

## Private Art Lessons Contract

Thank you for choosing me as your art instructor! I look forward to collaborating with, supporting, and growing with your growth as a creative!

This service agreement outlines the policies and practices for private, semi-private, and small group art lessons. Should you have any questions, please feel free to discuss them with me. From this point forward, in this agreement terms like “I” or “you” refer to the student and/or payor where applicable. Art lesson strategies are tailored to your unique needs. Your art lessons will be conducted with the most compassionate methods possible regardless of age, race, cultural identity, gender, disability, religion, sexual orientation, marital or socioeconomic status.

### LESSON FEES & PAYMENT

All private, semi-private, or small group art lessons are to be paid prior to the instruction. Your payment schedule will be dependent upon your contact (weekly, monthly, quarterly, or annually). A discount will be provided to monthly, quarterly and annual pay schedules. Payment can be remitted in the form of cash, credit, check or Venmo.

### CANCELLATION POLICY

24 hour notice is required for any missed or cancelled sessions. If you fail to provide notice within 24 hours of your lesson that you intend to cancel, you will be charged for that lesson.

In the event of an unforeseen event that prevents 24 hour notice (accident, illness, injury, etc.), please notify me as soon as possible. I will attempt to make up your lesson. If I am unable to reschedule your lesson, a credit will be applied to your account.

Group lessons cannot be made up and students will forfeit their session fee for any missed sessions.

### REQUIRED MATERIALS

Artful Transformations will provide each student with the basic supplies needed for private art instruction based on their contract agreement and the medium chosen for art instruction (for example: a student coming for private art lessons in graphite drawing will be provided a sketchbook, pencil, and eraser). Artful Transformations will provide notice to the student and/or parent if additional supplies are needed for special projects (this could include printing off reference materials for a project, etc.). If a financial limitation exists for obtaining additional supplies outside of the studio, lessons will be altered to accommodate that limitation.

### INCLEMENT WEATHER POLICY

In the event that there is inclement weather, art lessons can be conducted via Zoom. If the student chooses not to complete Zoom art lessons during inclement weather, the art lesson will be rescheduled for a later date.

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We are committed to work together for \_\_\_ art sessions over \_\_\_\_ months. We will meet \_\_\_ times per month and lessons will be \_\_\_ minutes long. If there are 5 weeks within the month, the additional week will be skipped., used to make up a previous appointment, or an additional payment can be made to include the 5th appointment that month.

Package Fee: \_\_\_\_\_ per \_\_\_\_\_, due on \_\_\_\_\_ or \_\_\_\_\_ one time payment for multiple month discount (package must be paid in full to receive the discounted price) will be provided for payment in full of these packages as listed below:

### Private Lesson (1 student)

Per Lesson Rate -

- \$50/hour lesson (paid weekly)

Monthly Rate (4 sessions total)

- \$ 180/hour lesson x 4

3 Month Rate (4 sessions per month x 3 months, 12 lessons total)

- \$540/hour lesson x 12

6 Month Rate (4 sessions per month x 6 months, 24 lessons total)

- \$1080/hour lesson x 24

Credit Card Authorization: You may choose to complete a credit card authorization form and have your credit card on file for billing, pay in person with a check, cash or credit card, or choose to be invoiced electronically to provide your payment. Payment for art lesson packages must be paid for at least 48 hours in advance.

### Scheduling and Punctuality:

We agree to be punctual for our sessions. If you will be late for a lesson, please contact me as soon as you are able to let me know by calling or texting 260-229-5902. We agree that lessons will begin and end at the scheduled time, and if you arrive late, your lesson will still end at the originally scheduled time and will not be extended. If you arrive more than 15 minutes late without notice, your lesson will be considered missed and you will be charged for the lesson. If you provide notice that you will be late but arrive 30 minutes late, we agree that the lesson will be considered forfeited. You understand that it is your responsibility to contact Artful Transformations to reschedule a lesson if necessary.

Modifications & Evaluations: Either party may modify this contract at any time it becomes apparent modification is needed. The student may terminate art lessons at any time. If art lessons are discontinued for any reason by the student or the instructor, payment made for the current package will be considered payment in full for the art instruction agreement. All fees paid in advance and the remainder of the art instruction will be forfeited upon cancellation (unless other terms are agreed upon by the student and/or parent and art instructor). If the student misses two scheduled appointments in a row without notice, the instructor will assume the student has chosen to terminate the art lessons and no refund will be provided.



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Liability Statement: In consideration of the good and valuable benefits that the student derives from participating in art instruction and/or other services from Artful Transformations, the undersigned, being the student, or the legal guardian/parent of the student, will not hold Natalee Wright or Artful Transformations responsible for injuries sustained by the student, and from all claim demands, related thereto, while participating in services at the location address of 2965 E 400 N, Columbia City, IN 46725 which is owned by Natalee Wright.

By signing below, I, the student, parent, and/or legal guardian understand that services at the above mentioned location may involve working with animals, including large farm animals.

I wish to exclude the student from completing the following activities at this location:

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By signing below, I certify that I have read this agreement and contract and agree to abide by all above policies and procedures. I acknowledge the receipt of a copy of this agreement.

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Student

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Date

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Parent

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Date

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Instructor

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Date