



LYTTON FIRST NATION

P.O. Box 20, Lytton, B.C., Canada, V0K 1Z0, Ph. 250-455-2304 Fax 250-455-2291

EMPLOYMENT OPPORTUNITY – Seasonal/Casual

The Lytton First Nation is currently seeking an energetic, highly motivated **Seasonal/Casual Food HUB Worker (FHW)** who will be responsible for preparing and processing food, cleaning the centre, assist with the implementation of the annual LFN Agriculture Food Hub plan and support all Agriculture activities in the Food Hub. The FHW will report the Food HUB Coordinator and Economic Development Manager. This position is classified as seasonal/casual work and is dependant on funding availability.

Summary of expected results of the project:

- Successfully assume a supportive role, particularly in managing Food Hub activities with the Food Hub Coordinator.
- Develop skills in food preparation, processing and preservation, food safety, food dehydration, jam making and juicing.
- Ensure that all policies and procedures are followed by all participants and community members at the Food Hub.
- Engage with farmers and harvesters to unload and prepare products for purchase, and load products for wholesale.
- Shared goal that products are created for residents and families, so they are better able to access healthy, affordable and culturally appropriate products.

Responsibilities and Duties:

- Establish good working relationships and communication with community members, farmers, and harvesters.
- Working with the Food Hub coordinator to implement a work plan for Food Hub activities, including the setup of the new Food Hub centre, as well as participating in workshops on food safety, processing, and food preservation.
- Support agriculture activities as identified in by the Food Hub coordinator.
- Support professional communication among agriculture leaders, farmers, harvesters, volunteers, and community members.
- Maximize the processing, storage, and cleaning spaces, and ensure that all spaces comply to food safety.
- Attend and support educational workshops and information sessions and support the distribution of any fresh or processed vegetables and fruit to community celebrations as requested by coordinator.
- Support management to invite community members to engage in Food Hub activities for a successful and vibrant centre that supports Economic Development and Food Security.
- Ensure activities will be logged as required or requested.
- Other related activities that will contribute to Food Hub project success.

Qualifications:

- Must be reliable and dependable.
- Work as a team player.
- Resourceful and flexible.
- Organization and Time Management skills.
- Must hold a valid Food Safety certificate.
- A valid BC Drivers License will be an asset.

SALARY: Will be based qualifications, knowledge, and experience

POSITION STATUS: Seasonal/Casual Position and subject to funding availability

APPLICATION CLOSING DATE: Open until position is filled

For further information please contact:

Crystal Henry-Schmitz, Band Operations Manager

1(250) 455-2304 local 219 or c.henry@lfn.band

Apply with cover letter, resume, and current references to:

c.henry@lfn.band

ATTN: Band Operations Manager

Mail to: PO Box 20, Lytton BC V0K 1Z0

Fax: 1-250-455-2291