



Lytton First Nation

Job Posting: Social Development Director

Location: 1570 Silo Road, Lytton, BC

Position Type: Full-Time

About Us

Lytton First Nation (LFN) is a culturally grounded community with a strong identity and commitment to building a sustainable, self-sufficient future. Guided by the wisdom of our Tl'kemsin Elders and the knowledge of our leaders and membership, we strive to create a healthy economy and vibrant community for future generations.

Our mission is to strengthen community vitality by planning responsibly for the future, safeguarding our people, preserving our traditions, and ensuring long-term economic and fiscal stability. We maintain respectful, mutually beneficial relationships with local, provincial, and federal partners, supporting transparent governance and the continued growth and wellbeing of our Nation.

We are seeking a **Social Development Director** who is passionate about community development, strategic leadership, and strengthening social programs that make a meaningful impact for our people and community.

About the Role

The Social Development Director provides leadership and oversight for all Social Development programs and services at LFN. Reporting to the Administrator, this role is responsible for strategic planning, program administration, partnership development, proposal writing, funding compliance, and supervising departmental staff.

This is a key leadership position that contributes to long-term community wellbeing through effective program management, collaborative relationships, and culturally grounded service delivery.

What You Will Do

As the Social Development Director, you will:

Lead Programs & Service Delivery

- Provide strategic leadership and oversight for the Social Development programs including but not limited to:
 - Adults in Home Care, Social Allowances, Special Needs, Family Support, Institutional Care
- Ensure programs meet LFN policies, standards, and community needs

Provide Leadership & Team Support

- Supervise, mentor, and support Social Development staff
- Support hiring, onboarding, training, and professional development
- Foster a respectful, collaborative, and community-driven team environment

Financial & Administrative Management

- Develop and manage budgets for programs, supports, and research initiatives
- Lead proposal development, reporting, and funding compliance
- Support the Social Development Committee and guide evaluation of projects and initiatives

Strengthen Partnerships & Community Connections

- Work collaboratively with internal departments, government partners, and external agencies

- Ensure culturally informed, confidential, and respectful service delivery
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What You Bring

- Bachelor's degree in social work, public administration, or a related social science field is an asset
 - Minimum **5 years'** experience in social services, community development, policy, or related areas
 - **2–3 years** supervisory or management experience
 - We welcome candidates who bring relevant experience, education, or a combination of both
 - Experience working with First Nations communities (strong asset)
 - Knowledge of First Nations service models, cultural humility, and Nlaka'pamux community context
 - Strong communication, organization, and leadership skills
 - Proficiency with Microsoft 365 (Word, Outlook, Excel)
 - Membership in a related professional association (e.g., BC Association of Social Workers (BCASW), Canadian Association for Social Work (CASW)) is an asset
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Additional Requirements

- Ability to maintain confidentiality and professional boundaries
 - Valid BC Driver's License and access to a reliable vehicle (asset)
 - Clear Criminal Record Check with Vulnerable Sector Check
 - Two business references (must include a direct supervisor)
 - Commitment to ongoing training and professional development
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Why Join Us?

Working with LFN means contributing to cultural oriented, secure community with a strong community identity and sense of place in a role where your leadership directly impacts the wellbeing of our Nation. You will join a supportive team rooted in our shared values of **community, innovation, integrity, service, and teamwork.**

How to Apply

 jobs@lfn.band or in person at the LFN Administration Office

 **Resume, cover letter, 2 business references**

 **(250) 455-2304**

 **www.lfn.band**

Position is open until March 20, 2026.