

Lytton First Nation

Lands Communication and Engagement Officer

The Lytton First Nation (LFN) is recruiting a **Lands Communication and Engagement Officer** to assist the Lands department toward advancement of the Land Code. Your important role is to be the contact person for membership to communicate as new laws are developed, and plans and policies are implemented.

Responsibilities:

- Design and deliver community outreach materials and engagement activities aimed at promoting community involvement in Lands Governance policy making
- Organize and coordinate engagement efforts, including venues, catering, facilitation, and reporting
- Liaise with departmental staff, partners and other professionals to ensure engagement activities are aligned
- Support and collaborate with LFN staff to ensure coordination of engagement activities with LFN membership
- Issue required public notices and updates regarding LFN Land Code implementation
- Arrange for and facilitate community engagement meetings or other events relating to the administration of the LFN Land Code
- Coordinate consultation with other agencies on Land-related communication matters
- Support LFN to research, develop and implement new communication technologies.

Qualifications:

- Awareness of the Nlaka'pamux culture with respect to the lands
- Knowledge and experience of the Land Code would be considered an asset
- Diploma in Communication or relevant discipline, or specific communication experience
- Excellent organizational and communication skills
- Ability and expertise to manage conflict
- Experience working in a legal environment with respect to Lands would be valuable

Open Until Filled

(Thank you to all for your interest. However, only those short-listed will be interviewed).

Apply with cover letter, resume, and current references to:

Email: jobs@lfn.band

In person: drop off at the LFN Administration office



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