



2025 Annual Meeting | September 19-21, 2025
Great Wolf Lodge | Williamsburg, VA

Exhibit Information

SET-UP TIMES:	Friday, September 19 9:30 a.m. - 2:30 p.m.
SHOW TIMES:	Friday, September 19 1:00 p.m. – 5:15 p.m. Saturday, September 20 7:00 a.m. – 12:00 p.m. Sunday, September 21 7:00 a.m. – 11:00 a.m. Breaks with Vendors throughout the day; see agenda for specific break times. All refreshment breaks will be held in the exhibit area.
SOCIAL FUNCTIONS:	Saturday, September 20 Reception & Casino Night 6:00 p.m. – 8:30 p.m.
BREAKDOWN:	Sunday, September 21 11:00 a.m. - 12:00 p.m.
EXHIBIT SPECIFICATIONS:	6 ft skirted table, one chair (+ additional chairs/table based on support level)
TABLE ASSIGNMENTS:	The exhibits will be in Grand Oak Ballroom & Prefunction. When you arrive onsite, your registration packet will be on your designated exhibit table. Diamond Level contributors will receive a floor plan prior to the conference and will be able to choose their location.
REPRESENTATIVES:	To ensure an accurate meeting headcount & nametags for all vendors, please submit the names of all representatives who will staff your exhibit. Please email these names to VSRDirector@ramdocs.org by September 10 th .
ELECTRICAL OUTLETS:	If you will need electrical at your booth, please email VSRDirector@ramdocs.org by September 10 th . Vendors will be responsible for any charges incurred.
PLAY TO WIN GAME:	We will drive them to your booth, now it's your turn to tell them about your company and services! At registration, attendees are given a "Play to Win" raffle card instructing them to see every exhibitor to receive a signature from each vendor. All you have to do is sign next to your company's name and return the card to the attendee. Participants will play to win one of two <i>gift cards</i> !

HOTEL MAILING ADDRESS:

Packages for meetings may be delivered to the Hotel five (5) working days prior to the date of the function. Please note there are handling and storage fees for packages of certain weight and time left.

The following information must be included on all packages to ensure proper delivery:

- Hold for Arrival – Attn: (Guest's Name and Organization Name – Virginia Society of Rheumatology)
- Complete return address
- Number of packages (Example: Box 1 of 2, Box 2 of 2, etc.)
- Address package to the Hotel as follows:
- 549 E Rochambeau Dr
Williamsburg, VA 23188
United States
Attn: Chyla Bocanegra (VSR)

OUTBOUND SHIPPING:

Vendors will need to box up, seal and label their packages, and call in a pickup with their carrier. Any boxes can be left on exhibit tables at the conclusion of the event and hotel staff will take them to the shipping and receiving area.

VSR CONTACT:

Carly Miller | Executive Director
Virginia Society of Rheumatology
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Phone: (804) 205-9774 | e-mail: VSRDirector@ramdocs.org

Visit www.VSROnline.org for more information about the conference and to view the agenda.
Your exhibit fee must be paid in full prior to the meeting.

Thank you for your support!