## WORKDAY GENERAL LEDGER IMPLEMENTATION FOR Small and Medium Enterprise

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Target Industry: Small and Medium Enterprise.

<u>Target Audience</u>: Retail Stores, Super Markets, Cafes, Mobile Shops, Confectionery, Automobile, Supply Chain, Distribution, Pharma Outlets, Apparel Stores, Hospital, Bio-Labs, Technology, Research, Clinics, Hospitals, Chemists, Departmental Stores, Warehouse, Schools and Colleges,

#### **Pre- Requisite**:

- 1. Business Process Study.
- 2. Invite, Industrial Expert to Process The Study
- 3. Identification of Right Technology Partner
- 4. Client
- 5. Technology- Workday.
- 6. Security and Organizations.
- 7. Hardware Installation @ ERP Product Specifications.

**Objective**: Understand The Client is Most Important.

<u>Methodology</u>: 1.Module Wise Implementation 2. Involve Client Team in Implementation 3. Synchronization of Technology Team and Client Team

<u>Fundamentals</u>: Financials Modules are The First and Foremost Modules To Be Implemented in Any Environment.

<u>Team Work</u>: HR and Project Team Synchronization is Most Important. Implementation Exposure To HR Team is Must.

<u>The Importance of User</u>: The End User Plays a Vital Role in All Stages of ERP Implementation, The Training To End User is Pro- Active.

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<u>Importance of General Ledger</u>: The General Ledger is The First and Fore Most Module To Be Implemented. The General Ledger Receives Transactions from Sub-Ledger Modules. The General Ledger, Considered As The First Mother of ERP Implementation.

**Configurations**: Configurations are The Foundation of The Module.

<u>Transactions</u>: Are The Reflections of Configurations.

**ERP Product**: Considered As Nature. The Configurations Reflects The Results. The Right Configurations Results POSITIVE, Wrong Configurations Results NEGATIVE. The Success and Failures Depends on the Configurations, The Transactions are The Reflections of Setups.

**<u>Project Team</u>**: Functional, Technical, DBA and System Admin.

### **Workday General Ledger Implementation**:

- 1. Configuration: As Per Business Requirement Study
- 2. Transaction : Reflection of Setups and Daily Usage.
- 3. Reports: Out Put, Better Operational Efficiency and R.O.I.

**Theme**: Configure the Basic Workday Financial Components To Post A Business Journal and Output in The form of Reports.

#### **Configurations:**

- 1.Set up Companies 2.Fiscal Schedules 3.Fiscal Years
- 4. Account Categories 5. Update Journal Sources.
- 6. Ledger Accounts

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- 7. Organize Ledger Accounts
- 8. Manage Ledger Account Summaries
- 9. Currencies,
- 10. Build Calendars
- 11. Configure Accounting Posting Rules
- 12. Define Account Control Rules,
- 13. Alternate Accounts
- 14. Define Journal Sequencing,
- 15. Assign Company Account Details
- 16. Create Ledgers,
- 17. Create Ledger Year,
- 18. The Importance of Open Periods and Close Periods
- 19. Transactions: Journal
- Trail Balance and Balance Sheet.
- 21. Security and Business Process.
- 22. Reports: Simple, Advance and Matrix.

<u>Note</u>: The Successful Implementations @ Module Wise. Core Importance To The User Competency Skill Set in All Stages of Implementation.

Thank You.

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