American Legion Riders Association of Wisconsin
By-Laws (Revised 01/22/2026)

PURPOSE: To participate in parades and other ceremonies that are in keeping with the aims and purposes of the American Legion. To promote motorcycle safety. To provide a social atmosphere for American Legion members who share the same interests. To use our group to promote and support the programs of The American Legion, the community and other motorcycle organizations.

We are not a motorcycle club. We are a group of American Legion Family Members who ride for a cause.

ARTICLE I: ORGANIZATIONAL STRUCTURE

A. The organization will be broken down into Districts, correlating to the twelve (12) Districts of The American Legion, Department of Wisconsin.

ARTICLE II: GOVERNING DOCUMENTS

A. State ALRA By-Laws

B. State ALRA "Policy and Procedures" manual

C. ALRA of Wisconsin Application Form

D. All Districts will operate under the direction of the State ALRA Executive Committee and in accordance with State ALRA By-Laws and State ALRA "Policy and Procedures".

E. Districts may develop District ALRA "Policy and Procedures" provided they do not conflict with State ALRA By-Laws or State ALRA "Policy and Procedures". District ALRA "Policy and Procedures" must be approved by the State ALRA Executive Committee.

ARTICLE III: MEMBERSHIP REQUIREMENTS

A. Member shall hold a current membership in The Wisconsin American Legion, American Legion Auxiliary, or Sons of The American Legion.

1. New ALRA member applicants must show proof of American Legion Family membership or eligibility, complete an application for membership in the appropriate group, (if necessary), display their Driver's License listing Class "M" endorsement, (unless exempt under Article III(B)(1)), show proof of current motorcycle registration, (in accordance with Article III(B)), and submit the dues amount required. This process must be completed before the applicant can submit the ALRA application and dues.

2. Renewing ALRA members are required to provide proof of continued eligibility as follows:

    a. Required documents

        1. Current American Legion Family membership card.

2. Current Driver's License indicating Class "M" endorsement, (unless exempt under Article III(B)(1)).

3. Current motorcycle registration, (in accordance with Article III (B)).

4. A signed annual renewal form.

b. For in-person renewal, documents 1,2 & 3 shall be displayed to the person receiving the signed annual renewal form.

c. For renewal by mail, a copy of documents 1,2 & 3 shall be enclosed with the signed annual renewal form.

B. Each member shall establish and maintain ALRA membership eligibility by owning, individually or through their "spouse", (hereinafter defined as by marriage, or life partnership), a motorcycle of at least 500cc, licensed and insured as required by Wisconsin state law. The motorcycle must be operational upon renewal unless exempted by their ALRA District Executive Committee.

1. Motorcycle endorsement is not required for a qualified spouse, see Article IV(D).

C. All new applicants should be sponsored by a fellow American Legion Rider or seek membership from the State ALRA Executive Committee.

D. Once accepted, annual dues must be paid within 30 days of the state recognized membership year.

E. Temporary membership will be for a period of ninety (90) days in order to verify eligibility and qualification. Full membership will be gained after 90 days, giving District and State level voting privileges.

F. Members who have attained full membership in the ALRA of WI and have incurred a disability rendering them unable to safely operate a motorcycle, or who do not currently own a registered motorcycle, (in accordance with Article III (B)), can submit an Exemption request to their ALRA District Executive Committee. The result of all Exemption requests shall be reported at the next quarterly ALRA State meeting.

1. Exempt Members will be exempted from Article III(A)(2)(a)(2) and/or Article III(B).

2. Exempt Members shall continue to pay annual dues and have full membership privileges.

3. A member's exempt status shall be reviewed annually upon renewal and may be extended by their ALRA District Executive Committee.

a. The extension or termination of an Exemption shall be reported to the ALRA State secretary.

G. Surviving Spouse

1. A member who has attained full membership in the ALRA of WI, whose eligibility was based upon their spouse's motorcycle license endorsement, and who have divorced, or whose spouse has subsequently passed on, shall be allowed to remain a full member, with all rights and privileges thereof, provided they maintain their American Legion Family membership, and continue to pay annual ALRA dues.

2. Motorcycle ownership is not required of a surviving spouse.

ARTICLE IV: AMERICAN LEGION RIDERS BACK PATCH

A. Qualified applicants are immediately entitled to an American Legion Riders back patch to be issued by the ALRA of WI, at no charge, or can be ordered by the member through Emblem Sales following the guidelines established in the State ALRA Policy & Procedures.

B. Upon obtaining full membership, a member will gain eligibility to hold a District officer position in their respective District. In addition, full members will receive their District rocker to be issued by the ALRA of WI. District rocker will state member's department "Wisconsin", Legion District and Post, Unit, or Squadron number.

1. The back patch will be centered horizontally on the back of the vest.

2. No rocker type patch will be worn on or above the back patch.

3. No dual patches will be worn by any members.

4. District rocker will be sewn below and touching the back patch.

C. American Legion Riders Association of Wisconsin members are required to wear on their vest:

1. American flag patch on left breast (over heart).

2. Nothing such as pins, patches, etc., will be worn on or above the American flag.

3. American Legion, Auxiliary or S.A.L. patch over right breast.

4. Officer patch(es) located directly above The American Legion family patch.

D. Spouses of current ALRA members may be granted a back patch and hold full membership if they are current members of The American Legion, American Legion Auxiliary or Sons of the American Legion and pay the ALRA annual dues.

E. Any new, transfer in, or current member not in compliance with issued patches will be required to replace them within 30 days of notification. Failure to comply will result in referral to the ALRA Executive Committee for further action.

F. Back patches and rockers will be subject to immediate recall from any member who brings discredit to The American Legion, or the ALRA of Wisconsin.

ARTICLE V: STATE OFFICERS OF THE ASSOCIATION

A. Director

B. Assistant Director

C. Secretary

D. Treasurer

E. Sergeant at Arms

F. Road Captain(s)

G. Historian

H. Chaplain

J. Judge Advocate, (or Parliamentarian)

ARTICLE VI: ELECTIONS

A. Elections of State ALRA Officers will be held every two years at such time as determined by the general membership. Eligible State ALRA Officer candidates shall be a full member in good standing for a minimum of one year.

ARTICLE VII: DUTIES OF THE ALRA STATE OFFICERS

A. **State Director** shall:

1. Serve as chief administrative officer of the Association.

2. Preside over all State ALRA meetings.

3. Have general supervision over the affairs of the Association.

4. Perform such other duties as needed to include appointment of State ALRA officer positions unfilled. A. State Director appointments are subject to State ALRA Executive Committee approval.

5. Hold, or designate a Legionnaire representative to hold, a seat on the Department of Wisconsin Americanism Committee as the method of reporting ALRA activities to the Department Executive Committee (DEC), in accordance with the Bylaws of The American Legion, Department of Wisconsin.

6. Appoint a State Judge Advocate (or Parliamentarian).

7. Delegate a member to maintain membership records as required by the Association.

    a. The delegation of membership duties must be approved by the State Executive Committee

B. **State Assistant Director** shall:

1. Assume the duties of the Director in their absence.

2. Assist the Director in the performance of their duties when called upon to do so.

C. **State Secretary** shall:

1. Keep a full and accurate record of all proceedings at State meetings.

    a. Accept and archive District meetings records.

D. **State Treasurer** shall:

1. Keep a full and accurate record of all finances.

a. Accept and file District finance records.

2. Control the disbursement of funds by the Association.

3. Give detailed financial reports.

4. Provide Tax related data as required for annual IRS Form 990 preparation.

5 Administer ALRA Wisconsin State Class A & Class B Raffle Licenses

E. **State Sergeant at Arms** shall:

1. Maintain order at meetings.

2. Provide sign in sheet and head count to Secretary at State quarterly meetings.

3. Assure the Policy and Procedures of the Association are followed.

F. **State Road Captain(s)** shall:

1. Be in charge of all organized runs of the Association. Duties will include safety disclaimers, places, times, and routes.

G. **State Historian** shall:

1. Keep a photographic and written history of the Association.

H. **State Chaplain** shall:

1. Provide opening and closing words or a prayer at all State meetings.

J. **State Judge Advocate** (or Parliamentarian) Shall:

1. Interpret the ALRA of Wisconsin By-Laws, Policies & Procedures and other ALRA regulations and give their opinion thereon at the request of the State Director and/or the State Executive Committee.

2. Advise and assist the State Secretary in the conduct and procedures of elections.

3. Provide counsel and assistance to the State Director as they may request.

4. Be a consultant to the State Executive Committee, with voice, but no vote.

ARTICLE VIII: STATE EXECUTIVE COMMITTEE

A. The State ALRA Executive Committee will be comprised of all current ALRA State Officers, current ALRA District Representatives and all participating past ALRA State Presidents or past ALRA State Directors.

B. The **State Director** shall chair all ALRA Executive Committee meetings and refer to Roberts' Rules of Order when no rule is defined within these Bylaws or the ALRA Policy and Procedures.

C. The State ALRA Executive Committee will meet the first and fourth quarter of each year, if necessary. The ALRA Executive Committee may also be called into session at the request of the State Director or by a majority of the

District Directors for reasons they may deem necessary for the betterment of the American Legion Riders Association of Wisconsin.

D. Any member of the ALRA Executive Committee gets one (1) vote for any business brought before the ALRA Executive Committee and will declare prior to any vote, whether they are voting as the Representative of their District or as an ALRA State Officer, past State President or past State Director.

E. A quorum of the ALRA Executive Committee shall consist of 1/2 of the current ALRA State Officers, along with representation from 1/2 of the ALRA Districts.

ARTICLE IX: DISTRICT OFFICERS OF THE ASSOCIATION

A. Director

B. Assistant Director

C. Secretary

D. Treasurer

E. Sergeant at Arms

F. Road Captain(s)

G. Historian

H. Chaplain

Additionally, the District Director may appoint a District Representative to fill the District Director's chair, in their stead, on the ALRA State Executive Committee.

ARTICLE X: ELECTIONS

A. Elections of District ALRA Officers will be held every two years at such times as determined by the District membership.

ARTICLE XI: DUTIES OF THE ALRA DISTRICT OFFICERS

A. **District Director** shall:

1. Serve as chief administrative officer of the District.

2. Preside over all District meetings.

3. Have general supervision over the affairs of the District.

4. Perform such other duties as needed to include appointment of District officer positions unfilled.

    a. District Director appointments are subject to District Executive Committee approval.

5. Attend at least one ALRA State meeting annually.

6. Delegate a member to maintain District membership records as required by the Association.

    a. The delegation of membership duties must be approved by the District Executive Committee

B. **District Assistant Director** shall:

1. Assume the duties of the District Director in their absence.

2. Assist the District Director in the performance of their duties when called upon to do so.

C. **District Secretary** shall:

1. Keep a full and accurate record of all proceedings at the meetings.

2. Provide a copy of those proceedings to the State Secretary.

D. **District Treasurer** shall:

1. Keep a full and accurate record of all District finances.

2. Control the disbursement of funds by the District.

3. Give detailed financial reports.

4. Present monthly finance reports to the State Treasurer.

E. **District Sergeant at Arms** shall:

1. Maintain order at District meetings.

2. Assure the Policy and Procedures of the Association are followed.

F. **District Road Captain(s)** shall:

1. Be in charge of all organized runs of the District. Duties to include safety disclaimers, places, times, and routes.

G. **District Historian** shall:

1. Keep a photographic and written history of the District.

H. **District Chaplain** shall:

1. Provide opening and closing words or a prayer at all District meetings.

ARTICLE XII: MEETINGS/ACTIVITIES

A. State meetings will be held as determined by the current State ALRA Executive Committee. The quorum for the State Quarterly meeting shall consist of 1/2 of the current ALRA State Officers, along with representation from 1/2 of the ALRA Districts.

B. District meetings will be held as determined by their current ALRA District Officers.

C. Meetings will use Roberts Rules of Order when no rule is defined within these Bylaws or the ALRA Policy and Procedures.

D. Any non-routine activities, use of the ALRA of Wisconsin name or ALRA of Wisconsin logo that a District intends to participate in or use must be pre-approved by and in accordance with the guidelines of the State ALRA Executive Committee.

ARTICLE XIII: FINANCES

A. Finances of the Association will be derived from membership dues or other sources, as approved by the membership. Districts will not operate independently of the State organization's EIN number.

ARTICLE XIV: EXPULSION

A. Any member may be expelled or suspended from the Association only by action of the State ALRA Executive Committee, at which time back patches and rockers must be immediately returned to the Association.

ARTICLE XV: CHANGES/AMENDMENTS

A. Any changes or amendments to these existing By-Laws will be in accordance with the State Policy and Procedures and will require a 2/3 majority of the voting membership.