0.00	0.14	\$4.08

CITY OF ROCKINGHAM
MONTHLY REFUNDS REGISTER
March 31, 2016

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	TAGS/LATE LIST	INTEREST	REFUNDED	CHECK #
3/1/16	14410301	Ransom, Michael & Amanda	overpayment	2015	13.49			13.49	64285
3/2/16	7667301	Harrison, Larry & Judy	overpayment	2015	22.35			22.35	64284
3/7/16	120170301	Tetreault, Sherry T.	overpayment	2015	51.03			51.03	64288
3/11/16	90437303	Sunnyside Assoc., Inc.	overpayment	2015	1.93			1.93	64287
3/16/16	120854101	Smith & Stuart Ins. Agency	overpayment	2015	5.74			5.74	64286
3/21/16	27468740	Bundy, Marvin w.	Vehicle Tax Refund	2015	17.70			17.70	
3/21/16	16298254	Deese, Milki Jacobs	Vehicle Tax Refund	2015	2.56		0.18	2.74	
3/21/16	29303576	Gilmore, Robert A.	Vehicle Tax Refund	2015	18.00			18.00	
3/21/16	28427414	Harris, L C, Jr.	Vehicle Tax Refund	2015	34.22		1.71	35.93	
3/21/16	24987205	McNeil, Corine	Vehicle Tax Refund	2015	4.99			4.99	
3/21/16	30094469	Owens, Kenneth Michael	Situs Error/Vehicle Tax Refund	2015	36.24			36.24	
3/21/16	10607203	Penuel, Linda Hartgrove	Vehicle Tax Refund	2015	8.41			8.41	
3/21/16	6257003	Thomas, Michael Randolph	Vehicle Tax Refund	2015	6.55			6.55	
		TOTALS			\$223.21	0.00	1.89	\$225.10	

Staff Report to Planning and Zoning Board
Agenda Item: IV.A
April 5, 2016

Issue:

Consideration of a Resolution recommending the adoption of the Richmond County Comprehensive Transportation Plan maps.

Background:

In the spring of 2013, the NCDOT and the Lumber River RPO initiated a county-wide planning process to draft a new comprehensive transportation plan (CTP) for Richmond County. The intent of the plan was/is to develop a new multi-modal plan to guide future transportation improvements in Richmond County for the next 20-year period. A CTP steering committee comprised of representatives from all municipalities and Richmond County was assembled to assist NCDOT and LRRPO staff with the planning process. The City's Planning Director served on the steering committee. After numerous meetings over the last 3-year period, the final plan is nearing completion. The NCDOT has requested all the local governing Board's and the County to review and adopt the final transportation maps. The new CTP will replace the *Thoroughfare Plan for the Cities of Rockingham-Hamlet*, which was also prepared by the NCDOT in 1998.

Staff Comments:

1. A copy of the proposed resolution and copies of the maps are included in the agenda packet for the Board's review. Sheet 1 is not included because it is the based map which will contain the adoption dates once approved by all municipalities and the County.
2. As indicated in Sheet 2A, improvements to Greene Street are recommended, which are necessary to accommodate the City's request to re-designate the US Highway 1 route around downtown.

Staff Recommendation:

City staff recommends the Board review the proposed maps for the Richmond County CTP and recommend the City Council adopt the resolution as requested.

Planning Board Recommendation:

The Planning Board reviewed the request on April 5, 2016 and recommended unanimously the City Council adopt the resolution.

**RESOLUTION ADOPTING THE COMPREHENSIVE TRANSPORTATION PLAN MAPS
FOR RICHMOND COUNTY, NORTH CAROLINA**

WHEREAS, the Town of Dobbins Heights, Town of Ellerbe, City of Hamlet, Town of Hoffman, Town of Norman, City of Rockingham, Richmond County, the Lumber River Rural Planning Organization, and the Transportation Planning Branch, North Carolina Department of Transportation, have actively worked to develop a Comprehensive Transportation Plan for Richmond County, North Carolina; and

WHEREAS, the City and the Department of Transportation are directed by North Carolina General Statutes 136-66.2 to reach agreement for a transportation system that will serve present and anticipated volumes of traffic in the County and above-mentioned involved local municipalities; and

WHEREAS, it is recognized that the proper movement of traffic within and through Richmond County is a highly desirable element of the comprehensive plan for the orderly growth and development of the County; and

WHEREAS, after participating in the planning process, full review of the comprehensive transportation plan maps, and following two public workshops in the County, the City Council finds the adoption of the maps pursuant to General Statutes 136-66.2 to be in the best interests of the City of Rockingham;

NOW THEREFORE, BE IT RESOLVED, that the Rockingham City Council hereby adopts the maps to be included in the Richmond County Comprehensive Transportation Plan, dated March 7, 2016, that is within its planning jurisdiction. Such maps will be incorporated into the final draft of the Richmond County Comprehensive Transportation Plan which is intended to serve as a guide for the development of the transportation system in Richmond County.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Rockingham City Council hereby recommends the adoption of the Richmond County Comprehensive Transportation Plan maps to the North Carolina Department of Transportation.

M. Steven Morris, Mayor

I, Gwen Swinney, Clerk of the City of Rockingham, North Carolina, hereby certify that the above is a true and correct copy of the excerpts from the minutes of the City Council meeting of said City. WITNESS my hand and the official seal of the City of Rockingham this the _____ day of _____, 2016.

ATTEST

(Seal)

Gwendolyn F. Swinney, City Clerk

PROCLAMATION

**Municipal Clerks Week
May 1-7, 2016**

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality rendering equal service to all; and

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk,

NOW, THEREFORE, I, M. Steven Morris, Mayor of Rockingham, NC, do recognize the week of May 1, through May 7, 2016, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Gwendolyn F. Swinney, Deputy City Clerk Sabrina Y. McDonald, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this _____ day of _____, 2016

M. Steven Morris, Mayor

Attest: _____
City Clerk

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

To: Monty Crump, City Manager
From: Dave Davis, Recreation Director
Date: April 4, 2016
Subject: Activity Report

The following are activities involving our department this month.

Spring Soccer – Our seventh spring campaign comes to a close this Friday, and although March has proven in the past to be a challenging month, our new scheduling format proved to be very beneficial. We played the majority of our games during the week and utilized weekends for weather related cancellations.

Youth Baseball/Softball – We have approximately 400 participants registered to play in this spring and early summer program. There will be seven leagues, (four for boys and three for girls).

Sr. Games – Our department will once again play host to several events involving Sr. Games of Richmond Co. Our department has been involved with these events since their inception which spans almost 25 years.

Hinson Lake – This area has experienced a spike in activity over the past couple of weeks as weather conditions have improved and people start moving about. It appears that sometimes it may take a cold winter to fully appreciate what the spring months have to offer.



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER

ASST. CHIEF
DAVID MULLIS
CAPTAIN

March-16

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of March 2016.

Total Alarms:	<u>33</u>	In Town:	<u>31</u>	Out of Town:	<u>2</u>
Turn In Alarms:	<u>1</u>	Silent Alarms:	<u>32</u>	Structure:	<u>0</u>
Wrecks:	<u>14</u>	Alarm Malfunction:	<u>4</u>	Good Intent:	<u>3</u>
Smoke Scare:	<u>0</u>	Vehicle fire :	<u>0</u>	Trash/outside fire:	<u>4</u>
Power line down:	<u>2</u>	Service Call:	<u>1</u>	Gas Leak/Spill:	<u>0</u>
Cooking fire:	<u>0</u>	Co detector:	<u>1</u>	Assist Police:	<u>0</u>
Electrical:	<u>1</u>	Assist EMS:	<u>1</u>	Mutual aid:	<u>2</u>

Hours Spent on Calls: 13 hours 34 minutes

Total Property Exposed to Fire:	<u>\$0.00</u>
Total Property Damaged by Fire:	<u><u>\$0.00</u></u>
Total Property Saved:	<u><u>\$0.00</u></u>

During the month of March full time members of the fire department averaged 32 training hours per person; part-paid members averaged 4 hours per person for the month.

Public Life & Safety:

- ~Installed 3 car seats
- ~Participated in the Hithcock Creek clean up with Cascades Tissue Group
- ~Sparky visited the Mt. Olive Church kids day event

Respectfully Submitted,

Fire Chief
Harold Isler



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

From: W. D. Kelly
Chief of Police

Date: April 5, 2016
Ref: March Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	1328
Animal Control Calls:	56
Alarm Calls	183
Escorts:	95
Unlock Vehicles:	125

Charges Generating Arrest:

Felonies:	17
Misdemeanors:	78
Drug Violations:	7
Juvenile:	0
Warrants Served:	97
Citations:	53

Accidents Reported/Investigated:

Property Damage only:	60
Personal Injury:	4

Officer Hours Spent in Court:	48
Officer Training Hours Logged	401

Items of Interest:

We are looking forward to a wonderful day of fun and fellowship with Springfest at the Rock, the Run for the Ribbons 5K, the Family 1K, Cruise In, and fantastic music provided by Bucky Covington on April 16, 2016. We hope to see you there.