

Blue Ridge Council of Teachers of Mathematics

Meeting Minutes

December 11, 2017

Attendees:

- Beth Swain (Salem City) – President
- Kelsey Huffman (Roanoke County) – Webmaster
- Terry Hartley (Roanoke County) – Secretary
- Ashley Pratt (Botetourt County) – Treasurer
- Kami Reece (Montgomery County) – President-elect
- Carrie Bush (Roanoke County)

1. No minutes were reviewed as the last meeting was conducted at the BRCTM conference on Oct 9, 2017. The keynote speaker addressed the attendees in a general session and then breakout sessions were conducted until about 7:45pm. Dinner was served in the cafeteria and door prizes were presented at that time.

2. Ashley Pratt presented the treasurer's report. Ashley will investigate the following options and report back to the board:

- Open a savings account for the BRCTM.
- Transfer money from the BRCTM investment portfolio into the checking account to avoid service fees.

Terry Hartley made a motion to approve the treasurer's report. Beth Swain seconded the motion and it carried unanimously.

3. Feedback from the BRCTM fall conference was discussed.

- The attendance was very good this year.
- The vendors and the breakout sessions were well-received.
- Attendees enjoyed the dinner and the door prizes.

New business

4. BRCTM 2018 conference

- The 2018 BRCTM conference is tentatively scheduled for Oct 8, 2018 at Eastern Montgomery High School.
- Kelsey Bibee will pursue the option of creating a new email address for the BRCTM.
- Once a new email address is established, Ashley Pratt will use it to create a new PayPal account.
- Terry Hartley recommended including a statement on the BRCTM conference registration form that addresses cancelations within 24 hours. (Example: "If you cancel within 24 hours, you must reimburse the fee OR find someone to replace you at the conference.")
- Carrie Bush will look into setting up a Facebook account for the BRCTM.
- Beth Swain will contact Tina Mazzacane and Deb Delozier (from the VDOE) about speaking at the BRCTM conference in Oct, 2018 to discuss topics from the VDOE SOL Institutes.

5. Joanie Tyree and Tara McGrady emailed the board members that they have resigned from the BRCTM board.

6. The next meeting will be on Feb 5, 2018.

- The future meeting dates will be: February 5, 2018, and May 7, 2018.

7. The meeting was adjourned at 4:58pm.

Respectfully submitted,

Terry Hartley