



**Happening IN Linden Presents  
ZOMBIES, SCARECROWS  
& MONSTERS  
OCTOBER 15 & 16  
2021 Food Truck Application  
\*No Alcohol Can Be Served\***

Happening IN Linden  
P.O. Box 565  
Linden, MI 48451  
Phone # 810-458-6331  
Email: [info@happeninginlinden.com](mailto:info@happeninginlinden.com)  
www.happeninginlinden.com

Truck Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Truck Size: \_\_\_\_\_

Truck Dimensions \_\_\_\_\_ Serving Window Side: Passenger \_\_\_\_\_ Driver \_\_\_\_\_

Can your Truck Operate on a slight incline? Yes  No

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Please list proposed items you would like to sell at the event. You will be notified if any items cannot be sold at your booth due to duplicate items at other booths. **(This process is first come, first serve!)** The sale of any items not listed and approved is prohibited.

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Do you have a valid Michigan Special Transitory Food Unit or Mobile license?

No\*  \*You must apply for a temporary license through the Genesee County Health Department.

Yes  Name of Unit: \_\_\_\_\_ Licensing County: \_\_\_\_\_

License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Will food be stored/prepared at an off-site location before/during event?

No\*  \*All food must be purchased and transported directly to the site the day of the event

Yes  Name of Establishment: \_\_\_\_\_

Address: \_\_\_\_\_

License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## Important Information

- Registration fee is \$50 for this event. \$50 is due within 5 days after application approval to hold your spot.
- Food Truck parking will be at Eagles Wooden Park Linden, MI 48451 in designated spots (given to you prior to event).
- Food trucks must be self-contained. No electrical access will be provided
- You will need to provide a sign with your food items with clearly visible prices.
- You must include your certificate of insurance with this application, as required by the Policies and Procedures.

By signing this application, I confirm all information provided is true and accurate. I have read and understand all the Food Truck Policies and Procedures and agree to abide and be bound by them. I agree to be responsible for all individuals I permit to assist with and at my booth including their adherence to the Policies and Procedures.

X

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### **Please Include copies of the following documentation.**

**Insurance Certificate**

**Health Department Certificate**

### **Food Vendor Policies & Procedures**

Factors considered in Food Vendor Applications:

- (1) Application must be emailed or postmarked before September 30, 2021 for consideration.
- (2) All legal requirements are met (see section below).
- (3) Quality Product and Service
- (4) All applicants MUST complete all parts of the application in a legible manner.

**Application Approval/Rejection Policy:** Approval of any application will be at the sole discretion of the Linden Parade Committee who reserves the right to accept or reject any and all irregularities and accept or reject any and all applications. To insure uniformity, items may be subject to approval. Booth space and vendor privileges may NOT be assigned or transferred. Assignment of any available space(s) is solely at the discretion of Happening In Linden. Any changes to the original application must be approved in writing no later than 7 days prior to the event. Menu changes made without WRITTEN AUTHORIZATION may result in loss of privileges as a food vendor.

**Happening In Linden reserves the right to approve or reject any products listed on the application due to duplicate items at other trucks.**

**Legal Requirements:** In order to sell any products, you are responsible for having a valid license and be in compliance to all laws governing your activities. This includes but is not limited to health department licenses, collection of and payment of taxes and reporting for the same. The Genesee County Health Department requires that all food booth concessionaires meet sanitation standards. Operators should anticipate an inspection prior to the event and no less

than two (2) inspections during the event. **Food Vendors must make arrangements for proper licensing with the Health Department.**

**Insurance:** Our insurance provider requires that we maintain Certificates of Insurance from all vendors that participate in the events we sponsor. Please send us your Certificate of Insurance along with your application to participate in this event.

**Operations Policy:** There is \$50 vendor fee for this event, that must be paid to Happening In Linden within 5 days of approval of application.

**Set up** times will be Friday between 1:30pm and 4:00pm. **Food booths must be on site and ready to operate and approved by the health department NO LATER than 4:00 p.m. on the first festival day. Saturday set up must also be completed by 4pm.** Deviations from these times need to be approved by Happening In Linden. Food vendors are responsible for all of the assembly of their booths in accordance with Fire Marshall and Genesee County Health Department rules and requirements. Participation is subject to full approval of those and law enforcement authorities. Location, facilities, utilities use, and appearance of the booth are subject to approval.

Concessionaires are responsible for the cleanliness of their unit and the immediate area thereto. At the end of the of each festival day vendors are expected to clean their entire area and remove all trash. **No grease may be poured into any drain or on the ground.**

**Hours of operation** will be Friday October 15, 2021 from 5:00pm to 11:00pm and Saturday October 16<sup>th</sup> 5pm to 11pm rain or shine. In the event of inclement weather, any cancellation and/or rescheduling of the event is at the sole discretion of Happening In Linden and all registration fees will be applied to the rescheduled date. Food Trucks are responsible for having their unit fully functional until at least 10:00pm and are encouraged to remain open throughout the entire event. All vendors must have cleaned their space and vacated the area no later than one hour after the end of the event.

Happening In Linden will not be responsible for losses of any kind, whether by fire, theft, physical violence, elements of nature or any other cause. Vendors are responsible for their own merchandise, employees, and equipment, its protection and insurance at the risk of the vendor only and Vendor shall hold Happening In Linden & the City of Linden harmless from any damages, including subrogation claims by Vendor's insurance carrier. Courtesy to patrons or other vendors, obscene language, or shouting will not be tolerated and may result in Vendor's removal from the festival and forfeiture of your registration fee.

Happening In Linden reserves the right to reject any vendor for any reason it deems necessary. If, in the opinion of the Board of Happening in Linden, the actual product is different from that approved and stated in the application, removal and the forfeit of your registration fee may result.

**Cancellation Policy:** Only written cancellations will be accepted and will be subjected to a minimum \$25.00 cancellation fee and must be received the Monday prior to the event.

Happening In Linden reserves the right to amend these Policies and Procedures at any time. Amendments will be made in writing and will become effective immediately.