



ALLEGHENY WEST FOUNDATION

RENTAL HOUSING

THE ALLEGHENY WEST FOUNDATION OFFERS QUALITY RENTAL HOUSING
AND SEEKS GOOD TENANTS FOR THEIR UNITS.

1, 2 AND 3 BEDROOM APARTMENT UNITS

2 AND 3 BEDROOM HOUSES

* MUST BE INCOME ELIGIBLE AND HAVE GOOD CREDIT

** SECTION 8 CERTIFICATES ACCEPTED.

IF INTERESTED, PLEASE CALL 225-1019 FOR AN APPLICATION.



**The Allegheny West Foundation
2330 W. Allegheny Avenue
Philadelphia, PA 19132
(215) 225-1019**

ALLEGHENY WEST FOUNDATION RENTAL APPLICATION INFORMATION SHEET

- **There is a \$50.00 processing fee for each signer and/or cosigner, this is non-refundable**
- **Applicants must be 18 years of age or older.**
- **All of the applicants' income must be verified.**
- **All persons employed must be at current job for at least six months.**
- **The applications will be processed as follows: credit history and landlord housing suit information will be requested and reviewed first. The absence of a credit file shall not adversely affect your application. Landlord housing suits are filed for non-payment of rent or evictions for lease violations. If the information received from these reports is favorable, then a criminal history will be requested and reviewed. Applicants with criminal histories will be reviewed by committee.**
- **Applicants must meet income guidelines.**
- **False information on an application will be cause for denial. The entire application process can take from five to fifteen days, depending upon criminal checks and verifications. When your application is processed, you will be notified by mail.**
- **Please supply the following information:**
 1. **Include zip-codes for current and previous addresses.**
 2. **Social Security Numbers of all household members.**
 3. **Provide the following information that applies to you:**
 - **Letter from current employer on company letterhead stating gross income and length of time employed.**
 - **Letter from Social Security Administration.**
 - **Letter from Unemployment Office stating amount of benefits and time period for which you will receive them.**
 - **Letter from Department of Public Assistance.**
 - **Verification letter from any other source of income (child support, alimony, etc.).**
 4. **Copies of last four pay stubs.**
 5. **Photo Identification for applicants and social security cards for all members of the household.**

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PHILADELPHIA, PA 19132
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RENTAL APPLICATION FORM

The following information is confidential and will not be disclosed without your consent.

Applicants Name			Social Security No.	Home Phone ()
Present Street Address	City	State	Zip Code	No. Yrs at Present Address
Former Street Address (if at present address for less than 2 yrs.)	City	State	Zip Code	No. Yrs. at Former Address
Current Housing Status: Provide the name, address, and phone number of all your landlords for the past 3 years.				
Current Landlord: _____ Phone: _____ Address: _____				
Previous Landlord: _____ Phone: _____ Address: _____				
Previous Landlord: _____ Phone: _____ Address: _____				
Name and Address of Employer			Type of Business	Self Employed? Yes ____ No ____
Business Phone Number Position/Title ()			No. Yrs. on Job	Yrs in this line of work
Name and Address of Previous Employer (if employed at present position less than 2 yrs.)			No. of Yrs. with Previous Employer	Business Phone ()
Co-Applicants Name			Social Security No.	Home Phone ()
Present Street Address	City	State	Zip Code	No. Yrs at Present Address
Former Street Address (if at present address for less than 2 yrs.)	City	State	Zip Code	No. Yrs at Former Address
Name and Address of Employer			Type of Business	Self-employed? Yes ____ No ____
Business Phone Number ()		Position/Title	No. Yrs. on Job	Yrs. in this line of work
Name and Address of Previous Employer (if employed at present position less than 2 yrs.)			No. of Yrs. with Previous Employer	Business Phone ()

SOURCE	APPLICANT	CO-APPLICANT	OTHER HOUSEHOLD MEMBERS 18 YRS OR OLDER	TOTAL
Gross Salary				
Overtime Pay				
Commissions/Fees/Tips/ Bonuses				
Unemployment Benefits				
Workers Compensation, etc.				
Social Security, Pensions, Retirement Funds, etc., Received Periodically				
TANF Payments				
Alimony, Child Support				
Interest and/or Dividends				
Net Income from Business				
Net Rental Income				
Other:				

TOTAL:	
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ASSETS	CASH VALUE	INCOME FROM ASSETS	NAME OF FINANCIAL INSTITUTION	ACCOUNT NUMBER
Checking Account	\$	\$		
Savings	\$	\$		
Certificate of Deposit	\$	\$		
Mutual Funds/Stocks/Bonds	\$	\$		
Real Estate	\$	\$		
Life Insurance	\$	\$		
Other:	\$	\$		
TOTAL:	\$	\$		

I _____ have _____ have not disposed of any asset(s) valued at \$1,000 or more in the past two years for less than the fair market value of the item. If yes, please list the asset value under the "other" column in the above listing of assets.

Are all household members full-time students? Yes _____ No _____

the relationship of each family member to the head.

MEMBER NO.	FULL NAME	RELATIONSHIP	BIRTHDATE M/D/Y	SOCIAL SECURITY NO.
Head of Household				
2				
3				
4				
5				
6				
7				
8				

Are there any special housing needs or reasonable accommodations that the household will require?

The information provided above is true and complete to the best of my/our knowledge and belief. I/we consent to the disclosure of income and financial information from my/our employer and financial references for purposes of income and asset verification related to my/our application for tenancy.

Applicant

Date

Co-Applicant

Date

Applicable to properties located in a nonparticipating jurisdiction receiving federal home funds from PHFA. In accordance with the data collection information required by the Department of Housing and Urban Development (HUD), please provide the following information for the head of household.

RACE	
White	American Indian/Alaska Native & White
Black or African American	Asian & White
Asian	Black/African American & White
American Indian or Alaska Native	American Indian/Alaska Native & Black/African American
Native Hawaiian or Other Pacific Islander	Other Multi-racial
ETHNICITY	GENDER
Hispanic or Latino	Male
Not Hispanic or Latino	Female