

# Lytton First Nation

## Elders Coordinator (van driver)

The Lytton First Nation is currently recruiting an **Elders Coordinator/Driver** who is responsible for providing safe and reliable transportation to Elders/Seniors who need to travel for various appointments or events. The coordinator will advocate on behalf of Elders in the Home Support Program, and ensure where possible, the health and social well-being of the LFN elders. This position requires a licensed, professional, and reliable driver who can attend to the travel needs of Elders and to the care and maintenance of vehicles.

This is a great opportunity for someone who loves interacting with our valuable Elders.

### Responsibilities:

- A keen ability to treat Elders in a courteous and respectful manner
- Ensure LFN health vehicles are used only for authorized LFN health business
- Drive in a responsible, safe manner and comply with all applicable legislation while operating LFN health vehicles
- Clean vehicles after each use, ensuring all garbage is properly disposed of
- Schedule Elders activities/outings (e.g., Huckleberry picking, picking traditional foods, local Elders functions) and plan for additional outings (e.g., organizing lunches, asking for assistance when required)
- Document and attend to routine maintenance and safety checks of the LFN health vehicles
- Report all accidents/incidents which occur while on duty

### Training and Experience:

- First Aid Certificate, with Basic Life Support (BLS) and Cardiopulmonary Resuscitation (CPR) Certificate
- Knowledge of Nlaka'pamux culture and history
- Ability to pass and provide a current criminal record check
- Valid Class 4 BC driver's license, a drivers abstract and access to a personal vehicle with adequate liability insurance.

Closing Date: **July 18, 2022, at 4:00 p.m.**

(Thank you to all for your interest. However, only those short-listed will be interviewed).

Apply with cover letter, resume, and current references to:

Attention: Administrator

Email: [jobs@lfn.band](mailto:jobs@lfn.band)

In person: drop off at the LFN band office



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