

Blue Ridge Council of Teachers of Mathematics

Meeting Minutes

August 13, 2018

Attendees:

- Kelsey Huffman (Roanoke County) – Webmaster
- Terry Hartley (Roanoke County) – Secretary
- Jennifer Hatch (Roanoke City)
- Ashley Swandby (DSLCC) – Treasurer
- Kami Reece (Montgomery County) – President
- Carrie Bush (Roanoke County)

1. The minutes from the May 7, 2018 meeting were emailed to the board members and reviewed during the meeting. Kelsey Huffman made a motion to accept the minutes and Ashley Swandby seconded the motion. The minutes were unanimously approved.

2. Ashley Swandby presented the treasurer's report. Kami Reece made a motion to accept the report and it was seconded by Kelsey Huffman. The report was unanimously approved.

New business

3. BRCTM investments and accounts

- Beth Swain reported via email on her progress to update the investment portfolio.

4. BRCTM scholarship

- All scholarship checks were mailed out over the summer.

5. BRCTM conference

- The keynote will be _____.
- It will be held at EMHS on Oct. 8, 2018.
- Schedule:

3:45 – 4:30pm	Registration
4:30 – 5:30pm	Keynote
5:40 – 6:30pm	Breakout session #1
6:40- 7:30pm	Breakout session #2
7:40 – 8:30pm	Dinner and Business

- The following tasks were assigned:
 - Conference theme: #connecting
 - Paypal: Kelsey and Ashley
 - Flyer: Terry
 - Online Registration: Kelsey
 - Reminder blast to school admins: Beth
 - Social Media: Carrie
 - Dinner costs: Kami
 - Sams items: Ashley then getting them to Kami

- Keynote speaker: Suzanne (Kami to get in touch then directing to Ashley.)
- Door Prizes: Terry
- Presenters: all trying to get some
- Program/PD Certificates: Kami and Kelsey (once Kami meets with Jill at EMHS)
- Vendors: Beth

6. Terry Hartley nominated Kelsey Huffman for president elect. Ashley Pratt seconded the motion. A vote was conducted and Kelsey Huffman was unanimously approved as president elect.

7. The meeting dates for the upcoming year were established: Sept 10, 2018; Oct 8, 2018 (conference); Dec 3, 2018; Feb 11, 2019; May 6, 2019. The meetings (other than the conference) will be at RCPS central office at 4:15pm.

8. The meeting was adjourned at 5:30pm.

Respectfully submitted,

Terry Hartley