



S&A Neill Transport LLC Dispatch Services

(817) 771-8236

**Specializing in Flatbed and Step Deck Transport
Nationwide**

Thank You for considering S&A Neill Transport LLC for your Dispatch Services

In the following packet, you will find information about what we can do for you as well as what we will not do. You will also find a contract that must be signed before we can begin working for you; a limited Power of Attorney that allows us to act on your behalf and sign documents for your company, a credit card debit form allowing us to charge your card for our services, a company profile form that gives us the information we need to dispatch for you, a driver/truck information sheet, a W-9 form for tax purposes (We must submit it to every broker you haul for), and a reference form for business references (Again, many brokers will need this form). We will also need a copy of your insurance and your Certificate of Operating Authority.

S&A Neill Transport LLC is an active Flatbed trucking company operating under the MC# 051504. We do not double broker freight. What that means is that we dispatch your trucks alongside our trucks but any contracted Rate Confirmation we sign under our company's name is exclusively for S&A Neill Transport Trucks. We will never pass one of those loads to your truck. Likewise, any Rate Confirmation signed under your authority by our dispatch team will never go on one of our trucks.

S&A Neill Transport LLC will not handle any financial transaction on your behalf. We will negotiate your rates; we will sign the Rate Confirmations and carrier packets but we will not handle billing in any form whatsoever. Billing is solely your responsibility. We will run credit checks through your factoring company if you use one, we can submit completed BOL's to your factoring company on your behalf for An additional fee, however this service is not included in this contract unless specifically stated.

Regardless, we will not receive payment from brokers or direct customers of yours on your behalf. Payment from brokers or shippers will be deposited directly into your account by whatever agreement you have with said company.

Our rate for dispatch is a flat fee of \$250 per week, per truck paid in full on the beginning of each week prior to any dispatch. If at any time you are not satisfied with the service we provide, you can notify us in writing before the end of the current week and at the end of that week we will cease dispatching for you and we will no longer charge your card. However, we do not refund for said services. Alternatively, if you factor with OTR capital we can set you up at a 5% fee which would then be paid to our

company by OTR Capital out of your factored loads. If this option is chosen then any load we dispatch must be factored by OTR Capital.

FORMS WE WILL NEED

- 1.) INSURANCE CERTIFICATE
- 2.) SIGNED W-9
- 3.) SIGNED LIMITED POWER OF ATTORNEY FORM
- 4.) COMPLETED CREDIT CARD AUTHORIZATION FORM
- 5.) COMPLETED CARRIER PROFILE
- 6.) COMPLETED TRUCK/DRIVEER PROFILE
- 7.) COMPLETED REFERENCES PAGE
- 8.) CERTIFICATE OF AUTHORITY
- 9.) COMPLETED AND SIGNED CONTRACT BETWEEN S&A NEILL
TRANSPORT LLC AND YOUR COMPANY FOR DISPATCH SERVICES
- 10.) LETTER OF ASSIGNMENT FROM YOUR FACTORING COMPANY

EMAIL THE COMPLETED FORMS TO: saneilltransportllc@gmail.com

You may contact me directly at:

Steven Neill

817-771-0136 Personal Cell

817-771-8236 Office Phone



S&A Neill Transport LLC Dispatch Services
Credit Card Authorization Form

Company Name: _____ Phone Number: _____
Name as it appears on card: _____
Card Number _____ EXP Date _____
CVC NUMBER (3-digit code on back) _____
Billing Address of Card: _____
City, State, zip code: _____
Email Address for receipt: _____

Please select one of the payment options Below:

___ ONE TIME CHARGE FOR \$250 for one week of dispatch for one truck

___ WEEKLY CHARGE FOR \$250 for recurring weeks of dispatch billed on Monday morning of each week until notified in writing to cease charges

___ MONTHLY CHARGE FOR \$1,000 ONE Time charge to cover 4 consecutive weeks of dispatch services for one truck. Authorization must be renewed monthly

___ OTHER: Debit my account in the following sum: \$_____ for dispatch services for one week for _____ trucks for the following length of time _____

___ \$25 per week fee to have S&A Neill Transport LLC to submit my bills for payment on my behalf to the Factoring Company

___ Alternatively, I choose to be charged a fee of 5% per load dispatched to be paid by OTR Capital to S&A Neill Transport LLC out of my factorable loads. This option may only be chosen if you use OTR Capital for your factoring needs

You may choose to cease payment by giving written notification by email at santdispatch@gmail.com, or saneilltransportllc@gmail.com, at which point we will cease charging your card for our services.

We will not charge your card for days that you are on home time.

I The Undersigned attest that I am a duly authorized representative of the company listed above

Printed Name: _____ Date: _____

Signed Name: _____

S&A Neill Transport LLC: Dispatch Services Company Profile

Please Complete the Entire Profile

Company Name: _____
Address: _____
DOT# _____ MC# _____ EIN# _____
Company Primary Contact: _____
PHONE _____ Email _____
Company Secondary Contact: _____
PHONE _____ Email _____
Company Safety Rating: _____

Equipment Summary

Total Number of Trucks _____ Total Number of Trailers _____ Flatbed _____
Step Deck _____ Low Pro Step Deck _____ RGN _____ LOWBOY _____ VAN _____ REEFER _____
Do you Factor: _____ Factoring Company Name _____
Address _____
Primary Factoring Company Contact _____
Factoring Email _____ Phone _____
If you factor, please attach the Notice of assignment
Do you use quick pay? _____ Do you take fuel advances? _____
Do You allow your drivers to take advances? _____

If hauling Flatbed or Stepdeck please list the total amount of securement equipment and type on board. I need to know how many tarps, sizes, amount of coil racks, number of straps, chains, binders, and how much dunnage you keep, whether you have pipe stakes, etc. _____



S&A Neill Transport LLC: Dispatch Services Limited Power of Attorney

Please review and fill out the following Power of Attorney. This form is necessary for us to be able to act on your behalf. The Powers granted under this Power of Attorney are extremely limited in scope, however, we must have it to act as a representative of your company in your interests. The following lists things we can do for you and more importantly, things we CAN NOT do. These are not a matter of personal preference, but they are governed under a law known as MAPS 21 which governs Freight Brokers and Dispatch services and prohibits the practice of double brokering.

Things we can do:

1. We can call brokers on your behalf as a dispatcher for your company.
2. We can negotiate rates for your company as a dispatcher for your company.
3. We can fill out Carrier Packets on your behalf as a dispatcher for your company.
4. We can sign rate Confirmations on your behalf as a dispatcher for your company.
5. We can communicate between your drivers, brokers, shippers, and receivers concerning the progress of the loads you are contracted through us to deliver.
6. We can contact shippers you have direct contracts with to set up pick-up and delivery of those loads.

Things We can Not Do:

1. We cannot collect payment for loads you have delivered.
2. We cannot receive money for any services rendered on your behalf.
3. We cannot go to Direct Shipper Contacts to set up direct contracts for you.
4. We cannot sign any documents for your company not directly related to delivering freight.
5. We cannot receive legal documents on your behalf.

Texas Limited Power of Attorney

BE IT ACKNOWLEDGED that I, _____(Full Name), the undersigned, A duly Authorized representative of _____(Company), located at the following address _____, and operating under the FMCSA MC# _____, do hereby grant a limited and specific power of attorney to **S&A Neill Transport LLC**, an approved motor carrier operating under the **FMCSA MC # 051504, located at 1309 Madison Street, Weatherford, Texas 76086** with the contact Phone number 817-771-8236, as my attorney-in-fact.

Said attorney-in-fact shall have full power and authority to undertake and perform only the following acts on my behalf:

1. Call Brokers as a representative of my company for the purpose of securing loads for my trucks to transport freight on,
2. To Negotiate rates with brokers or shippers that S&A Neill Transport LLC may contact on my behalf
3. Sign Rate Confirmations on my behalf contracting my company to transport said freight,
4. to sign broker/carrier contracts allowing my company to transport freight for said Brokers.
5. To perform credit checks on broker credit as needed in order to secure said contracts.
6. Please initial this section if it applies: _____ I authorize S&A Neill Transport LLC to submit bills of Lading and Rate Confirmations on my behalf to be deposited into my bank accounts as per the contracts in place with my factoring company or the direct shippers and brokers I work with. This agreement does not constitute permission for S&A Neill Transport LLC to collect payment on my behalf, only to submit the paperwork necessary for me to be paid, I understand an additional fee will be required for this service.

The authority herein shall include such incidental acts as are reasonably required to carry out and perform the specific authorities granted herein. My attorney-in-fact agrees to accept this appointment subject to its terms and agrees to act and perform in said fiduciary capacity consistent with my best interest, as my attorney-in-fact in its discretion deems advisable. This power of attorney is effective upon execution. This power of attorney may be revoked by me at any time, and shall automatically be revoked upon my death, provided any person relying on this power of attorney shall have full rights to accept and reply upon the authority of my attorney-in-fact until in receipt of actual notice of revocation.

Signed this _____ day of _____, 20____

Signature: _____

Printed Name: _____

References

Often Brokers will require a list of trade references as part of the carrier set up process, having this information at hand is vital for us to be able to secure contracts with brokers without delay, please fill out in full:

Carrier Name: _____ Phone _____
Address _____
Email _____ MC# _____ DOT# _____ EIN _____

Reference 1 Name _____
Address _____
Primary Contact _____ Phone _____
Email _____

Reference 2 Name _____
Address _____
Primary Contact _____ Phone _____
Email _____

Reference 3 Name _____
Address _____
Primary Contact _____ Phone _____
Email _____

Reference 4 Name _____
Address _____
Primary Contact _____ Phone _____
Email _____

Reference 5 Name _____
Address _____
Primary Contact _____ Phone _____
Email _____



**S&A Neill Transport LLC: Dispatch Services
Multiple Truck Operation Form**

If you wish for us to dispatch your trucks, please fill out the information below for each truck we will dispatch.

Driver Name Cell Phone Truck # Trailer # Type of Trailer Max Weight

Questionnaire

We need to ask some questions concerning the permissions you give your drivers. To help us serve you, please answer completely:

1. Will we be dispatching company drivers or owner operators under your authority? _____
 2. If you employ company drivers or owner operators do they have the right to make load decisions for you? _____
 3. May we send the driver a copy of the load confirmation or does that need to come to only you? _____
 4. Are there any places you do not want your trucks to go? If so, where? _____
 5. Do you want us to communicate load details directly to your driver or do you wish to relay the dispatch to them? _____
-
6. What schedule do you want your trucks out for? (My trucks stay out 3 weeks at a time) _____

Notice and Disclaimer

We take our commitment to you very seriously and we will always work diligently to earn as much revenue for your trucks as possible. However, sometimes that requires going places you might not prefer to go and sometimes it includes doing work you might prefer not to do. We cannot do our job for you if you continuously reject loads we schedule for your trucks. It is not possible to clear each load with you prior to taking it as good loads disappear quickly. Returning loads to brokers once they are agreed upon sets a bad precedent for you and for us, therefore if you or your driver continuously reject loads, we offer we will cancel our contract with you.

We will work to keep your trucks out of areas you tell us you do not want it to go however, we are not miracle workers and if you reject loads you are wasting our time and yours.

Signed _____ Printed Name _____

Date _____



S&A Neill Transport LLC: Dispatch Services Dispatch Contract

On this _____ day of _____ 20____, I, the undersigned, _____, being a duly appointed representative of _____, a motor carrier authorized for the transport of freight by the FMCSA, and operating under the MC# _____ from the following address _____, do enter into contract with S&A Neill Transport LLC, also an approved motor carrier operating under the MC#051504 from the following address; 1309 Madison Street, Weatherford, Texas 76086 for the purpose of Dispatching Services offered by S&A Neill Transport LLC. S&A Neill Transport LLC does agree to use their resources to manage the dispatching services for my motor carrier company dispatching the trucks included in this dispatch packet. S&A Neill Transport LLC agrees to take responsibility for maintaining the load boards required for dispatch at no cost to the carrier or carriers covered under this contract, and S&A Neill Transport LLC takes full responsibility for maintaining records pertaining to the dispatching of said trucks covered under this contract at no cost to the undersigned.

S&A Neill Transport LLC (Hereinafter referred to as Dispatcher) including dispatchers retained by S&A Neill Transport LLC, will perform dispatching services for the undersigned in that they will at their own expense, locate loads meeting criteria set under this contract for the trucks covered in this contract. Dispatcher will be responsible for negotiating rates for the undersigned, signing the rate confirmation, and filling out and signing Broker/Carrier Contracts, said contracts and load tenders will then be turned over to the undersigned. At no time will the undersigned bear any financial burden for the cost associated with Dispatcher performing his duties designated under the contract, except as noted below under Compensation.

S&A Neill Transport: Dispatch Services will perform credit checks with the factoring

company the Undersigned uses if the undersigned uses a factoring company, otherwise Dispatcher will pursue credit inquiries on behalf of undersigned by whichever method undersigned requires. In addition, if Undersigned prefers QuickPay by broker, we will designate such QuickPay as the preferred payment option, however, at no time whatsoever will S&A Neill Transport LLC: Dispatch Services, nor will any person associated with S&A Neill Transport LLC, engage in any billing activity or the payment of funds for freight transport in any way whatsoever beyond billing undersigned for services rendered. S&A Neill Transport LLC shall not at any time engage in Billing shippers, brokers, or sending in billing for factoring companies. Nor will S&A Neill Transport engage in disputes over claims or damaged freight as these are the sole responsibility of the undersigned.

Undersigned acknowledges and agrees that S&A Neill Transport LLC will cease dispatching for the Undersigned if the Undersigned Carrier's DOT Safety Score Rating exceeds 75. It is the carrier's sole responsibility to maintain their equipment in a safe and compliant manner and if that cannot be done, we will cease working with you.

Undersigned also acknowledges and agrees that if they or their drivers consistently refuse loads, we schedule, that S&A Neill Transport LLC will cease working with said carrier. We will work diligently to make your business as profitable as possible, but we cannot do that if drivers refuse loads we schedule.

Compensation

The fee for dispatching services is \$250 per week per truck, paid in advance at the beginning of each week. Alternatively, the Undersigned may choose to pay multiple weeks in advance, as lined out under the credit card authorization form attached. Dispatcher is only authorized to debit the amount agreed upon on the Credit Card Authorization Form. Undersigned may at any time terminate this contract by giving notice to Dispatcher in advance in writing. (An email is sufficient). Unless instructed otherwise, S&A Neill Transport LLC will charge the Undersigned's debit card Monday Morning of each week prior to dispatching for that week, unless other arrangements are made in advance.

Signed _____

Printed _____

Date _____

