

**CITY COUNCIL
AGENDA
May 10, 2016**

7:30 p.m.

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Jason Lutz, Pastor of Cartledge Creek Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the April 12, 2016 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 6-9)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of April 30, 2016.**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
 - C. Minutes of various boards.**
- 5. Business by Planning Board. (None)**
 - A. Set Public Hearing.**
 - B. Hold Public Hearing.**
 - C. Minutes from Various Boards**

- 6. Consideration of approval of award of construction contract to SKC, Inc. – Utility Contractors in the amount of \$221,585.00 to replace and upgrade the School Pump Station (WWTP) located near intersection of US74 and Yates Hill Road. (See Managers' Comments and Pages 10-12)**
- 7. Presentation of proposed FY 2016/2017 Rockingham City Budget. (*Proposed FY2016/2017 Budget document delivered separately*)**
- 8. Set Public Hearing on proposed FY 2016/2017 Rockingham City Budget for regular City Council meeting on June 14, 2016.**
- 9. Set date and time for FY2016-17 Budget Work Session/Planning Retreat.**
- 10. Business by City Clerk.**
 - A. List of Upcoming June Board Appointments (*new and/or reappointments*) enclosed for your review & consideration. (List enclosed separately)**
- 11. Business by City Manager.**
- 12. Business by City Attorney.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
 - A. Issue Proclamation in Honor of Memorial Day Observance and designating Saturday, May 28, 2016 as a local "Day to Honor Our Deceased Veterans". (See Page 13)**
 - B. Issue Proclamation recognizing May as "Older Americans Awareness Month" in Rockingham. (See Page 14-17)**
- 15. Adjournment.**

MEMO TO: Mayor Steve Morris & City Council

FROM: Monty R. Crump, City Manager

DATE: May 3, 2016

RE: Agenda Items

REGULAR AGENDA:

- 6. Consideration of approval of award of construction contract to SKC, Inc. – Utility Contractors in the amount of \$221,585.00 to replace and upgrade the School Pump Station (WWTP) located near intersection of US74 and Yates Hill Road. (See Pages 10-12)**

The replacement and upgrade of this wastewater pump station includes relocating the station out of the floodplain. Council has previously approved the purchase of property required to accommodate the new construction. While the actual construction price is under budget, total project cost (my estimate) is currently estimated at \$299,700 not including 10% contingency as shown in memo. The current 2015/16 FY Budget contains appropriation of \$237,000 for this project. There are sufficient funds in Enterprise Budget to cover the difference in budget and actual costs. The main unexpected cost was land acquisition at \$35,000 which as presented to Council earlier this year has actually saved the City money on this project in the final analysis. SKC, Inc. is a contractor who the City is very familiar with and who has successfully completed several wastewater and CDBG projects for the City.

- 7. Presentation of proposed FY 2016/2017 Rockingham City Budget.**

Proposed budget has been delivered to Council with the May meeting packet. Please look at your calendars to consider dates for Annual Budget Retreat. May 24 or May 25 has already been suggested by a couple of Council members.

8. Set Public Hearing on proposed FY 2016/2017 Rockingham City Budget for regular City Council meeting on June 14, 2016.

As you know, the City is mandated to adopt a balanced budget for the upcoming fiscal budget year by June 30th. June 14th gives us ample time to hold the public hearing for FY 2016/2017 as well as close out our current budget year 2015/16.

9. Set date and time for FY2016-17 Budget Work Session/Planning Retreat.

May 24 or May 25 has already been suggested by a couple of Council Members.

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

UNCOLLECTED TAXES

YEAR	AMOUNT	April 2016
2015	97,105.80	
2014	29,799.38	
2013	24,020.41	
2012	16,773.60	
2011	15,385.03	
2010	12,066.04	
2009	10,160.12	
2008	8,792.77	
2007	5,229.75	
2006	4,133.33	
2005	3,637.41	
	97,105.80	Total Current Year
	129,997.84	Total Past Years
	227,103.64	Total All Years

CITY OF ROCKINGHAM
MONTHLY REFUNDS REGISTER
April 30, 2016

DATE	ACCOUNT	NAME	EXPLANATION	YEAR	AMOUNT	TAGS/LATE LIST	INTEREST	REFUNDED	CHECK #
4/25/16	18092301	Bailey, Dianne Stewart	overpayment of 2015 taxes	2015	16.46			16.46	64557
4/25/16	3861301	Raines, John & Denise	overpayment of 2015 taxes	2015	2.97			2.97	64562
4/25/16	7476301	Moore (McDonald), Donna K.	overpayment of 2015 taxes	2015	3.15			3.15	64561
4/25/16	25477308	Tri-City, Inc. (Urgent Cares)	overpayment of 2015 taxes	2015	25.60			25.60	64563
4/25/16	42120101	Hanesbrands Direct LHBP 46	overpayment of 2015 taxes	2015	3.75			3.75	64559
4/25/16	111336301	Hamer, Carolyn B.	overpayment of 2015 taxes	2015	160.00			160.00	64558
4/25/16	112525301	Whitehead, Donna	overpayment of 2015 taxes	2015	2.14			2.14	64564
4/25/16	114781301	Knotts, Kenny Ann	overpayment of 2015 taxes	2015	1.46			1.46	64560
4/27/16	27904177	Ingram, Ronald Lee	vehicle tax refund	2015	45.47		2.25	47.72	64568
4/27/16	16299901	Shirley, Donald Kenneth	vehicle tax refund	2015	6.91			6.91	64573
								0.00	
								0.00	
								0.00	
		TOTALS			\$267.91	0.00	2.25	\$270.16	

DAVIS & FLOYD

SINCE 1954

Mr. Monty R. Crump, Manager
City of Rockingham
514 Rockingham Road
Rockingham, North Carolina 28379

Re: Construction Contract Award Recommendation
School Pump Station Replacement
Rockingham, North Carolina
D&F Project No. 040000.02

Dear Mr. Crump:

Sealed bids for the School Pump Station Replacement Project were received on April 26, 2016 at 2:00 p.m. at City Hall in Rockingham, NC. The bids were opened, publicly read aloud and have been reviewed and summarized by Davis & Floyd. A copy of the Bid Tabulation is enclosed for your review and information.

A summary of the bids received is as follows:

Bidder	Location	Bid Amount
SKC, Inc. – Utility Contractors	Seagrove, NC	\$ 221,585.00
Terry's Plumbing & Utilities, Inc.	Asheboro, NC	\$ 231,315.00
Columbus Utilities, Inc.	Fair Bluff, NC	\$ 259,455.50
Frank Horne Construction Co., Inc.	Fair Bluff, NC	\$ 278,780.25

Based upon the total bid amount for the contract, a review of the basic qualifications for the low bidder, verification of their NC certification for contracting work, and a review of the project budget, we recommend that a contract for the construction of the project, School Pump Station Replacement Project, be awarded to SKC, Inc. of Seagrove, NC for the amount of \$221,585.00.

Based upon the budget items in the November 30, 2015 budget opinion by Davis & Floyd, the revised project budget is presented below:

181 E. Evans Street, Suite 23, BTC-105, Florence, SC 29506
☎ (843) 519-1050 ☎ (843) 664-2881

WWW.DAVISFLOYD.COM

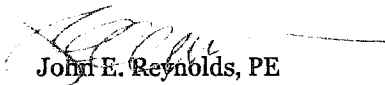
Budget Item	Pre-Bid	Post Bid
Construction	\$ 231,000.00	\$ 221,585.00
Non-Construction Items		
Contingency	\$ 23,100.00	\$ 22,100.00
Engineering, Construction Admin & Observation	\$ 35,000.00	\$ 35,000.00
Geotechnical Consultant Allowance	\$ 2,500.00	\$ 2,985.00
Wetlands Delineation Allowance	\$ 2,500.00	\$ 0.00
Surveying Site for Design	\$ 3,520.00	\$ 3,520.00
Other: Direct Costs, Mileage, Etc.	\$ 1,200.00	\$ 1,200.00
DENR Fast Track Permit Fee	\$ 500.00	\$ 500.00
Non-Construction Subtotal	\$ 68,320.00	\$ 65,305.00
Total Project Budget	\$ 299,320.00	\$ 286,890.00

The Post Bid budget amount includes a ten (10) percent construction contingency and is \$12,430.00 under the approved budget. After the award is approved by council, please forward a copy of the council resolution accepting the award recommendation and we will issue a Notice of Award to the contracting firm and initiate contract document preparation.

If you should have any questions regarding this recommendation, please do not hesitate to call.

Sincerely,

Davis & Floyd, Inc.


John E. Reynolds, PE
Senior Project Manager

Enclosures: As Noted

Copies to: Project File

BID TABULATION

Davis & Floyd, Inc.
 Florence, South Carolina
 Certified As Correct
 Project No. 040000.02

Date: **4-27-2016**

School Pump Station Replacement Project
 City of Rockingham, North Carolina
 Project Manager: John E. Reynolds

Bid Date: 4/26/2016

Item	Description	Quantity	Units	SKK, Inc. Seagrove, NC NC License #39936		Terry's Plumbing & Utilities, Inc. Asheboro, NC NC License #51103		Columbus Utilities, Inc. Fair Bluff, NC NC License #33051		Frank Home Construction Co., Inc. Fair Bluff, NC NC License #5746	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
BASE BID - School Pump Station Replacement											
1.	8" PVC Gravity Sewer, ASTM D3034, SDR 35, Complete a. 6 - 8 feet deep b. 8 - 10 feet deep c. 10 - 12 feet deep	60 165 50	LF LF LF	\$30.00 \$32.00 \$35.00	\$1,800.00 \$5,280.00 \$1,750.00	\$75.00 \$80.00 \$90.00	\$4,500.00 \$13,200.00 \$4,500.00	\$33.50 \$35.50 \$39.50	\$2,010.00 \$5,857.50 \$1,975.00	\$48.50 \$58.50 \$83.50	\$2,910.00 \$9,652.50 \$4,175.00
2.	4" PVC Force Main, AWWA C900, DR 25, Complete	821	LF	\$30.00	\$24,630.00	\$25.00	\$20,525.00	\$11.00	\$9,031.00	\$12.75	\$10,467.75
3.	4" Ductile Iron Force Main, Class 350, Complete	40	LF	\$60.00	\$2,400.00	\$60.00	\$2,400.00	\$50.00	\$2,000.00	\$60.50	\$2,420.00
4.	Air Release Valve in Concrete Vault, Complete	1	EA	\$4,800.00	\$4,800.00	\$4,500.00	\$4,500.00	\$4,975.00	\$4,975.00	\$6,625.00	\$6,625.00
5.	Ductile Iron Fittings, Complete	1,200	LB	\$4.00	\$4,800.00	\$8.00	\$9,600.00	\$4.00	\$4,800.00	\$9.00	\$10,800.00
6.	Sanitary Sewer Manholes, Complete a. 4' dia. X 6' deep MH b. Extra Depth in Manhole c. Extra for Doghouse Manhole & Abandonment of Existing Sewer	2 7.85 1	EA VF EA	\$2,500.00 \$500.00 \$4,000.00	\$5,000.00 \$3,925.00 \$4,000.00	\$2,200.00 \$200.00 \$1,500.00	\$4,400.00 \$1,570.00 \$1,500.00	\$2,175.00 \$320.00 \$5,800.00	\$4,350.00 \$2,512.00 \$5,800.00	\$1,500.00 \$140.00 \$1,850.00	\$3,000.00 \$1,099.00 \$1,850.00
7.	Watertight Covers Epoxy Coating in Existing Manhole Force Main Connection to Existing Gravity Manhole, Complete	2 1 1	EA EA EA	\$350.00 \$3,000.00 \$1,000.00	\$700.00 \$3,000.00 \$1,000.00	\$320.00 \$3,480.00 \$1,500.00	\$940.00 \$3,480.00 \$1,500.00	\$350.00 \$3,450.00 \$3,000.00	\$700.00 \$3,450.00 \$3,000.00	\$450.00 \$3,260.00 \$11,500.00	\$900.00 \$3,260.00 \$11,500.00
8.	Submersible 120 GPM Duplex Pump Station, Complete a. Add/Deduct Per Linear Foot of Underground Electrical Service Conduit and Conductor	1	LS	\$151,000.00	\$151,000.00	\$150,000.00	\$150,000.00	\$196,995.00	\$196,995.00	\$200,621.00	\$200,621.00
9.	Erosion Control, Complete	1	LS	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$10,800.00	\$10,800.00	\$7,500.00	\$7,500.00
10.	Concrete for Protection, Complete	10	CY	\$250.00	\$2,500.00	\$150.00	\$1,500.00	\$120.00	\$1,200.00	\$200.00	\$2,000.00
TOTAL BASE BID ITEM NO. 1 - 10					\$221,585.00		\$231,315.00		\$259,455.50		\$278,780.25
Pump Supplier & Manufacturer					PDA & Assoc. - ABS/Sulzer		PDA & Assoc. - ABS/Sulzer		PDA & Assoc. - ABS/Sulzer		PDA & Assoc. - ABS/Sulzer

PROCLAMATION

**MEMORIAL DAY OBSERVANCE
Saturday, May 28, 2016**

WHEREAS, the observance of Memorial Day dates back to May of 1868 when it was officially proclaimed by General John Logan, national commander of the Grand Army of the Republic; and

WHEREAS, it was first observed on May 30, 1868 when flowers were placed on the graves of soldiers at Arlington National Cemetery; and

WHEREAS, New York (1873) was the first State to officially recognize the holiday and in May 1966 President Lyndon Johnson officially declared the birthplace of Memorial Day as Waterloo, NY; and

WHEREAS, the purpose of Memorial Day is to honor and remember those who died in our Nation's service; and

WHEREAS, Congress passed the National Holiday Act of 1971 resulting in the official Memorial Day holiday being observed on the last Monday in May; and

WHEREAS, there will be a local observance on Saturday, May 28, 2016 at 11:00 a.m. in the Richmond County Veterans' Memorial Park (adjacent to VFW Post 4203 in Rockingham); and

WHEREAS, the guest speaker for the observance is North Carolina State Representative Garland E. Pierce; and

WHEREAS, the officials and citizens of Rockingham are appreciative and indebted to the men and women who have so gallantly served our Nation and given their all.

NOW, THEREFORE, I, M. Steven Morris, Mayor of the City of Rockingham, NC do hereby Proclaim Saturday, May 28, 2016 as a local "Day to Honor Our Deceased Veterans"; and

FURTHERMORE, encourage our citizens to take part in various activities related to Memorial Day Ceremonies and to educate our youth in the solemn spirit and sacredness of these observances.

This the 10th day of May, 2016.

Signed: _____
**M. Steven Morris
Mayor**

**“OLDER AMERICANS AWARENESS MONTH”
PROCLAMATION
May, 2016**

WHEREAS, the City of Rockingham joins our Nation in recognizing Older Americans Awareness Month in May 2016; and

WHEREAS, Rockingham includes a community of older adults who deserve recognition for their contributions to our communities and nation; and

WHEREAS, Rockingham recognizes that older adults are trailblazers advocating for themselves, their peers, and their communities, and are paving the way for future generations; and

WHEREAS, Rockingham is committed to raising awareness about issues facing older Americans and helping all individuals to thrive in communities of their choice for as long as possible; and

WHEREAS, Rockingham appreciates the value of inclusion and support in helping older adults successfully contribute to and benefit from their communities; and

WHEREAS, Rockingham provides opportunities to enrich the lives of individuals of all ages by, promoting and engaging in activity, wellness, and social involvement; emphasizing home and community based services that support independent living; and ensuring community members can benefit from the contributions and experience of older adults.

NOW, THEREFORE, I, Mayor M. Steven Morris, do hereby proclaim May 2016 as “Older Americans Awareness Month” in the City of Rockingham; and,

FURTHERMORE, encourage all citizens to join with us and take time this month to acknowledge older adults and the people who serve them as powerful and vital individuals who greatly contribute to our community.

Adopted this the 10th day of May, 2016.

M. Steven Morris
Mayor

ATTEST:

Gwendolyn F. Swinney, CMC, City Clerk

Table IV. Schedule of Expenditures by County, Funding Source, Service and Service Category for Clients 60+ Years of Age: SFY 2014-2015

Richmond

	<i>Category</i>	<i>Clients</i>	<i>Expenditure</i>
Department of Transportation			
Elderly and Disabled Transportation Assistance Program	6		\$74,407
	Total:		\$74,407
Division of Aging and Adult Services			
Congregate Nutrition	6	175	\$107,095
Family Caregiver Support Program	6		\$5,040
Health Promotion/Disease Prevention	3		\$1,250
Home Delivered Meals	4	178	\$125,291
In-Home Level I	4	130	\$168,496
Legal Services	6		\$4,748
Senior Center	6		\$79,978
Transportation, General	6	12	\$24,219
Transportation, Medical	3	10	\$2,016
	Total:		\$518,133
Division of Medical Assistance			
ACH-PCS Basic/Enhanced	1	141	\$704,798
ACH-Transportation	1	138	\$13,366
CAP/CHOICE	4	6	\$77,070
CAP/DA	4	88	\$1,738,294
CAP/MR	4	4	\$129,902
Clinics	3	235	\$87,176
Dental	3	363	\$180,008
HMO	2	1,704	\$1,239,974
Home Health	4	758	\$651,071
Hospice	4	61	\$553,430
ICF-MRC	5	10	\$554,554
Inpatient Hospital	5	120	\$816,536

Division of Medical Assistance

Inpatient Mental Hospital	5		\$13,183
Lab & Xray/Physicians	3	1,876	\$1,497,515
Medicare Part A&B Premiums	2	2,194	\$2,737,133
Medicare Part D Clawback	2	1,289	\$1,268,571
Nursing Homes	5	301	\$9,235,758
Other Care	3	501	\$98,737
Other Practitioners	3	757	\$150,292
Outpatient Hospital	3	1,017	\$1,022,107
Prescribed Drugs	3	751	\$962,622
Regular Personal Care (PCS)	4	227	\$1,770,542
		Total:	\$25,502,638

Division of Mental Health/Developmental Disabilities/Substance Abuse Services

Alcohol Rehabilitation Centers	5		\$26,931
Developmental Disabilities	3	9	\$12,169
Mental Health	3	145	\$14,698
Psychiatric Hospitals	5	3	\$1,063,670
Substance Abuse	3	19	\$38,698
		Total:	\$1,156,166

Division of Services for the Blind

Adjustment Services for the Blind and Visually Impaired	6	15	\$1,648
Rehabilitation	3	3	\$1,666
		Total:	\$3,314

Division of Social Services

Adult Protective Services	6	28	\$35,717
Energy Assistance - CIP	2	792	\$131,360
Energy Assistance - LIEAP	2	814	\$177,100
Food and Nutrition Services	2	1,413	\$1,691,624
Guardianship Services	6	8	\$4,627
Other Services	6	7	\$14,065
Special Assistance: Adult Care Home	1	153	\$552,793

Division of Social Services

Special Assistance: In-Home	4		\$7,419
Transportation	6	4	\$17,638
	Total:		\$2,632,344

Division of Vocational Rehabilitation

Independent Living	3	4	\$40,397
Vocational Rehabilitation	6		\$1,754
	Total:		\$42,151

County Total: \$29,929,153

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

To: Monty Crump, City Manager
From: Dave Davis, Recreation Director
Date: May 3, 2016
Subject: Activity Report

The following is an up-date on various activities involving our Recreation Department:

Youth Baseball/Softball – Regular season play is under way and everything is progressing smoothly so far. Hopefully, the weather will continue to be cooperative.

Summer Program – Registration for our summer programs of Day Camp and Swimming Lessons began Monday, May 2nd. Day Camp will be in session Monday, June 13th through Friday, August 12th. The cost is \$65.00 per week. Swimming Lessons are divided into three sessions each lasting two weeks. The first session begins Monday, June 13th. The cost is \$40.00.

Lifeguard Training – Red Cross Lifeguard, First Aid, and CPR will conducted at Browder Park May 16th – May 26th.

Browder Park Pool – Depending on the weather and availability of lifeguards we plan to open the first of next month.

Adult Soccer – Our department has partnered with a local group to offer adult co-ed soccer that began play on Thursday, April 28th. For this inaugural season we have nine teams and over one hundred participants that will play through the middle of June.



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER

ASST. CHIEF
DAVID MULLIS
CAPTAIN

April-16

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of April 2016.

Total Alarms:	<u>49</u>	In Town:	<u>49</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>0</u>	Silent Alarms:	<u>49</u>	Structure:	<u>0</u>
Wrecks:	<u>22</u>	Alarm Malf:	<u>8</u>	Good Intent:	<u>3</u>
Smoke Scare:	<u>0</u>	Vehicle fire :	<u>0</u>	Trash/outside fire:	<u>4</u>
Power line down:	<u>2</u>	Service Call:	<u>1</u>	Gas Leak/Spill:	<u>1</u>
Cooking fire:	<u>0</u>	Co detector:	<u>0</u>	Assist Police:	<u>1</u>
Electrical:	<u>3</u>	Assist EMS:	<u>4</u>	Mutual aid:	<u>0</u>

Hours Spent on Calls: 11 hours 24 minutes

Total Property Exposed to Fire:	<u>\$0.00</u>
Total Property Damaged by Fire:	<u>\$0.00</u>
Total Property Saved:	<u>\$0.00</u>

During the month of April full time members of the fire department averaged 33 training hours per person; part-paid members averaged 7 hours per person for the month.

Public Life & Safety:

- ~Installed 4 car seats
- ~Participated in a live burn training
- ~Participated at Spring Fest
- ~Completed annual first wave of hydrant testing

Respectfully Submitted,

Fire Chief
Harold Isler



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

From: W. D. Kelly
Chief of Police

Date: May 3, 2016
Ref: April Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	1419
Animal Control Calls:	72
Alarm Calls	155
Escorts:	94
Unlock Vehicles:	156

Charges Generating Arrest:

Felonies:	42
Misdemeanors:	63
Drug Violations:	21
Juvenile:	3
Warrants Served:	90
Citations:	73

Accidents Reported/Investigated:

Property Damage only:	55
Personal Injury:	5

Officer Hours Spent in Court:	47
Officer Training Hours Logged	270

Items of Interest:

We were fortunate to have had a great day and a fantastic turnout for Spring Fest. Everyone had a wonderful time.

We would like to welcome Officer John DeCello to our Department. He studied BLET at Richmond Community College and will graduate this month with an Associate Degree in Criminal Justice.