



PRIVATE DINING CONTRACT

TODAY'S DATE: _____

PATIO/PRIVATE ROOM: _____

DATE OF EVENT: _____

ARRIVAL TIME: ____

GUEST COUNT ESTIMATE: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

EMAIL: _____

\$150 ROOM FEE THAT SERVES AS THE DEPOSIT TO HOLD THE BURLEY ROOM. \$500 FOOD AND BEVERAGE MINIMUM FOR BURLEY ROOM. BURLEY ROOM CAN ACCOMMODATE UP TO 32 GUESTS FOR A SIT DOWN/PLATED DINNER. \$150 DEPOSIT IS REFUNDABLE IF RESERVATION IS CANCELLED 7 OR MORE DAYS PRIOR TO THE EVENT AND FORFEITED OTHERWISE.

\$500 NON-REFUNDABLE RESERVATION FEE FOR PATIO. \$2000 FOOD AND BEVERAGE MINIMUM FOR PATIO

PARTIES OF 15 OR MORE MUST HAVE PRIX FIXE MENU. (OPEN MENU ALLOWED WITH PRIOR APPROVAL)

NO MORE THAN 5 SEPARATE CHECKS.

DECORATING IS ALLOWED: NO TAPE OR PINS IN WALL, NO GLITTER/CONFETTI. (\$250 FEE IF THESE DECORATING RULES ARE NOT FOLLOWED)

NO OUTSIDE FOOD OR DRINKS ARE ALLOWED (EXCEPTION FOR DESSERT/CAKES WITH PRIOR APPROVAL. A \$1.50 PER PERSON CAKE CUTTING/SERVICE FEE FOR OUTSIDE DESSERTS IF USING OUR CHINA/SILVERWARE)

PAYMENT OPTIONS: CHECK____ CASH____ CARD____

CREDIT CARD #: _____ EXP:_____ CVV:_____

NAME AS APPEARS ON CREDIT CARD: _____

This private dining contract constitutes the entire agreement between parties and may not be modified or amended except by an instrument in writing signed by both the customer and Pup's Steakhouse. The undersigned acknowledges that he/she has read and understands the private dining contract by signing and dating below and that they accept this contract. I hereby authorize Pup's Steakhouse to debit the above payment method to be applied as the security deposit for the above reservation.

CLIENT SIGNATURE: _____ DATE: _____

PUP'S REP SIGNATURE: _____ DATE: _____