**Supervision of Children**

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| EYFS: 3.29 |

At Little Monkeys Charlbury we have suitable staffing arrangements to meet the needs of all children and ensure their safety. The nursery manager is responsible for all staff, students and relief/agency staff receiving information on health and safety policies and procedures in the nursery in order to ensure they are adequately supervising the children, including whilst they are eating.

**Supervision**

We ensure that children are supervised adequately at all times, whether children are in or out of the building, including eating through:

* Appropriately deploying staff members meeting the ratio and qualification requirements to ensure children’ needs are met and continuing to monitor this across the setting regularly. This includes informing parents and/or carers about staff deployment, and, when relevant and practical involving them in these decisions
* Making sure that every child is always within the sight and/or hearing of a suitably vetted member of staff
* Completing registers as soon as soon children enter and leave the premises and carrying out head counts throughout the day
* Risk assessing activities/experiences and equipment to ensure children are not exposed to unnecessary risks, including removal of any choking hazards and fully supervising any activities that may pose this risk
* Ensuring children are fully supervised at all times when using water play/paddling pools as we are aware that children can drown in only a few centimetres of water
* Taking special care when children are using large apparatus e.g. a climbing frame, and when walking up or down steps/stairs
* Support children to identify, minimise and manage risks in their play
* Making sure staff recognise and are aware of any dangers relating to bushes, shrubs and plants when on visits/outdoors
* Supervising children at all times when eating; monitoring toddlers and babies closely and never leaving babies alone with a bottle. Babies are always bottle fed by a member of staff Supervising sleeping babies/children and never leaving them unattended
* Never leaving babies/children unattended during nappy changing times
* Supervising children carefully when using scissors or tools, including using knives in cooking activities where this is required
* Increasing staff: child ratios during outings to ensure supervision and safety (please refer to Outings policy)
* Strictly following any safety guidelines given by other organisations or companies relating to the hire of equipment or services e.g. hire of a bouncy castle and a member of staff MUST supervise the children at all times.

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| **This policy was adopted on** | **Signed on behalf of the nursery** | **Date for review** |
| *1st August 2021* | *Kelly Harley* | *1st August 2022* |