



**TOGETHER WE ARE STRONGER!**

## COVID-19 Cleaning Policy Statement

### Statement

Global Cleaning and Maintenance intend to provide a safe and healthy working environment under all relevant health and safety guidelines from The CDC, State departments, and OSHA.

Global Cleaning and Maintenance regards the promotion of health and safety as a critical element in operating a successful business.

Global Cleaning and Maintenance recognizes that it has a responsibility to ensure the Health, Safety, and welfare of any person during the delivery of work under its control.

### When Cleaning:

All employees must wear face coverings.  
Wear disposable gloves to clean and disinfect.  
Clean surfaces with EPA register disinfectant.

Clean and disinfect high-touch surfaces regularly.  
Frequently touched surfaces and objects vary by location.

### The procedure of cleaning :

Wear a Face mask, safety glasses, and disposable gloves to clean and disinfect.  
Clean surfaces using Ecolab Peroxide Multi-surface Cleaner and Disinfectant EPA Register No 1677-238 and water, remove any dirt, grease, and debris of the area to be treated, then spray disinfectant and let air dry.

Cleaning the area to be treated with soap and water reduces the number of germs, dirt, and impurities on the surface. Disinfecting kills germs on surfaces.

Practice routine cleaning of frequently touched surfaces.

More frequent cleaning and disinfection may be required based on the level of use.

High touch surfaces include:

Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

### Disinfecting Procedure

Spray the surface with Ecolab Peroxide Multi-surface Cleaner and Disinfectant EPA register No. 1677-238 and let the area air dry and wipe clean with a dry towel if needed, as Recommended in manufacture label.

Keeping surface wet for a period of time 5 min to ensure the kill of the Human Corona-virus(SARS)(ATCC VR-740)

Precautions such as wearing gloves and making sure you have proper ventilation during this procedure.

### Areas to be Treated.

We will disinfect all high-touch surfaces daily:

doorknobs, light switches, handrails, kitchen appliances, countertops, drawer pulls, tables, sinks, faucet, and toilet handles, drinking fountains, elevator buttons, push plates, phones, desks, chairs, phones, printers, keyboards, and computer mice.

We will ensure that all handwashing sinks have running water, soap, and paper towels.

We will ensure that all hand sanitizers are filled daily.

We will ensure that all washing sinks and toilets are working properly and report any damage or malfunctioning units to your supervisor or maintenance department.

### Hand hygiene and other preventive measures

You and your staff or coworkers can take critical preventive measures to protect yourselves and reduce the spread of COVID-19. Everyone should follow preventive actions while at work and home, such as practicing healthy personal hygiene and avoiding close contact with others (physical distancing).

- Wash often hands with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer if soap and water are not available.