



RHAZES WELL CONTROL SDN. BHD.  
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## Privacy Data Protection Act Policy

### RHAZES WELL CONTROL PRIVACY POLICY

Rhazes Well Control (RWC). respects your privacy. This Privacy Policy ("Policy") explains the general terms on how we process your Personal Data in accordance with the Personal Data Protection Act 2010 ("Act"). For the purpose of this Policy, Personal Data shall have the meaning as described in the Act.

Please read this Policy to understand how we use the Personal Data that we have collected from you. By providing your Personal Data to us, you hereby declare that you have read, understood and accepted the statements set out in this Policy, consent to the processing of your Personal Data for the Purposes (as defined herein) and in the manner as described in this Policy by RWC.

We may, from time to time, collect, store, maintain, use and/or otherwise process your Personal Data including your name, identity card number / passport number, contact details (e.g. address, telephone number and email address), and any other personal data required for any of the Purposes listed below. Please note that the type of Personal Data stated herein is non-exhaustive and may include other Personal Data.

Subject to the Act and/or any relevant laws and regulations, we may process your Personal Data for the following purposes (hereinafter collectively referred to as the "Purposes") or any of them:

- (a) to enable us to undertake the operations of the business, to discharge our contractual obligations and/or to enable us to provide you or your business with our services;
- (b) to enable us to discharge our statutory duties and obligations under the relevant statutory bodies, law, rules and regulations and/or if we believe that such action is necessary to protect and/or defend our rights, property or personal safety and those of our customers or other individuals;
- (c) for us to communicate and liaise with you and to respond to any queries or requests submitted by you; and/or

We store your Personal Data in hard and/or soft copy in our office or server operated by us in Malaysia. Reasonable measures will be put in place to protect the security and integrity of your personal data.

If you have any enquiries and/or complaints regarding this Policy and/or your Personal Data or if you wish to withdraw your consent to us for the processing of your Personal Data for the Purposes set out in this Policy, you may send your request in writing via post or facsimile at below address:

Rhazes Well Control Sdn. Bhd.  
Suite 11-07, Level 11,  
Plaza 138, 138 Jln Ampang,  
50450 Kuala Lumpur.  
Attention: Human Resource Manager  
Email: [zulhelmi@rhazeswellcontrol.com](mailto:zulhelmi@rhazeswellcontrol.com)

We may amend this Policy from time to time and the updated version shall apply and supersede any and all previous versions, including but not limited to, soft copy or hard copy versions. Please check our website for information on our most up-to-date privacy practices.

Muhammad Yusuf Hashim  
Managing Director