

Dear Districts,

As you are aware, Badminton Ontario introduced PlayerWeb as our membership management system going forward, PlayerWeb is a system where members can create and register accounts on PlayerWeb to purchase and renew memberships and licenses. This will store player data and affiliate players, clubs and districts with BON. *To register for tournaments on Tournament Software, a completed PlayerWeb account must have been created.*

Districts in good standing will receive general liability along with D&O and E&O coverage for their association. District representatives will be authorized to submit insurance certificate requests directly to the insurance provider for their district.

Club affiliation is completed through the districts and *all members* of the club must be signed up through PlayerWeb for clubs to be covered by the insurance.

- a. Affiliated clubs in good standing will receive general liability along with D&O E&O coverage for their badminton club and activities. Affiliated clubs must advise all their members to register on the Badminton Ontario PlayerWeb Membership system for full compliance.
- b. Authorized district representatives may submit the insurance certificate requests on behalf of the affiliated club.
- c. Badminton Ontario and the insurance provider reserve the right to revoke insurance coverage to clubs that do not have all members registered through PlayerWeb.

Process for Club Affiliation

1. Badminton Clubs must complete the affiliation form/process with the District they belong to.
2. The District will notify Badminton Ontario on club affiliation status. The District representative will submit the certificate request to the insurance provider on behalf of the Club.
3. Badminton Ontario will mark the Club as affiliated which will allow the clubs members to go to PlayerWeb to complete the registration process.
4. Affiliated clubs must advise all their members to register on the Badminton Ontario PlayerWeb membership system.
5. District administrators (and Badminton Ontario) will be able to log into admin accounts to view the member data and perform compliance checks if necessary.

*** For year-end reporting, instead of submitting the membership numbers and breakdown via excel, all members of the affiliated Clubs must register on PlayerWeb for compliance with the required reporting, fees, and completion of waivers.*

Best regards,

Badminton Ontario
info@badmintonontario.ca

