

Smith-Kimball Community Center Rental Contract

Amount of: _____ Plus Deposit of: \$100

Date of use: _____ Time block: _____

Unlock time requested: _____ Lock-up time requested: _____

For use of (location): _____

of people expected: _____ Type of party: _____

Select option: Village resident: person living within Village limits
 Non-resident: person living outside Village limits

Rental time blocks: **A:** AM/Afternoon (9am -to- 3pm)
 B: Afternoon/PM (4pm -to- 10pm)
 C: Full day (9am -to- 10pm)

AM add-on: \$25 (8am -to- 9am) AM add-on: \$25 (7am -to- 8am)
 PM add-on: \$25 (10pm -to- 11pm) PM add-on: \$25 (11pm -to- Midnight)

Village	Full day	1/2 day
Whole 1st Floor	\$136	\$ 68
Whole 2nd Floor	\$130	\$ 65
Outside w/restroom	\$76	\$ 38
Whole Bldg. & Grounds	\$276	\$138

Non-Village	Full day	1/2 day
Whole 1st Floor	\$182	\$91
Whole 2nd Floor	\$176	\$88
Outside w/restroom	\$126	\$63
Whole Bldg. & Grounds	\$358	\$179

The renter rents an area with the understanding that other parts of the building/property could be rented by other parties at the same time. Cross traffic may occur.

I certify that I have read the rental Rules & Regulations and further agree to have my group abide by the terms and conditions provided therein.

Renter's Name: _____

Organization Name: _____

Address: _____

Phone: _____

Email: _____

Renter's Signature: _____ Date: _____

A copy of your Photo ID will be required.

Payable to: Village of Clinton

Drop-off or Mail to: Village of Clinton, 119 E. Michigan Avenue, P.O. Drawer E, Clinton, MI 49236

Smith-Kimball Community Center Rules & Regulations

1. The renter signing the contract must be at least twenty-one years of age and on the premises during the scheduled event/meeting. The renter will be solely responsible for the condition of the building/grounds.
2. Schedule changes require 48 business hour notice. The building will be locked within 1/2 hour if a group does not show up for their scheduled time and their rental fee and deposit may be forfeit.
3. Cancellation within 30 days of event will result in forfeit of the rental fee and deposit. Cancellation of event will result in forfeit of the deposit. Renter can petition the SKCC Board for reconsideration.
4. Leave the building and grounds as found.
5. Alcohol is allowed, provided proof of Homeowner's Insurance (Certificate of Insurance) is submitted with the Rental Contract.
6. Non-table decorations, requiring rope/string or adhesive, must have prior Board approval.
7. Any personal property brought in or used at the center is the sole responsibility of the renter. Personal property left behind will be forfeited.
8. **Prohibited**
 - ❖ Illegal drugs of any kind on the premises
 - ❖ Smoking (tobacco and vaping) on the premises
 - ❖ Pets on the premises
 - ❖ Open flames: candles, lanterns, etc. on the premises
 - ❖ Turkey fryers or bonfires/campfires on the premises
 - ❖ Motorized vehicles on the lawn
9. Deposit Refund (other than cancellation): Violation of any rule or regulation will forfeit your deposit. Examples of violations: • counters/tables/chairs left dirty • floors/carpet left dirty • trash not taken out • furniture/fixtures not returned to their original location (*refer to Rental Guide*) • non-service dogs on the property.
10. Contact Information: SKCC (517) 456-6528, voc.smith.kimball@gmail.com
IF THERE IS A NON-EMERGENCY PROBLEM, contact numbers are also posted on the building.

I agree to indemnify, defend and save harmless the Smith-Kimball Community Center and the Village of Clinton, its officers, agents and employees from and against all loss or expense (including cost of attorney fees) by reason of liability imposed by law upon the Village of Clinton, its officers, agents and employees for damages because of bodily injury, including death at any time resulting there from sustained by any person or persons, on account of damage to property including loss of use thereof, arising out of or in consequence of the performance of this contract, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the rental party, Village of Clinton, its officers, agents and employees.

Renter's Signature: _____

Date: _____

VILLAGE USE

Rental Fee: \$	Deposit: \$100.00	Check #	
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