



# LYTTON FIRST NATION

PO Box 20

Lytton, BC V0K 1Z0

Phone: 1 888 755-2304 or 1 (250) 455-2304

Fax : ( 250) 455-2291. Email: r.james@lfn.band

## Post-Secondary Student Assistance Application Form

Any missing information will delay your application. Students must reapply each year. May 30th is the deadline for applications. Applications are to be completed each year. You will be notified through email provided of approval. Applications after the deadline will be deferred to the waitlist and processed only if there is funding available.

### INSTITUTE REQUIREMENTS

All Lytton First Nations members applying for Post-Secondary funding must ensure that the institute of choice meets the following criteria:

- i. A minimum of one academic year in length as defined by the Institution;
- ii. Require a high-school completion (grade 12) for enrollment or equivalent;
- iii. The Institute must be an accredited institute such as TRU, OUC, UBC, SFU, NVIT etc...

Continuing (Funded previous Academic year)  High School Graduate  Other  Masters/PHD

### 1. PERSONAL INFORMATION

First Name		Middle		Last	
Address		Town/City		Postal Code	
Home#		Cell#		Wk.#	
Birthdate		S.I.N#		Status#	705
Email					

*\* Please attach a copy of your Status card.*

### 2. FAMILY STATUS

Single Person     Single Parent     Married / Common law  
 Dependent Spouse: \_\_\_\_\_ Birthdate \_\_\_\_\_ S.I.N. \_\_\_\_\_

List of Dependents 18 and under residing with you as you attend: *\* Note: For dependents; please attach their identification. You may be required to provide verification of dependency (Child tax)*

NAME	BIRTHDATE	AGE	STATUS #

### 3. BANKING INFORMATION

Bank Acct#: \_\_\_\_\_ Transit#: \_\_\_\_\_ Name of Bank: \_\_\_\_\_

**4. EDUCATION HISTORY: Must be completed in full**

Name of Institute	Location	Program	Certificate, Diploma, or Degrees Received	Sponsored by

**5. PROGRAM INFORMATION:**

Program Title \_\_\_\_\_ Year 1 2 3 4 FULL TIME / PART TIME

First Semester / Start Date: \_\_\_\_\_ Second Semester / End Date: \_\_\_\_\_

Name of Institution \_\_\_\_\_

Institute Mailing Information: \_\_\_\_\_

Registrar Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Bookstore Phone Number \_\_\_\_\_ Fax \_\_\_\_\_

*\* Students must be registered in at least 12 credits per semester. Less than 12 credits will be considered part time.*

Program:  U-PREP  Certificate  Diploma  Degree  Trade  Masters  Doctorate

Course Selection: **(1<sup>st</sup> Semester)** MUST BE COMPLETED & ACCURATE

COURSE	ONLINE	CREDITS	TUITION COSTS	COST OF BOOKS

TOTAL TUITION \$ \_\_\_\_\_  
TOTAL COST OF BOOKS \$ \_\_\_\_\_

Course Selection: **(2<sup>nd</sup> Semester)** MUST BE COMPLETED & ACCURATE

COURSE	ONLINE	CREDITS	TUITION COSTS	COST OF BOOKS

TOTAL TUITION \$ \_\_\_\_\_  
TOTAL COST OF BOOKS \$ \_\_\_\_\_

University Degree Major: \_\_\_\_\_

*\*General Studies Degree is not an acceptable degree program. You must be registered into a valid degree program. {A major} This must show on your Registration or Admissions paper. Do not commit to a program unless you are sure of your personal goals. Online courses are given the same time frame as in class courses.*

Will you be residing in student housing? Yes No Cost: \$ \_\_\_\_\_

Will you be on the meal plan? Yes No Cost: \$ \_\_\_\_\_

Student Housing Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_

Has any Institute or Lytton First Nation placed you on academic probation? Yes No  
If YES please explain:

\_\_\_\_\_

Please List all sources of funding you have applied to or will be receiving other than the Lytton First Nation (Student loan, Fellowships, E.I., Bursaries, Grants): \_\_\_\_\_

Amount: \_\_\_\_\_

**Master and PhD Students**

***\*Please submit a copy of your Thesis and an outline of your progress.***

**6. Post-Secondary Terms of Agreement, PLEASE READ.**

The Lytton First Nation is pleased to assist you with your pursuit of Education. The Terms of Sponsorship must be understood and agreed to by the student before funding can be approved.

**Terms:**

**I, \_\_\_\_\_ do hereby agree to the following terms and met the conditions prior to applying for Financial Assistance for Post-Secondary Education from Lytton First Nations:**

1. Fully complete the application for sponsorship including the provision of all supporting documentation and information release forms according to this application.
2. Agree to notify the Lytton First Nations immediately of any changes to personal or program information e.g. Health, Dependents, Bereavement, or withdrawal.
3. Agree to attend all classes on a regular basis, since continued absences could result in suspended sponsorship.
4. Fulltime Students agree to maintain a fulltime status. If any courses are dropped the Student must inform the Lytton First Nation immediately.
5. Agree to complete all sponsored courses and to maintain an above average GPA and provide transcripts at the end of each term.
6. Graduating Students must submit a color copy of their Certificate, Diploma, Degree or other document of recognition to the Lytton First Nation. Or Official transcripts or grades.
7. Attach a Program outline of courses needed to complete chosen program.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

## 7. Student Declaration.

I hereby apply for educational sponsorship under the Post-Secondary Student Assistance Program for the period indicated. I declare that the information contained in this application for sponsorship to be accurate. I understand that the falsification and misinterpretation of information or failure to abide by the terms of sponsorship may result in discontinuation of sponsorship and or refusal for future financial assistance. I also understand that should I receive financial assistance under false pretense, or fail to succeed in the period of this application, I will be liable for the repayment of such funds. I agree to provide proof of registration at the beginning of each term and to report any changes in program status immediately.

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Application

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Date

## 8. Checklist.

\* Please make sure that this checklist is complete. Your application be deferred if not complete.

Please check:

- Completed Application form.
- Signed and dated Terms of Sponsorship/Student declaration.
- Proof of enrollment. Letter of Acceptance/Registration confirmation
- Course list of all the courses required for your program
- Most current OFFICIAL transcripts from last institute attended
- A institute signed Transcript forwarding form for both Semesters (will be reimbursed)
- A Institute signed Student Information Release form (Registration or Website)
- A Institute signed Third Party Sponsorship form (Registration or Website)
- Banking Deposit information (Full time students only)
- Letter of intent (Masters/PHD students only)
- Student learning plan complete
- Status Card

Thank you for applying to the Lytton First Nation Education Department for Sponsorship. We make every effort to assist all our students, however funding is extremely limited. The Approval process is as follows:

1. Continuing Students - Students assisted in previous academic year. Successful students, who will be continuing, will be given automatic approval.
2. New Students – Students recently graduating from grade 12.
3. Other – Students who are renewing prior sponsorship, Part Time, Unsuccessful, Nonmedical leave, Non-graduate, Incomplete applications, and Discontinued

Fall and Winter/Spring Semesters are the regularly funded semesters. Any programs for late Spring or Summer semesters are funded only if required by the program. Master students must provide proof of enrolment each semester.

***\* Students are also selected on the quality of their application, deadlines, and success in their past academic year, as outlined in our policy.***



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## Post-Secondary Student waiver form:

*Please print clearly.*

Student Name: \_\_\_\_\_

Institution Name: \_\_\_\_\_

Student Number: \_\_\_\_\_

I hereby authorize the Lytton First Nation Education Coordinator, Roger James, to obtain student information regarding my academic status from the above-named institution. For the following:

- Transcripts
- Attendance
- Registration Data Form for semesters enrolled
- Tuition Fees
- Required texts and costs

I understand that any and all such information will be held in the strictest confidence by Lytton First Nations.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

# Student Learning Plan

Student Name: \_\_\_\_\_ Status number \_\_\_\_\_

School/Collage/University Name \_\_\_\_\_

Program Title \_\_\_\_\_

## Student Profile

### SHORT TERM GOAL

What do I wish to accomplish this year? \_\_\_\_\_

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Long Term Education Goal (Education Path to complete) \_\_\_\_\_

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Duration to complete your Education Goal (example, 4 courses per semester x how many semesters to complete) \_\_\_\_\_

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Where do you see yourself after you have finished? \_\_\_\_\_

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Expected Grad Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

New Students:

Academic Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Program \_\_\_\_\_

Start date year one \_\_\_\_\_. **(Please provide the date you started or will be starting Year one)**

Please list all the courses you have enrolled since Year one and are planning to enroll in, to succeed in this program.

	Year One	C	Year Two	C	Year Three	C	Year Four	C	Year Five	C
Semester 1										
Example	Course 1	3								
Semester 2										
If attended										
Semester 3										
Semester 4										

This plan will be used to ensure that students are staying on track and that no unnecessary courses are being taken. The Lytton First Nation will be checking these courses with the course outline that you will provide.