

# REQUEST FOR CEREMONIAL RIFLE(S), AMMUNITION OR EQUIPMENT

In order to request ceremonial Post rifle(s), ammunition or surplus military equipment complete this form and forward to your Department Headquarters, Attn: Department Adjutant. Your Department Headquarters will forward the completed and approved form to the National Security Division Director at the Washington DC American Legion office. Please note that only a Post Commander or Post Adjutant may request ceremonial rifle(s), ammunition or surplus military equipment.

Any request granted will be granted on a one-time basis for a given quantity. Additional orders will require a new authority and a new authorization. Request will be given with the caveat that all items requested will be used specifically for Post activities.

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## FILL OUT FORM COMPLETELY AND FAX OR MAIL TO YOUR DEPARTMENT HEADQUARTERS

### Post Information

Post Number \_\_\_\_\_ Post Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_

Member ID# \_\_\_\_\_ Email \_\_\_\_\_

Telephone # \_\_\_\_\_ Evening # \_\_\_\_\_

Rifle/Equipment Requested \_\_\_\_\_  
Quantity \_\_\_\_\_

Ammunition/Clips Requested \_\_\_\_\_  
Quantity \_\_\_\_\_

Storage Procedures \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

### Personal Shipping Information – NO POST OR P.O. BOX ADDRESSES

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### **FOR OFFICE USE ONLY**

| <u>DEPARTMENT USE</u>  | <u>NATIONAL USE</u>  |
|--|--|
| <input type="checkbox"/> Recommend Approval<br><input type="checkbox"/> Recommend Denial | <input type="checkbox"/> Approved<br><input type="checkbox"/> Denied |
| _____<br>Department Adjutant Signature   | _____<br>Director, National Security Division                        |

THIS FORM MAY BE DUPLICATED