

- Jenni Anne-Smith is meeting Galliford Try on 21 May 2021 and will feedback.

Action: Jenni Anne-Smith to feedback on meeting with Galliford Try.

3.4 Dave Seager queried whether retention of the banqueting suite had been examined enough. Pete Openshaw commented that if we lose the banqueting suite there would be a dearth of large venues in the city, though suggested the upper floors of the mansion could accommodate some banqueting suite functions. Andy Cartwright suggested re-examining the stats for the banqueting suite. Jenni Anne-Smith commented that the banqueting suite is very popular and competitive so would need thinking about carefully.

Action: Dominic Clarke to look at stats for banqueting suite and size and type of event.

Action: Dave Seager / Dominic Clarke and Les Woolhouse to meet on site to review banqueting suite function.

4.0 Memorandum of Understanding (MOU)

4.1 Jenni Anne-Smith confirmed that BHMA are happy with the MOU as it stands and are ok for it to be signed.

Action: Paul Gill to arrange date with City Mayor's office for formal signing ceremony.

5.0 Mansion update

5.1 Pete Openshaw commented on the need to make progress in line with the City Mayor's election pledge to bring the mansion back into use during his current term. Discussions are ongoing regarding the potential of some internal council services to relocate to the mansion, but the space is to be refurbished for multi-functional use to enable flexibility to accommodate a range of uses which may change over time.

5.2 Jenni Anne-Smith queried if BHMA could assist in finding occupiers and potential rental income. Pete Openshaw confirmed that would be greatly appreciated but first the group needs to go back out to consult with the community with a firm proposal on uses for the mansion probably in late summer and queried if the BHMA Facebook page could be used to undertake the consultation. Jenni Anne-Smith confirmed that BMA's Facebook page can be used for this.

Action: Jenni Anne-Smith and James Kington to liaise on pulling rental income costs together to support the production of a business plan moving forward.

5.3 Les Woolhouse updated on some short-term actions to prevent further deterioration of the mansion to take place over the summer / autumn, including:

- Clearance of rubble left in the basement from when the building was the Mining Museum;
- Dry and wet rot treatment works;
- Emergency works to prevent water ingress; and
- Clearance of trees growing out of the roof / building.

Action: Les Woolhouse to produce a programme for the works.

6.0 Depot update

6.1 Pete Openshaw updated that following taking legal and procurement advice the depot would need to be advertised via an expression of interest / open market exercise. Andy Cartwright suggested building ideas for the depot into the works contract for the mansion. James Kington commented that car parking and traffic would need to be thought through carefully. Pete Openshaw queried how the option of a community interest company (CIC) garden centre could be explored further. Annie Surtees commented that they are fairly marginal from a profitability perspective and echoed James comment that the volume of traffic generated by a garden centre would need thinking through carefully.

6.2 Paul Gill updated that a local heritage expert had drafted a narrative schedule for the buildings / structures in the depot and this indicated that none of the buildings are original structures, albeit some buildings are built on the footprint of original buildings. Paul Gill to speak again to the council's Conservation Officer with a view to approaching Historic England.

Action: Paul Gill to speak to Conservation Officer to approach Historic England.

7.0 Small scale works / 'quick wins'

7.1 Discussed under 3.3 and 5.3

8.0 Funding

8.1 Annie Surtees updated that there may be some heritage funding from the NLHF available but once we have a cost estimate a funding strategy needs pulling together.

8.2 Pete Openshaw queried how we take forward a conversation with the NLHF. Annie Surtees commented that due to resourcing issues it is difficult to arrange meetings to discuss ideas. Jenni Anne-Smith

suggested that she could discuss with her NLHF contact on another project the proposal and get their view.

Action: Jenni Anne-Smith to raise Buile Hill proposal with contact at NLHF and feedback.

9.0 AOB

9.1 Annie Surtees updated that the elm tree at the front of the mansion has now been removed due to Dutch elm disease.

10.0 Date and time of next meeting

Wednesday 16 June 2021, 1.30 – 3.00pm, Microsoft Teams